

**KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington**

Minutes of: Commissioners' Board Meeting
Meeting date: January 9th, 2025
Meeting time: 7:00pm
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Scott Ciraulo, Neil O'Neill, Jerry Pettit and Ross Ogan.

Others in Attendance: Chief DJ Goldsmith, Deputy Chief Chris Moen, ASM McBride, FSM Beckett, and numerous firefighters.

1. Call to Order: Commissioner Ogan called the meeting to order at 1900 hours and led the Pledge of Allegiance.

2. Approval of Agenda:

Commissioner O'Neill made a motion to approve the agenda. Commissioner Pettit seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

2.1 Selection of Board of Fire Commissioner Board Chair for 2025.

2.2 Selection of Board of Fire Commissioner Vice Chair for 2025.

2.3 Selection of Board representative on local Board of Volunteer Firefighters.

2.4 Selection of Board representative on the Financial Review Committee.

2.5 Selection of Board representative on the Labor Management Committee.

2.6 Selection of Board representative at KITTCOM.

Commissioner O'Neill made a motion to keep the same Board representatives as 2024 for 2025. Commissioner Clerf seconded the motion. There was no further discussion. The Board voted unanimously to approve the motion.

3. Consent Agenda

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All the following items were enacted with one motion:

3.1 Approve Meeting Minutes

- December 12, 2024 Meeting Minutes
- December 19, 2024 Special Meeting Minutes

3.2 Acknowledge Correspondence: None

3.3 Authorize to pay vouchers

JANUARY 2025		
Batch #	Amount	Description
2025.01.01	\$871,252.90	Payroll - General Fund 010
2025.01.02	\$386,398.55	Payroll - EMS Fund 011
2025.01.03	\$122,039.23	Special Payroll - General Fund 010
2025.01.04	\$121,345.13	Accounts Payable - General Fund 010
2025.01.05	\$103,822.61	Accounts Payable - EMS Fund 011
2025.01.06	\$90,730.11	Accounts Payable - CON Fund 020
2025.01.07	\$13,470.53	Accounts Payable - Equipment Fund 041
\$1,709,059.06		

Commissioner Pettit made a motion to approve the Consent Agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

4. Public Hearing: None

5. Public Comment: Thank you

6. Administrative Reports

6.1 Finance: FSM Beckett presented virtually the attached report and addressed the following:

- The overtime reports are attached for the month of December.
- Revenues for 2024 were 13 million. With Expenditures at 11.3 million.
- The financial statements are attached.

6.2 District Secretary Report: DS McBride presented the attached report and addressed the following:

- Commissioner stipends increase to \$161 for 2025
- The banquet is tomorrow at 6pm at the Armory.
- Onboarded several new employees.

6.3 Deputy Chief Report: DC Moen presented the attached report addressed the following:

- There is lots of new information that he is learning.
- DC Moen is the ISO and will be attending ISO in February.
- There are two recently promoted officers on shift.

6.4 Chief Report: Chief Goldsmith presented the attached report and addressed the following:

- Will Skold graduated from the academy and is assigned to shift now. Congratulations.
- There are two officer promotions and FF Campbell is now in the Training Lt. position.
- The fence project is getting completed and will have electronics installed when they arrive.
- The engines are showing their age and will need to be replaced soon, he is working on a plan.

6.5 Commissioner Report:

- Kittcom is starting to make progress with technology upgrades, they are also having traveling dispatchers arrive soon to help with staffing.

7. Unfinished Business: None.

8. New Business

8.1 Resolution 25-01: Cancel & Reissue Warrant: Commissioner Pettit made a motion to approve Resolution 25-01. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.2 Resolution 25-02 2025 Wage and Stipend Schedule: Commissioner Clerf made a motion to approve Resolution 25-02. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.3 Resolution 25-03 2025 Fee Schedule Amendment: Commissioner O'Neill made a motion to approve Resolution 25-03. Commissioner Pettit seconded the motion. There was no further discussion and the motion passed unanimously.

8.4 Resolution 25-04 Authorizing Commissioners to serve as Volunteer Firefighters Commissioner O'Neill made a motion to approve Resolution 25-04. Commissioner Ciraulo seconded the motion. There was no further discussion and the motion passed unanimously.

8.5 Resolution 25-05 Surplus Commissioner Clerf made a motion to approve Resolution 25-05. Commissioner Ciraulo seconded the motion. There was no further discussion and the motion passed unanimously.

8.6 Set Public Hearing Date for Performance Benchmarks: Commissioner O'Neill made a motion to set a Public Hearing Date for March 13th, 2025 @1900 hours to review and discuss performance

benchmarks. Commissioner Pettit seconded the motion. There was no further discussion and the motion passed unanimously.

8.7 District Vehicle Use Policy 201.02: Discussion occurred that the board felt the policy was complete and should include something for the day positions. ASM McBride spoke up that those are represented positions and the process is different. Attorney Snure has reviewed the process before and that is how we came up with this policy. The board discussed having an out of district limit for distance a vehicle can be driven. There was discussion to able this until next meeting.

8.8 Fire Chief Objectives for 2025: Commissioner Ogan stated that he feels like Chief Goldsmith is doing a great job, Commissioner Clerf, Pettit and O'Neill agreed. ASM McBride spoke about how the contract stated that a list of objectives would be given to Chief Goldsmith for this year. Commissioner Pettit agreed and stated that this list will help provide focus for the agency going forward. Discussion occurred about the strategic plan and how this is different. The board discussed needing additional time to review this matter at the next meeting.

8.9 Resolution 25-06 Fire Chief Delegation of Authority: Commissioner Pettit made a motion to adopt Resolution 24-04 2024 Regular Meeting Schedule. Commissioner O'Neill seconded the motion. There was no further discussions ant the motion passed unanimously.

9. Good of the Order: Commissioner Pettit requested that commissioner workflow be discussed next meeting.

10. Executive Session: None.

11. Adjournment

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 2012 hours.



Board Chair



District Secretary

