

**COMMISSIONERS MEETING AGENDA**  
**Thursday, November 14<sup>th</sup>, 2024**

1. Call to Order and Pledge of Allegiance

2. Approval of Agenda

**Action Item: MOTION to approve**

3. Consent Agenda

*Items listed below have been distributed to the fire commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the consent Agenda and placed on the Regular Agenda at the request of a fire commissioner or at the request of a member of the public with concurrence of a fire commissioner. Requests to remove items should be made under Item 2 Approval of Agenda prior to approval of agenda.*

Action Item: **MOTION to approve**

3.1 Approve Proposed Meeting Minutes

- October 10<sup>th</sup>, 2024 Meeting Minutes.
- October 16<sup>th</sup>, 2024 Special Meeting Minutes.
- October 22<sup>nd</sup>, 2024 Special Meeting Minutes.
- November 6<sup>th</sup>, 2024 Special Meeting Minutes.
- November 13<sup>th</sup>, 2024 Special Meeting Minutes.

3.2 Acknowledge Correspondence

- Thank you to KVFR from Jeremy Haberman for the Veterans Day BBQ

3.3 Authorize to pay vouchers

NOVEMBER 2024		
Batch #	Amount	Description
2024.11.01	\$459,690.90	Payroll - General Fund 010
2024.11.02	\$181,953.89	Payroll - EMS Fund 011
2024.11.03	\$229,555.91	Accounts Payable - General Fund 010
2024.11.04	\$32,028.96	Accounts Payable - EMS Fund 011
2024.11.05	\$23,168.18	Accounts Payable - CON Fund 020
2024.11.06	\$33,245.71	Accounts Payable - Equipment Fund 041
<b>\$959,643.55</b>		

4. Public Hearings:

4.1 2025 Budget Adoption

4.2 Sun East Annexation

5. Public Comment items not included on agenda (Please limit comments to 3 minutes)

6. Administrative

6.1 Finance

6.2 District Secretary Report

6.3 Deputy Chief Report

6.4 Chief Report

## 6.5 Commissioners Report

### 7. Unfinished Business:

- 7.1 Fire Chief Succession Planning Update- Negotiations  
Action Item: Discussion and Appointment of Team

### 8. New Business:

- 8.1 Fire Commissioner Code of Ethics/Policy- Attorney Brian Snure at 7:30pm to discuss.  
Action Item: Motion to Approve
- 8.2 Resolution 24-18: Unclaimed Property  
Action Item: Motion to Approve
- 8.3 Resolution 24-20: 2025 Budget Adoption  
Action Item: Motion to Approve
- 8.4 Resolution 24-21: Levy Rate Resolution  
Action Item: Motion to Approve
- 8.5 Resolution 24-22: Levy Rate Certification  
Action Item: Motion to Approve
- 8.6 Set Public Hearing for 2024 Budget Amendment  
Action Item: Motion to Set
- 8.7 Resolution 24-23: Cancel and Reissue Outstanding Warrant  
Action Item: Motion to Approve
- 8.8 Resolution 24-24: Transfer Funds  
Action Item: Motion to Approve

### 10. Good of the Order

### 11. Executive Session:

- 11.1 RCW 42.30.140(4) (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress."

### 12. Adjournment

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, Washington**

**Minutes of:** Commissioners' Board Meeting

**Meeting date:** October 10<sup>th</sup>, 2024

**Meeting time:** 1900

**Meeting place:** 400 E. Mountain View, Station 29

**Commissioners in Attendance:** Ross Ogan, Pat Clerf, Neil O'Neill, Jerry Pettit (via phone), Scott Ciraulo had an excused absence.

**Others in Attendance:** Deputy Chief Rich Elliott, ASM McBride, FSM Beckett and six members of the public.

**1. Call to Order:** Commissioner Ogan called the meeting to order at 1900 hours and led the Pledge of Allegiance.

**2. Approval of Agenda:**

Commissioner Clerf made a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

**3. Consent Agenda**

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All the following items were enacted with one motion:

**3.1 Approve Proposed Meeting Minutes**

- September 12<sup>th</sup>, 2024 Meeting Minutes.

**3.2 Acknowledge Correspondence**

- Thank you card for room use from leadership team.
- Thank you card for checking on a carbon monoxide detector from Mary Makins.
- Thank you note from Debra Sandvig, Richard Valesko Maria Elena Castro Caseres.

**3.3 Authorize to pay vouchers**

OCTOBER 2024		
Batch #	Amount	Description
2024.10.01	\$471,481.61	Payroll - General Fund 010
2024.10.02	\$184,849.38	Payroll - EMS Fund 011
2024.10.03	\$56,777.64	Accounts Payable - General Fund 010
2024.10.04	\$88,324.68	Accounts Payable - EMS Fund 011
2024.10.05	\$25,806.50	Accounts Payable - Equipment Fund 041
<b>\$827,239.81</b>		

Commissioner O'Neill made a motion to approve the consent agenda. Commissioner Clef seconded the motion. There was no further discussion. The Board voted unanimously to approve the consent agenda as presented.

**4. Public Hearing:** None.

**5. Public Comment:** Firefighter Haberman thanked the board for allowing the Veteran's Day events to occur again. They are going to have photo opportunities for veterans.

## **6. Administrative Reports**

**6.1 Finance:** Manda Beckett presented the attached report and addressed the following:

- The overtime reports are attached for the month of September.
- The SOA exit meeting is scheduled for next week. There was an exit item on fueling.
- October 22<sup>nd</sup> is the first board budget workshop. The second workshop will be November 6<sup>th</sup>. A public hearing will be held on November 14<sup>th</sup>.
- Revenues received through September 30<sup>th</sup>- 4.84 million taxes, GEMT \$409,732, other revenues \$909,453.
- Expenditures have been 8.2 million through September 30<sup>th</sup>. The SCBA's have been one of the largest purchases.

**6.2 District Secretary Report:** DS McBride presented the attached report and addressed the following:

- The Commissioner conference is October 23<sup>rd</sup>-26<sup>th</sup> in Spokane.
- Annual Banquet is scheduled for January 10<sup>th</sup>.

**6.3 Deputy Chief Report:** Chief Sinclair presented the attached report and addressed the following:

- KVFR has seen an increase in respiratory responses.
- Flu shots are available for employees.
- Lucas device trainings have been completed.
- The Currier Canyon Fire was an illegal burn, DNR will charge the responsible for the response. The fire was about 170 acres. DC Elliott would like to know if the Board would like to go after cost recovery. The driver of the tender will be paid directly from DNR. The board discussed having a bill drawn up to see what it would be. DC Elliott shared that the individual involved was incredibly difficult on the call.
- Overall call volume is up a little bit.
- The CWFTA is about half way through. DC Elliott will be doing some testing for the program through the end of the year.
- Our volunteer recruit academy starts November 13<sup>th</sup>. We have numerous candidates.
- Prevention is catching up with inspections. We are on target to be done on time at the end of the year.
- We had a unique driving complaint over the weekend, medic unit was going 70mph on I-90. DC Elliott did not believe this was unsafe, logged the complaint and ignored it. The commissioners do not have any issues.
- KVFR responded to a small 20\*20 grass fire. EPD was able to pull video footage and observe a pistol type round being shot into grass. The County Fire Marshal, is aware that an arrest has been made.

**6.4 Chief Report:** DC Chief Elliott presented the attached report and addressed the following:

- Bed Bug issue has returned, we have taken a proactive response to eliminate any problem.
- Chief is out of town.
- Negotiations are still ongoing and it may be helpful for the agency and new chief if the team composition remains the same. Chief Sinclair and DC Elliott are willing to continue the process until complete. Commissioner Neil O’Neill made a motion to have HR McBride, Chief Sinclair and DC Elliott remain the negotiations team for the entirety of the process. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.
- Strategic Planning document will be done after chief returns from Europe.

**6.4 Commissioner Report:** The budget committee has met to look at the detailed figures for the workshop. Kittcom staffing is beginning to improve and they are starting to see some of the money come in for technology updates.

## **7. Unfinished Business**

**7.1 Fire Chief Succession Planning-** Commissioner Ogan, shared that this morning we received correspondence from Jon Perry that he would like to formally withdraw his name from consideration. Commissioner Clerf made a motion to accept Jon Perry’s request to withdraw from consideration to be fire chief of KVFR. Commissioner Neill O’Neill seconded the motion. There was no further discussion and the motion passed unanimously. Commissioner Ogan shared that the organization will continue to review their options for finding the next fire chief.

## **8. New Business:**

**8.1 Resolution 24-14:** Commissioner Clerf made a motion to approve Resolution 24-14. Commissioner O’Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**8.2 Resolution 24-15:** Commissioner Clerf made a motion to approve Resolution 24-15. Commissioner O’Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**8.3 Sun East Annexation:** Commissioner Clerf made a motion to public hearing regarding the Sun East annexation on November 14th, 2024 at 7pm. Commissioner O’Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**8.4 Firefighter EMT/Paramedic Eligibility List:** Commissioner O’Neill made a motion to approve the firefighter/EMT/Paramedic Eligibility list. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

**8.5 Resolution 24-17:** Commissioner Clerf made a motion to approve Resolution 24-17. Commissioner O’Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**8.6 Special Budget Meeting:** Commissioner Clerf made a motion have a special budget meeting on November 14th at station 29 at 9:00am. Commissioner O’Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**10. Good of the Order:** None.

**11. Executive Session:** Commissioner Ogan announced at 7:37 pm the board would be going into executive session pursuant to RCW 42.30.140(4) (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or

grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress." The executive session would be for 30 minutes until 8:07pm. Commissioner Ogan requested that Deputy Chief Elliott and ASM McBride remain for the executive session to meet with the Board members. The regular meeting resumed at 08:07 pm.

Commissioner Clerf made a motion to hold a special meeting on October 16<sup>th</sup>, 2024 to consider further options regarding the fire chief search at 10:00am. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

**11. Adjournment**

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 08:07pm hours.

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Board Chair

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District Secretary

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, Washington**

**Minutes of:** Commissioners' Board Meeting  
**Meeting date:** October 16<sup>th</sup>, 2024  
**Meeting time:** 1000  
**Meeting place:** Station 21- 2020 Vantage Highway, Ellensburg WA

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website, and the notice of special meeting was posted in the front window at 400 E. Mountain View.

**Commissioners in Attendance:** Pat Clerf, Neil O'Neill, Jerry Pettit and Ross Ogan. Scott Ciraulo had an excused absence.

**Others in Attendance:** ASM McBride and approximately 15 members in the audience.

**1. Call to Order:** Commissioner Ogan called the meeting to order at 10:00am and led the Pledge of Allegiance.

**2. Approval of Agenda:**

Commissioner Pettit a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

**3. Executive Session: RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment.**

Commissioner Ogan announced that the board would be going into executive session pursuant to RCW 42.30.110(1)(g)-To evaluate the qualifications of an applicant for public employment. The Executive Session would be for 45 minutes until 1045. Commissioner Ogan requested that ASM McBride remain for the executive session to meet with the Board members. At 1045 Commissioner Ogan extended the executive session for an additional 10 minutes until 1055. The regular meeting resumed at 1055. Upon the meeting resuming Commissioner Ogan announced that he would like the minutes to reflect that Commissioner Ciraulo had an excused absence for today and October 10<sup>th</sup>, 2024, regular meeting.

**4. Fire Chief Search:**

Commissioner Ogan shared that as a board they needed some time to review their options for the fire chief search. They have three options, to go back to ESCI and start a new hiring process, hire an interim chief in the meantime to allow for additional time in the search. Do an KVFR organized hiring process and consider an interim fire chief situation to allow for additional time in the search or consider a different candidate from the process that has already been completed.

Commissioner O'Neill made a motion to move forward with a conditional offer to D.J. Goldsmith for the KVFR Fire Chief position. Commissioner Pettit seconded the motion. There was no further discussion and the Board voted unanimously to extend a conditional offer to D.J. Goldsmith.

**5. Fire Chief Job Description:** Discussion occurred that because the board is utilizing the process in which has already been completed, they do not want to revisit the fire chief job description. Commissioner Clerf made a motion to keep the already adopted fire chief job description associated with the original posting. Commissioner Pettit seconded the motion. There was no further discussion and the Board voted unanimously to keep the current fire chief job description.

**6. Good of the Order:** None.

**7. Adjournment**

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 11:00am.

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Board Chair

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District Secretary



**KITTITAS COUNTY FIRE DISTRICT #2**  
**Ellensburg, Washington**

**Minutes of:** Commissioners' Board Meeting, Special Session  
**Meeting date:** October 22<sup>nd</sup>, 2024  
**Meeting time:** 8:00am  
**Meeting place:** 400 E. Mountain View, Station 29

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website, and the notice of special meeting was posted in the front window at 400 E. Mountain View on October 10<sup>th</sup>, 2024.

**Commissioners in Attendance:** Commissioner Ross Ogan, Pat Clerf, Neil O'Neill, Jerry Pettit. Commissioner Scott Ciraulo has an excused absence.

**Others in Attendance:** Chief John Sinclair, FSM Manda Beckett, ASM Sydney McBride and six firefighters.

**1. Call to Order:** Commissioner Ogan called the meeting to Order at 0800 hours and led the Pledge of Allegiance.

**2. Approval of Agenda**

Commissioner O'Neill made a motion to approve the agenda. Commissioner Pettit seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

**3. Economic Forecast**

**3.1 Three-year look ahead:** Chief Sinclair addressed the following:

- The presidential election will affect the economy.
- There are world conflicts occurring that have the uncertainty to affect the global economy.
- There are still supply chain issues when it comes to medical items such as IV's.
- The southeast has experienced a rough hurricane season, making supply chain issues difficult for manufacturers in that region.
- Locally there is a lot of hay in barns that doesn't appear to be sold. There is a WinCo distribution center being put in Ellensburg. Building permits are down from previous years. The real estate market is cooling for our region, likely in relation to the mortgage rates.
- The challenges for the board next year are to look at what is going on with the community and considering going for a lid levy lift.
- We need to plan for the labor contract costs and other district purchase requests, we are not going to see a major increase with revenues over the next year. The budget will be tight over the next couple of years.

Commissioner Clerf spoke about the prices for hay remain steady locally and the hay market is still recovering. Commissioner Clerf asked if GEMT funding will continue. Chief Sinclair stated that KVFR just completed an audit for this funding we received. Chief believes that the program is being reviewed by the feds and we may start to see cuts dependent on the presidential election. Our response model is less affected than larger agencies that have multiple apparatus responses. There is a faction inside the state that wants GEMT to extend to the private sector for ambulance. This would

complicated because they are not government entities benefiting from the tax money. The private ambulance services are struggling.

Commissioner Pettit commented on the weather pattern this year and water in the reservoirs. This year we had limited water available, and the lakes are extremely low. Not having water will affect our region with agricultural needs and economy.

Chief Sinclair believes that this is a belt tightening year, his advice for the new chief and board is to continue to watch the economy especially in April to evaluate whether a lid levy is needed.

#### **4. Operating Funds Budget Review**

##### **4.1 Revenue: FSM Beckett addressed the following:**

- Earned interest is projected to be to be \$100,000.
- Surplus is kept low in the projection because we don't know what we are selling.
- Wildhorse windfarm is a 25-year contract, Chief will want this to be on the boards radar for the future. We have another solar farm going out to the district.
- The Gen fund revenue is projected at 9.7 million.
- The EMS fund revenue is projected at 2.1 million.
- The Construction fund earns interest, which is projected to be \$6,500.
- The Reserve fund earns interest, which is projected to be at \$20,000. This fund is set aside for emergency/rainy days.
- The equipment fund earns interest, which is projected to be \$15,000.
- The long term planning fund is for big ticket purchases like ladder trucks, engines there is interest earned, projected to be around \$20,000.
- Long Term Care fund covers over LEOFF 1 retiree medical. We transfer in 2000 each year to cover any unexpected costs.
- The Station 29 Bond fund has a projected revenue of \$475,000, this was a community voted bond, we collect the taxes for that.
- The Station 21 debt management fund has a projected revenue of \$2500- This was a commissioner voted bond, that money comes out of operations inside the budget.
- Overall all funds, we are projecting currently \$12 million in revenue.
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Two funds that generate revenue GEN and EMS. The rest earn interest. The reserve fund was something that the community wanted to have set up during the station 29 bond phase. The state auditor wants us to ensure that we maintain a healthy budget. Part of our overall credit rating requires us to have a reserve fund for bond/debt situations for a healthy fiscal picture, which includes a reserve fund/savings account.

##### **4.2 Personnel- FSM Beckett reviewed the expenditures related to wages/personnel costs.**

- FSM Beckett reviewed a summary of buyout calculations that are done based on retirement eligibility.
- Salaries reflected in the budget include a 4% raise to staff wages. This contract has not been settled so that is a huge unknown. We will have to retro pay, which needs to be considered. Chief wants to make sure the board understands that this line item is going to be impacted significantly once the contract is settled.

### 4.3 Other Expenditures- FSM Beckett reviewed the expenditures

- City IT costs is projected at \$75,000
- Legal services is projected at \$30,000.
- The State Auditor fees are increasing for next year and have been budgeted for \$15,000.
- We have election fees budgeted at \$15,000 with one commissioner position being open.
- HR Professional services is budgeted at \$15,000 for Lexipol.
- Legal services for HR are budgeted for \$200,000 because we may need to go to arbitration.
- Insurance has been increased to \$150,000.
- Quarter master purchases at \$30,000
- Fuel is budgeted at \$60,000
- \$158,000 is budgeted for the annual Stryker services.
- Professional services are being projected at \$40,000, this is the GEMT consult company.
- EMS fund expenditures is 3.4 million and GEN fund is 8.2 million.
- For next year we are looking at doing a solar grant and putting panels on the station. This would come out of the construction fund and would likely be around \$20,000.
- Discussion occurred around there being SCBA's on medic units. Chief spoke that we need to do a deeper dive into this subject. There is some money left from the grant, but Chief would like Sydney to follow up with L&I into any requirements for SCBA's on medic units.
- Total Expenditures for our budget are projected to be 13.2 million without the total picture for costs surrounding the firefighter contract being settled.

### 4.4 Purchase Requests

- The Finance Committee met, and all requests were reviewed by Chief Sinclair, FSM Beckett, Commissioner Clerf and Commissioner Ciraulo.
- There was a 2024 budget request for \$18,000 to increase the MPD salary/stipend. Dr Horsley is retiring. We may need to increase this amount depending on who we hire. Commissioner Clerf asked what is a lot? Chief Sinclair stated around \$4,000-\$5,000 per month. Dr. Lundy and Dr. Horsley have been the only two MPD for Kittitas County.
- Chief believes that until we know the impacts of the contract, we cannot load up on capital purchases.
- The wildland radios are something that we may be able to get some assistance with through KITTCOM.
- Commissioner Pettit asked if there were recommendations from the finance committee. Commissioner Clerf said yes, there were the absolute operational needs, the would be nice and then wish list items.
- Chief has received a request from Snoqualmie pass fire to do their vehicle maintenance, Chief had a conversation with our mechanic and we do not have the capacity. Commissioner Pettit asked if we provide maintenance to another agency other than KVFR? Chief Sinclair responded that we don't.

At 9:10 Commissioner Ogan asked for a 10-minute break until 9:20am. The regular meeting was called back to order at 9:20am and resumed.

#### **4.5 Long-Term Savings**

Chief Sinclair shared with the board that both he and DC Elliott will retire at the end of 2024. Their payouts will occur in 2025. Chief is going through a process to try to get positions hired before retirements anticipated in 2025 to front load training. There are a few retirements left then the organization will likely see very little turn over. Commissioner Clerf believes that there are so many uncertainties with personnel costs that there is very little room for additional purchases at this time.

#### **4.6 Reserve Analysis**

Discussion occurred with the Commissioners as to when the next budget meeting is. The commissioners believe that until they have a better understanding of the budget position it is difficult to commit to spending additional money. Commissioner O'Neill would like to keep the budget tight until the unknowns are calculated for. Commissioner Ogan agreed.

At this time the board did open the floor for any public comment or discussion. Kyle Anderson asked the board about the budget requests from last year, if they were going to be considered. Discussion occurred between Chief Sinclair and Kyle and Commissioner Pettit spoke that the money in the budget for this year may need to be allocated for catching up any wages that would be owed under a settled contract. There is still money in the budget that gets carried over because you cannot spend that money down with the need to pay people during the first quarter of 2025.

#### **6. Adjournment**

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 0931 hours.

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Board Chair

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District Secretary

**KITTITAS COUNTY FIRE DISTRICT #2**  
**Ellensburg, Washington**

**Minutes of:** Commissioners' Board Meeting, Special Session  
**Meeting date:** November 13, 2024  
**Meeting time:** 9:00am  
**Meeting place:** 400 E. Mountain View, Station 29

The special meeting was publicized according to the requirements of Chapter 188, Laws of 2012. Each Board member was sent a written notice via e-mail; the Daily Record was notified via an e-mail, a notice was posted on KVFR's website and the notice of special meeting was posted in the front window at 400 E. Mountain View on November 3, 2024.

**Commissioners in Attendance:** Commissioner Pat Clerf, Neil O'Neill, Jerry Pettit and Scott Ciraulo. Commissioner Ross Ogan has an excused absence.

**Others in Attendance:** Chief John Sinclair, FSM Manda Beckett, ASM Sydney McBride and four firefighters.

**1. Call to Order:** Commissioner Clerf called the meeting to Order at 0800 hours and led the Pledge of Allegiance.

**2. Approval of Agenda**

Commissioner Pettit made a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

**3. Economic Forecast**

**3.1 Personnel Costs:** Chief Sinclair addressed the following:

- The contract is settled, and we have put in figures based on the proposals.
- The total retro costs would be around \$500,000 for 2024. This has been rolled into the budget to calculate the ending fund balance.

**3.2 Other Expenditures:** Chief Sinclair and FSM Beckett addressed the following:

- The GEN fund beginning balance is now projected at 5.4 million and EMS fund balance is 1.6 million.
- The station 29 fence project will be completed before mid-December but the invoice for that will have to be received before December 9<sup>th</sup> in order to be processed in 2024. Commissioner Pettit asked who got the bid, Chief responded Chris Gaidos. Commissioner Clerf shared that Facilities Maintenance Technician Matt Burvee called to get discuss how the grade/fence should be installed in the back area and both Commissioner Clerf and Commissioner Ogan met with Matt to look at the project.
- Discussion occurred around the solar project in 2025 and the board would like to see at \$80,000 place holder for that in the budget.

**3.3 Purchase Requests:** Chief Sinclair and FSM Beckett addressed the following:

- Only the finance committee recommended purchases have been plugged into the budget.
- There is not a ton of wiggle room for additional purchases.
- Commissioner Pettit asked if we can go back and look at the items. Discussion occurred about the budget position and if there was additional funding available to

make purchases. The board and the Chief talked about how it might be best to do a deeper dive into the finances before we make additional purchases.

**3.4 Long Term Savings Analysis:** Chief Sinclair and FSM Beckett addressed the following:

- FSM Beckett asked the board about transfer amounts and discussion occurred that there will need to be a transfer from the Gen into the EMS fund because the burn rate will exceed the income. The board elected to go with \$400,000 for that.
- The construction fund did not have a need for a transfer.
- Commissioner Pettit had a question about the medic unit purchase. Chief Sinclair let him know that they are going to arrive sometime in 2025.

**3.5 Reserve Analysis:** Chief Sinclair addressed the following:

- The community has historically supported KVFR and any lid levy or funding need. Based on the Kittitas County road tax not being approved, Chief's sense is that the community is not feeling comfortable with additional spending.
- Commissioner Pettit asked Chief about his sense for the levy rate for 2025, Chief responded around \$1.37.

All funds included 2025 is being projected to be 12.4 million in revenue and 14.3 million. Chief advised the board that he believes this is a year when we need to be planning for a tight budget. Commissioner Pettit commented that's the goal of strategic plan.

**6. Adjournment**

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Pettit seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 0938 hours.

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Board Chair

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District Secretary

## Sydney McBride

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**From:** Jeremy Haberman  
**Sent:** Tuesday, November 12, 2024 12:55 PM  
**To:** KVFR-All Personnel  
**Subject:** Veterans Day BBQ Thank You

All,

Thank you for all for your support for this event. We had an incredible turnout from the community and incredible feedback from vet's and attending families on what an incredible event we put on.

A few highlights:

All of you lending and offering support. Over 400 meals served. 50+ local elementary and high school students singing and performing. Generous contributions of food from members of our community. Professional photographer who donates her time and resources to provide a free gift to the vets and to us. We got 3 more retiree photos to be added to our station walls. Stage equipment and PA provided by Valley View Elementary. B Shift for cleaning and clearing the bays hours ahead of schedule after a very long night of running calls without being asked. A Shift for spending nearly the entire day setting up, serving, and then tearing down. Our faithful volunteer firefighters who show up time and time again and completely handled the cooking outside in the cold. Vet's who contributed rare jeeps and trucks. Matt for prepping trailers and loading tables and chairs and making pick up and drop off from 21 easy. For the additional members of the community who are not even affiliated with our organization who came to cook and serve because they want to be a part of what we do.

THANK YOU.





Sent from my iPhone

# KITTITAS VALLEY FIRE & RESCUE

## 2025 BUDGET



# KITTITAS VALLEY FIRE & RESCUE

Station 21 at 2020 Vantage Highway  
Headquarters Station 29 at 400 E. Mountain View Avenue  
Ellensburg, WA 98926  
(509) 933-7231

## BOARD OF FIRE COMMISSIONERS

Ross Ogan, Board Chairman – Term Expires 12-31-25  
Pat Clerf, Board Vice Chairman – Term Expires 12-31-29  
Neil O'Neill – Term Expires 12-31-27  
Scott Ciraulo – Term Expires 12-31-29  
Jerry Pettit – Term Expires 12-31-27

## KITTITAS VALLEY FIRE & RESCUE ADMINISTRATIVE STAFF

John Sinclair, Fire Chief  
Rich Elliott, Deputy Chief  
Manda Beckett, Financial Services Manager  
Sydney McBride, Human Resources Administrator / District Secretary  
Erin Haberman, Administrative Assistant  
Megan Baker, Administrative Assistant



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## **DISTRICT PROFILE**

Ellensburg Fire Department was organized as a volunteer fire department on September 6, 1883, after a major fire had occurred on August 29, 1883. On February 10, 1890, the Ellensburg City Council created a paid City of Ellensburg Fire Department in response to the 1889 Great Fire that destroyed most of the City. Kittitas County Fire District 2 was created at the end of World War II, in 1945.

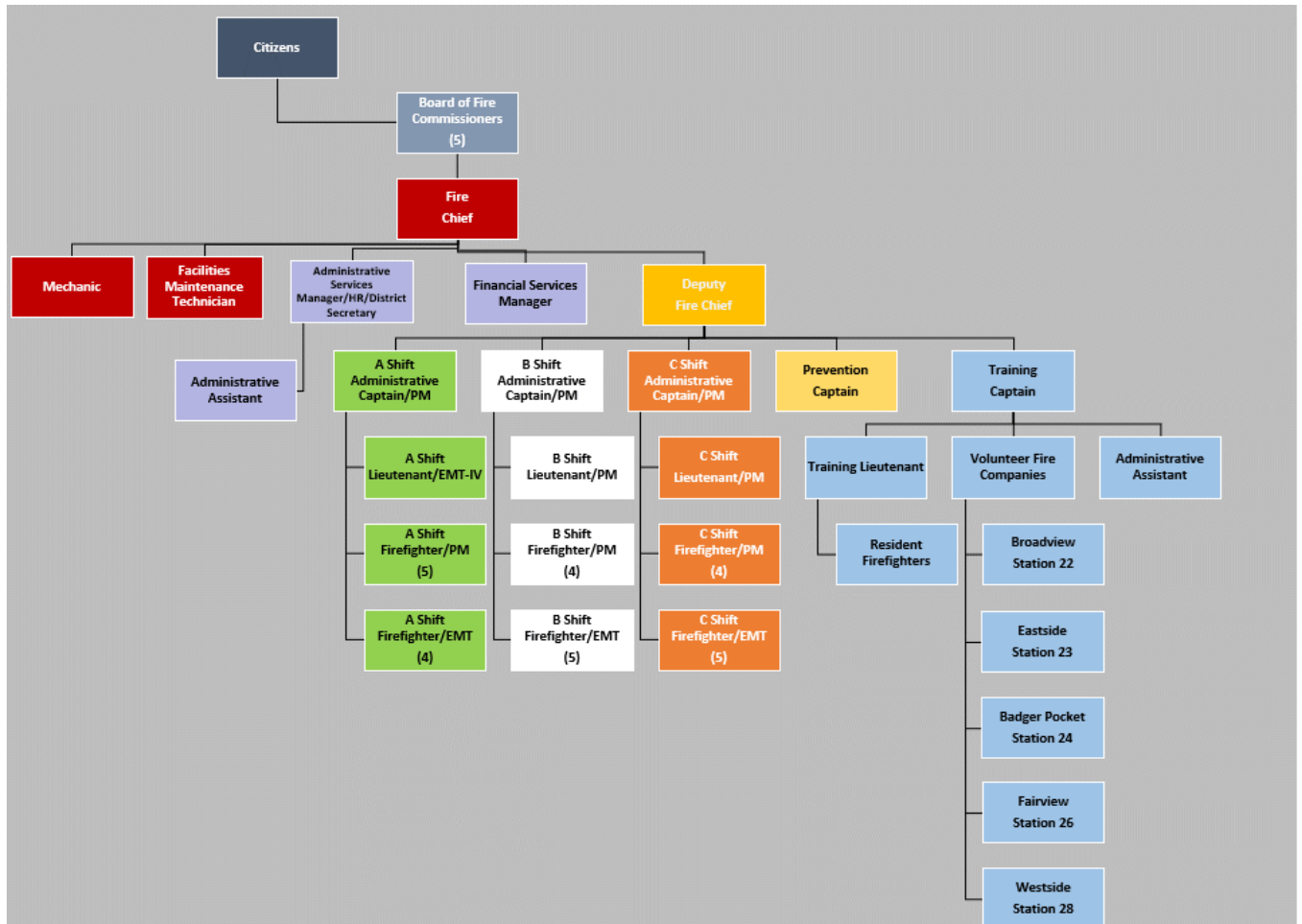
In 2006, voters overwhelmingly approved the annexation of the City of Ellensburg Fire Department into Kittitas County Fire District No. 2. The combined entity operates as Kittitas Valley Fire & Rescue (KVFR) and became operational on January 1, 2007. KVFR completed the blending of two very active fire jurisdictions with both agencies having had a long and cooperative history in the lower Kittitas Valley. In 2017, voters overwhelmingly approved the annexation of the City of Kittitas into Kittitas County Fire District 2.

KVFR provides fire suppression; technical rescue; advanced life support (ALS) and basic life support (BLS) response and ambulance transport (including inter-facility transport); fire prevention; code enforcement; hazardous material response; and fire investigations. KVFR serves a permanent population of about 31,500, with an additional student population of approximately 9,200 when Central Washington University is in session. The service area is 278 square miles for fire suppression and 1,240 square miles for Emergency Medical Service (EMS) coverage. The area covered is a mixture of micro-urban, suburban, rural, and wild land interface. The district is staffed and equipped for response to structure and wildland fires, rescues, motor vehicle crashes, and medical emergencies. The district shares boundaries and responds with mutual aid to US Forest Service (USFS), Department of Natural Resources (DNR), Bureau of Land Management (BLM), the Yakima Firing Center (a Department of Defense facility) as well as Kittitas County Fire Districts #1, #4 and #7. KVFR also provides services, under a fire protection contract, to the Central Washington University (CWU) campus.

KVFR is an active partner with the Central Washington University EMS Paramedicine Program in providing paramedic students the opportunity to ride along with the ambulance units. They are afforded first-hand experience to medical and trauma incidents, thus allowing them the opportunity to observe and assist with patient care. KVFR staff and firefighters, which include career, resident and community volunteers, look forward to providing professional and effective service to the community as it grows.

KVFR is a combination district consisting of thirty-nine career firefighters split into three different shifts, approximately seventy volunteer firefighters, and up to six Resident firefighters. There is a Fire Chief, Deputy Fire Chief, Prevention Captain, Prevention Inspector, Training Captain, Day Lieutenant (which serves the Training Division) Mechanic, Facility Maintenance, and four office support staff. The district has two fire stations that are staffed by career personnel twenty-four hours a day. There are also

nine volunteer stations throughout the district. The district's business is overseen by five Fire Commissioners.



## BUDGET OVERVIEW

### FUNDS

**General Fund (010)**: The main revenue source for this fund is from property taxes, fire protection contracts, City of Ellensburg (fire marshal services contract), and fire mobilizations. The district's general operating expenses, as well as administrative and suppression payroll are expended from this fund.

**EMS Fund (011)**: The majority of the revenue for EMS operations is obtained from ambulance user fees. Some property tax is also transferred from the General Fund to supplement the income. New revenue starting in 2018 is the Ground Emergency Medical Transport (GEMT) program. This program pays the fire district for unreimbursed expenses for Medicaid patients. Expenses associated with EMS response and ambulance transport operation, such as patient supplies, ambulance repair and maintenance, and payroll for firefighter/paramedics and firefighter/EMT's, are paid from this fund.

**Construction Fund (020)**: Expenses associated with construction of new building facilities or major improvements to existing facilities as authorized by the Board of Fire Commissioners are expended from this fund. Funding sources are typically transfers from the General Fund or voted or non-voted bonds; there is also occasional funding from federal and state grants.

**Reserve Fund (040)**: This fund is held in reserve for expenses incurred when the district responds to emergency situations such as a natural or man-made disaster. Additionally, prudent fiscal management and uncertain economic conditions warrant setting aside funding for "rainy day" circumstances. This fund has no revenue source other than utilizing the inter-fund transfer accounting method from the General Fund.

**Equipment Replacement Fund (041)**: Significant equipment purchases as approved by the Board of Fire Commissioners are transacted through this fund. The primary funding source for this fund occurs through inter-fund transfers from the General Fund. Historically, the Board of Fire Commissioners has informally allocated the majority of the Central Washington University fire suppression contract income to be transferred into the Equipment Fund.

**Long-Term Planning Fund (042)**: The Long-Term Planning Fund was created as part of the 2016 budget process to clearly identify funds to be set aside for future major capital asset purchases. Funding for these purchases will be transferred from the General Fund.

**Long-Term Care Fund (060)**: The Long-Term Care (LTC) Fund was established to meet the district's long-term care obligations to retired Law Enforcement Officers' and Fire Fighters' Plan 1 (LEOFF I) personnel as mandated by Washington State law. During the annual budget process, the Board of Fire Commissioners designates the amount of money to be transferred from the General Fund into the LTC Fund. Additionally, funding for long-term care insurance policies is expended through the General Fund. The LTC Fund provides funding for medical expenses incurred that are not covered by the policies.

When all LEOFF I obligations are no longer pending, any remaining fund balance will be transferred to the General Fund and the LTC Fund will be closed.

**Debt Management Fund (230)**: All bond principal payments and related bond levy tax collections will flow through this fund.

**St 21 Debt Management Fund (231)**: Annual transfer into this fund from the General Fund to pay the principal and interest payments on the Station 21 Construction Non-Voted Bond.

## DIVISIONS

**Fire Commissioners**: The Board of Fire Commissioners is the oversight body of the district and has the responsibility to: manage and conduct the business affairs of the fire district; make and execute all necessary contracts; employ any necessary services; adopt reasonable rules to govern the district and to perform its functions; and perform all such acts as may be necessary to carry out the objectives of the district. Commissioners are elected to six-year terms and represent the citizens of the district in at-large positions. Prior to 2008, Kittitas Valley Fire & Rescue had three commissioners. With a 67 percent voter approval on August 21, 2007, the Board of Fire Commissioners increased from three to five positions.

**Administration**: The Administrative Division consists of the Fire Chief, Deputy Chief, Financial Services Manager, Administrative Services Manager/District Secretary, Facilities Maintenance, and an Administrative Assistant. The Administrative Assistant spends most of their time supporting the training division with minimal time allocated to the general administrative division.

The General Administrative division is dedicated to; managing the organization; planning and organizing the activities of the agency; developing and implementing sound financial and human resources practices; providing public information; and providing the highest quality of leadership, direction, and support to all divisions within Kittitas Valley Fire Rescue.

**Fire Suppression**: The main function of the Suppression Division is to respond to 911 calls. Staff accomplishes their mission by insuring equipment readiness, performing pre-fire planning, insuring their physical fitness, and practicing personal safety techniques at all times. Fire suppression personnel must constantly train using the latest strategies and techniques to perform complex rescues, to suppress a working fire, and to handle emergencies resulting from natural or man-made disasters. Firefighters must stay abreast of the latest technology, procedures, and techniques for different types of rescues. They also must be aware of how a fire reacts to certain conditions and determine risks due to hazardous material release while remaining aware of the circumstances to safeguard their own personal safety at all times.

In addition to the 26 career firefighters currently assigned to the Suppression Division, there are typically 65-80 volunteer firefighter positions assigned to seven volunteer



companies operating out of nine volunteer fire stations. Additional staffing supplementation is provided by six Resident firefighters.

The district's mechanic is also assigned to the Suppression Division of the budget.

**Prevention:** The Prevention Division is responsible for providing comprehensive fire prevention services. These services include public education, fire investigation, fire inspection and development services. The Prevention Captain is the contractual Fire Code Official (Fire Marshal) for the City of Ellensburg. Their position is responsible for applying the fire code uniformly, ensuring the commercial occupancy inspections are conducted at least annually and determining the cause and origin of each fire within the City of Ellensburg. Additionally, the Prevention Division works cooperatively with Kittitas County Code Enforcement personnel as needed. As part of the district's effort to improve life safety, KVFR conducts a fire and life safety inspection in each publicly accessible portion of all commercial buildings and in all places of employment. These inspections serve to reduce fire hazards, educate the community, familiarize responders with the buildings and help to reduce insurance rates. In 2021 the Commissioners approved to add a Fire Inspector to the Prevention Division.

**Training:** The Training Division is responsible for coordinating and scheduling all district training. All suppression personnel must receive initial training and these skills must be continuously maintained. Newly hired full-time firefighters are sent to the Washington State Fire Academy or the Central Washington Fire Training Academy for the 16-week Firefighter I and Firefighter II certification course. The maintenance of firefighter skills is achieved through in-service training. In-service training is accomplished through several methods: outside instructors, company level training, written tests and in-house academies. Training requirements must be accomplished in compliance with Washington Administrative Code (WAC), Revised Code of Washington (RCWs), and National Fire Protection Administration (NFPA) guidelines. As these standards change, KVFR training must be continually updated to remain compliant. All training must be recorded, and these records receive frequent evaluation for compliance.

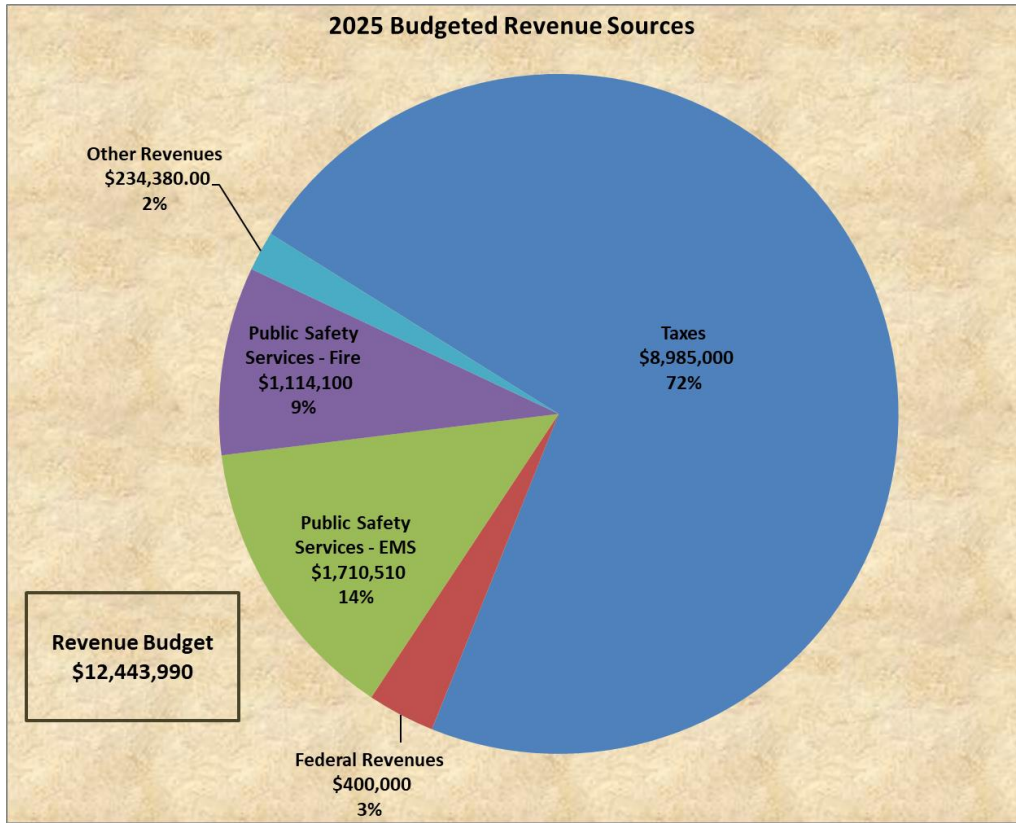
**EMS:** The Emergency Medical Services (EMS) Division is responsible for providing emergency medical care to the citizens. The division provides both advanced life support (ALS) and basic medical life support (BLS). Emergency Medical Technicians (EMTs) and Paramedics provide immediate medical assessment, evaluation, and treatment. They transport patients to Kittitas Valley Community Hospital or out-of-area facilities for continued treatment as needed. The district must provide highly trained, skilled personnel and adequate vehicles and equipment to accomplish the division's mission. Emergency medical vehicles and equipment must be maintained and upgraded to meet the ever changing technologies of medical science. Vehicles must not only be equipped for the safety of the district's patients and personnel, but must also be equipped with a wide array of medical equipment such as defibrillators, cardiac monitors, oxygen, and many other instruments needed for the successful treatment of the critically ill and traumatized patient. EMS transport billing and patient account service were previously provided in-house by the EMS Billing position; however, these functions were outsourced in 2017.

There are eleven Firefighter/Paramedics and two Firefighter/EMT assigned to the EMS Division in the budget. With the outsourcing of the transport billing, the EMS

administrative assistant continues to work on billings and collections for accounts as well as other projects as assigned.

# REVENUES

The 2025 revenue totals are expected to be \$12,443,990. The largest revenue sources are property taxes, EMS service fees, GEMT, and fire suppression service fees.



## **Property Taxes** - \$8,500,000

The property tax revenue is collected by the Kittitas County Treasurer and is based on the valuation of property within the fire district. Property valuations are established by the Kittitas County Assessor. The 2025 assessed valuation is estimated to be \$5,965,062,086 and the fire tax levy rate should be approximately \$1.385387 per \$1,000 of assessed valuation.

In 2014, the District issued a \$6.7 million General Obligation Bond to finance the construction of a new fire station. The Debt Management Fund is used to track bond related activity. The tax levy collections are deposited into this fund and the bond principal and interest payments are paid from this fund. The levy is certified to include a 3 percent tax delinquency so that adequate tax collections are available to cover the interest and principal payment amounts. The following table shows the tax revenues and levy rates related to the 2014 Station Bond.

**BOND LEVY PROPERTY TAXES**

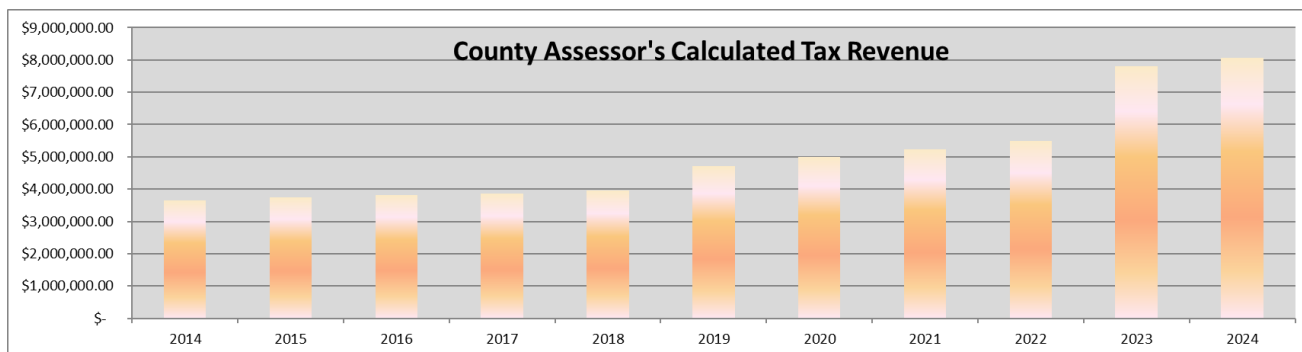
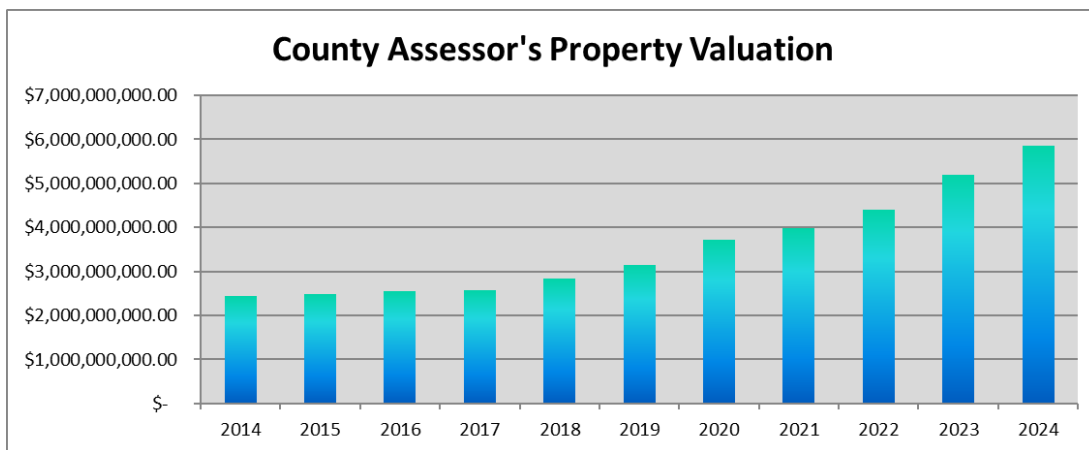
<b>Assessed Valuation</b>	<b>Year</b>	<b>Levy Rate</b>	<b>Tax Due</b>
\$2,470,115,436	2015	\$0.187031	\$461,988
\$2,529,149,777	2016	\$0.183100	\$463,087
\$2,555,680,416	2017	\$0.181202	\$463,094
\$2,801,923,961	2018	\$0.165956	\$464,996
\$3,040,913,595	2019	\$0.152913	\$464,995
\$3,583,867,055	2020	\$0.129746	\$464,992
\$3,846,416,922	2021	\$0.120891	\$464,997
\$4,360,830,423	2022	\$0.106630	\$464,995
\$5,166,385,242	2023	\$0.090972	\$469,996
\$5,798,617,896	2024	\$0.081915	\$474,994

The 2025 tax collections for this levy are budgeted to be \$485,000.

The following table illustrates the past levy rates for the district as well as the assessed valuation and taxes due.

**REGULAR PROPERTY TAXES**

<b>Assessed Valuation</b>	<b>Year</b>	<b>Levy Rate</b>	<b>Tax Due</b>
\$623,017,007	2003	1.445500	\$900,571.08
\$645,088,452	2004	1.464300	\$944,603.02
\$675,740,225	2005	1.471800	\$994,554.46
\$778,597,115	2006	1.359400	\$1,058,501.22
\$893,913,190	2007	1.267000	\$1,132,420.26
\$2,234,397,036	2008	1.5000 (lid lift)	\$3,351,595.55
\$2,301,620,258	2009	1.500000	\$3,452,430.39
\$2,413,003,803	2010	1.471187	\$3,549,979.82
\$2,421,184,837	2011	1.499338	\$3,630,177.76
\$2,365,891,009	2012	1.500000	\$3,548,836.51
\$2,402,006,430	2013	1.500000	\$3,603,009.65
\$2,430,662,769	2014	1.499999	\$3,645,991.72
\$2,470,115,436	2015	1.500000	\$3,736,527.07
\$2,547,571,817	2016	1.500000	\$3,821,357.73
\$2,576,048,046	2017	1.500000	\$3,864,072.07
\$2,826,793,271	2018	1.403627	\$3,967,763.36
\$3,147,338,599	2019	1.49999 (lid lift)	\$4,721,004.75
\$3,710,572,526	2020	1.345025	\$4,992,498.50
\$3,979,731,622	2021	1.317551	\$5,243,499.38
\$4,390,281,883	2022	1.252795	\$5,500,123.19
\$5,202,997,112	2023	1.500000(lid lift)	\$7,804,495.67
\$5,842,415,426	2024	1.379403	\$8,059,045.37



There is historically a difference between the County Assessor’s final calculated amount of taxes and KVFR’s budgeted amount. There are reasons for this difference:

- The district’s Board of Commissioners and management team intentionally overestimate the taxes so that a banked capacity situation can be avoided. A fire district may not collect more in taxes than they have budgeted for. Any “extra” taxes received by the county are not passed through to the district and are considered banked capacity.
- The budget also considers prior year back taxes that may be collected during the budget year. Delinquent taxes are considered fully collectible because a lien affixes to the property after taxes are levied.

The county’s residents are expected to pay half of their property taxes by April 30 each year with the second half of the taxes due on October 31. This creates a cyclical source of revenue for KVFR. Because of the cyclical nature of the property tax receipts, KVFR’s Commissioners and management team must make sure that the General Fund balance is adequately maintained to cover several months of payroll and other operating expenses until the next influx of property tax revenue is received.

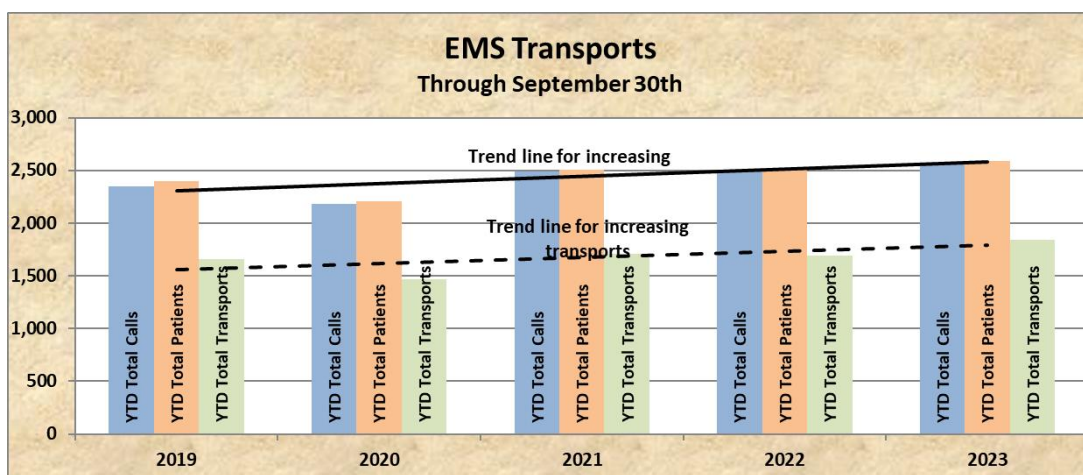
**Bond Revenues**

In 2019 the Board of Fire Commissioners approved to issue a \$3,534,000 Commissioner-voted bond to construct new living quarters and offices at Station 21. Commissioner-voted bonds require the debt to be paid out of existing fire district revenues and the tax payers’ tax rates will not be affected.

**Ambulance Transport Revenue** - \$1,710,150

KVFR provides ambulance transport services in emergency situations as well as handling the transfer of patients from one medical facility to another. KVFR provides emergency medical services (EMS) in 1,240 square miles of Kittitas County. The patients are charged fees based upon the level of service they receive, the length of their transport, and their residency status. The fee structure is set up to cover much of the costs of providing the services. Revenues from the General Fund supplement the remaining cost of providing services. In 2019, GEMT money began to flow in; however, this is not classified as a revenue stream yet because of the tenuous nature of the funding.

EMS calls for service and transports have increased during the post-COVID time period. Higher acuity patients have increased the percentage of transports over time. Transport revenues have increased proportionally to patient contacts.



EMS Revenue Q3	2019	2020	2021	2022	2023
YTD Transport Revenue	1,194,801	1,097,948	1,112,787	1,138,946	1,204,813
YTD Total Calls	2,347	2,181	2,486	2,487	2,563
YTD Total Patients	2,394	2,211	2,504	2,508	2,592
YTD Total Transports	1,660	1,469	1,711	1,695	1,838
YTD Percent Transported	69.34%	66.44%	68.33%	67.58%	70.91%

The budget reflects an estimate of \$1,710,510 in ambulance revenues to be received in 2025. This figure accounts for 14 percent of the total budgeted revenue. Chief Sinclair estimates that ambulance transport revenues will be supplemented by approximately \$400,000 in Ground Emergency Medical Transportation Services (GEMT) funds from the federal government. This new funding source is accounted for in the Federal Revenues portion of the budget and has been approved to reimburse costs not covered on calls for Medicaid patients.

In the Kittitas Valley, the number of calls and the related revenues can be cyclical in nature for a variety of reasons. Winter driving conditions tend to cause an increase in injury vehicle accidents. Scheduled events such as concerts at The Gorge, the beginning of the CWU school year, and the annual fair and rodeo tend to initiate more medical calls. KVFR also tends to complete more transports to other medical facilities when Kittitas Valley Hospital reaches maximum capacity, especially during flu season.

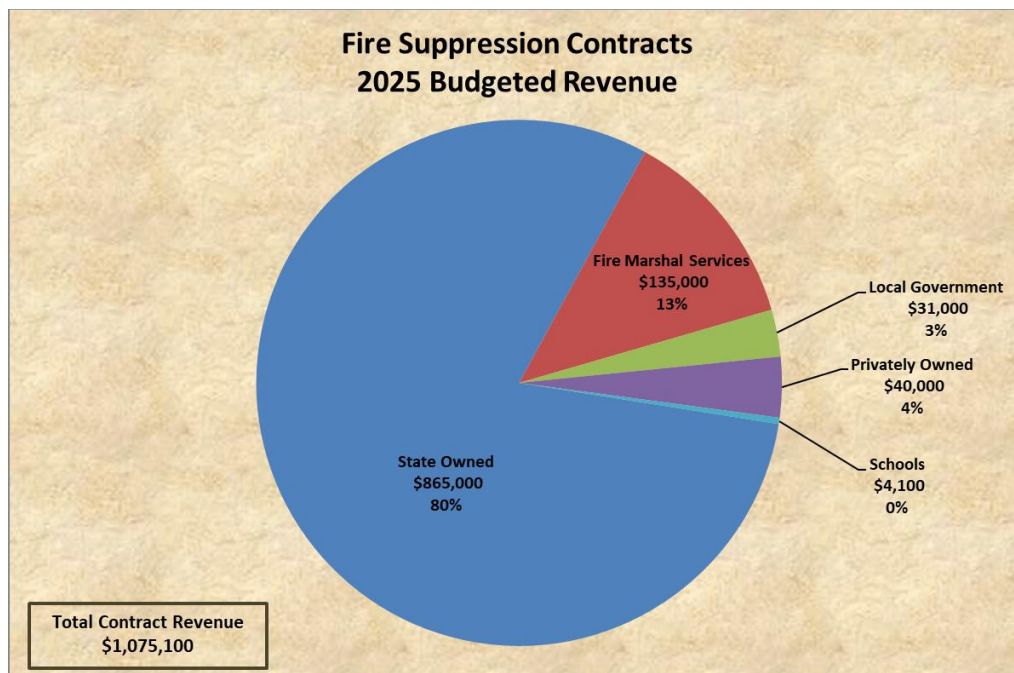
**Fire Services Contracts** - \$940,100

Federal, state, and local governmental agencies are not required to pay property taxes. KVFR has entered into fire protection contracts with most of the governmental agencies that own property within the district’s boundaries. The contracts are based on the same basis as the property taxes: the entities pay \$1.50 per \$1,000 of their property value. Because of Central Washington University’s vast property holdings, KVFR is budgeted to collect \$856,417 in 2025 from CWU. Historically the Board of Fire Commissioners has informally reserved this money for the purchase of new equipment.

A new fire protection contract was created with the City of Ellensburg in 2017 because KVFR vacated the Pearl Street building in 2016. The district previously did not charge the city for fire protection services in lieu of paying rent on the Pearl Street facility. Now that the district is housed in the new headquarters station, the city is obligated to pay for fire protection services. The annual contracted amount is \$25,000. KVFR is in the process of contracting for fire services with other local government entities that are not currently paying for fire protection services. When this occurs the City of Ellensburg will go from paying \$25,000 annually to \$1.50 per \$1,000 of their buildings built costs.

Included in the 2007 merger agreement between the City of Ellensburg and Kittitas County Fire District No. 2 is a clause in which the City of Ellensburg agreed to pay the district for ongoing Fire Marshal services. KVFR’s Prevention Captain serves as the Fire Code Official (Fire Marshal) for the City of Ellensburg and the City makes quarterly payments for a portion of the Fire Marshal’s salary.

The district also enters into fire suppression contracts with private individuals who own property adjacent to the district’s boundaries. The following chart shows the budgeted income from each of these sources in 2025.

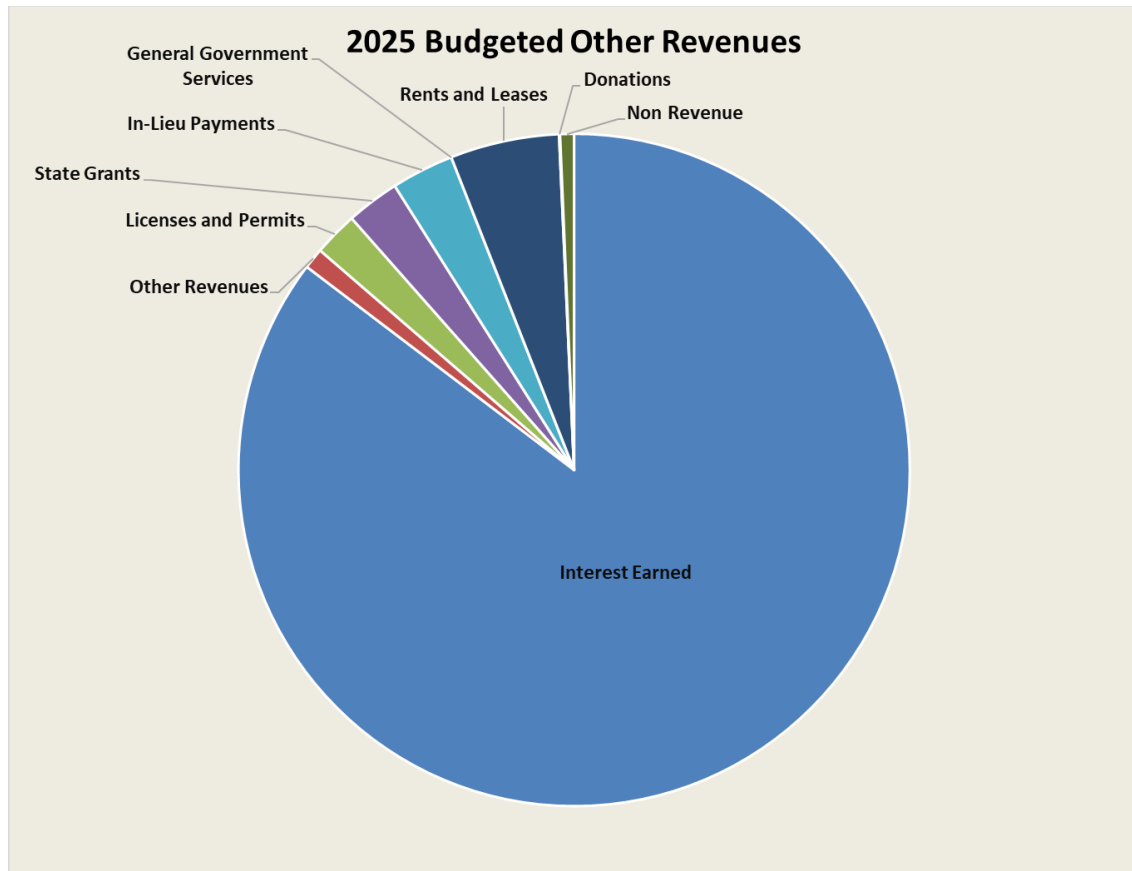


**Other Revenues** - \$234,380

In addition to interest revenues discussed in the section above, the “other revenues” category includes interest, licenses and permits, rents and leases, donations and other smaller revenues sources.

**Investment Interest Income** - \$200,000

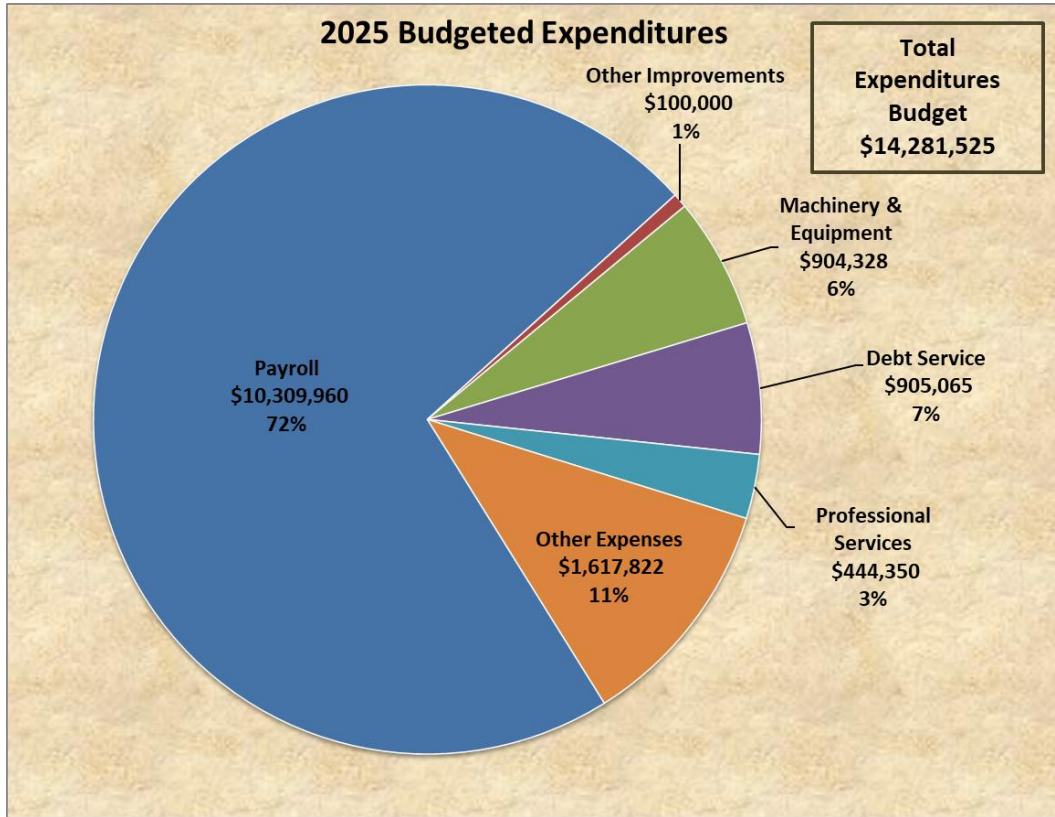
The Kittitas County Treasurer acts as the bank for the fire district. The district is a voluntary participant in the county investment pool, an external investment pool operated by the County Treasurer known as the Kittitas County Investment Pool.





# EXPENDITURES

The 2025 budgeted expenditures total \$14,281,525.

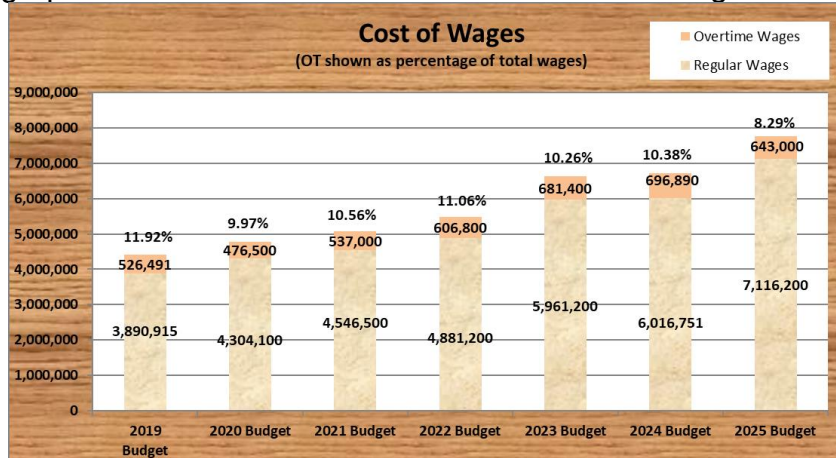


## Payroll - \$10,309,960

Salaries and benefits expenses are 72 percent of the total budgeted expenditures.

A total of \$7,759,200 is expected to be paid out in salaries and wages while an additional \$2,550,760 is expected to be paid for employee benefits. Of the salaries and wages expense, \$643,000 can be attributed to overtime pay.

The following graph shows overtime rate trends from 2019 through 2025.



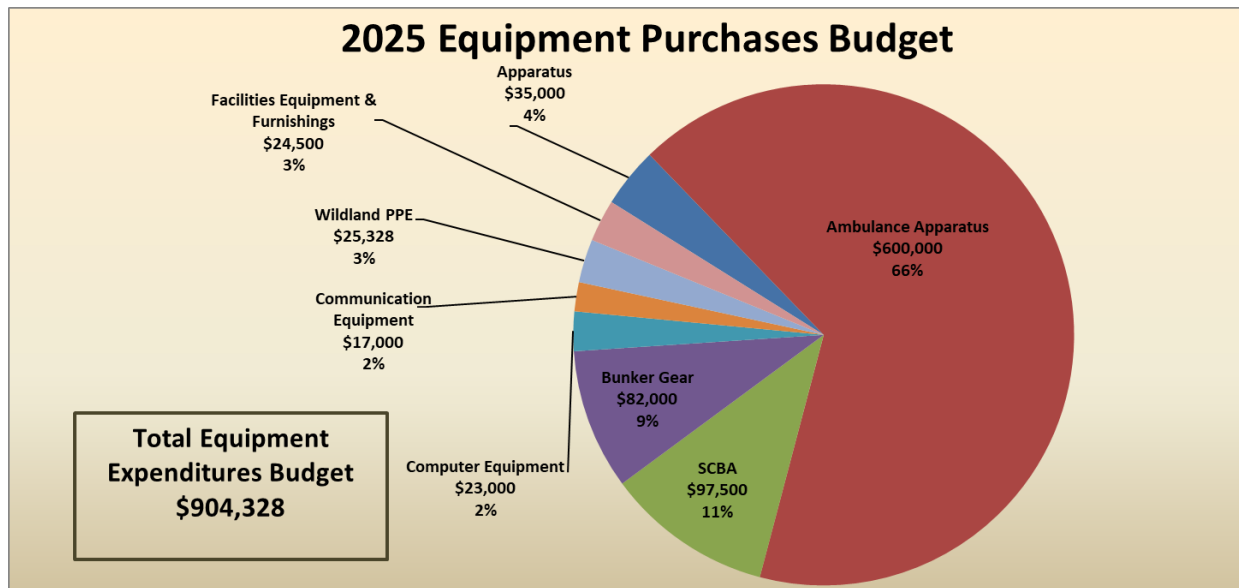
**Other Improvements**

The 2025 budget assumes \$180,000 will be spent on various other improvements that include finishing the security fence at Station 29 and 21 and the possibility of installing solar panels at the staffed stations.

**Machinery and Equipment - \$904,328**

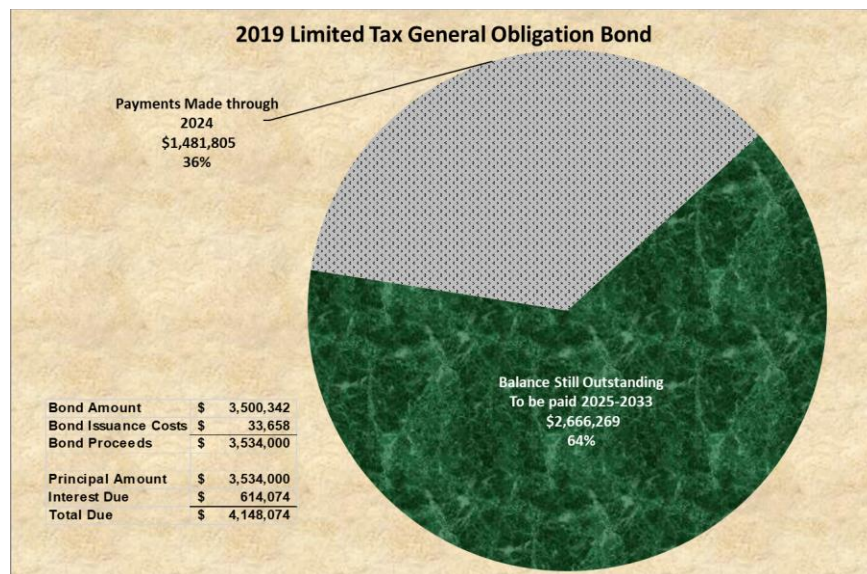
The 2025 budget assumes that \$904,328 will be spent on equipment. This includes money budgeted for additional SCBAs, bunker gear, two medic units, communication equipment, wildland fire shelters, station security cameras, and computer equipment.

The following graph provides a summary on the Equipment Fund expenditures.



**Debt Management - \$905,064**

The 2025 budget includes the \$296,703 payment that will be made in principal and interest for the 2019 commissioner-voted bond to build new training room and living quarters at Station 21.



## FINAL DEBT SERVICE

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2020			56,090.47	56,090.47	
12/01/2020	202,000	2.140%	37,813.80	239,813.80	295,904.27
06/01/2021			35,652.40	35,652.40	
12/01/2021	225,000	2.140%	35,652.40	260,652.40	296,304.80
06/01/2022			33,244.90	33,244.90	
12/01/2022	230,000	2.140%	33,244.90	263,244.90	296,489.80
06/01/2023			30,783.90	30,783.90	
12/01/2023	235,000	2.140%	30,783.90	265,783.90	296,567.80
06/01/2024			28,269.40	28,269.40	
12/01/2024	240,000	2.140%	28,269.40	268,269.40	296,538.80
06/01/2025			25,701.40	25,701.40	
12/01/2025	245,000	2.140%	25,701.40	270,701.40	296,402.80
06/01/2026			23,079.90	23,079.90	
12/01/2026	250,000	2.140%	23,079.90	273,079.90	296,159.80
06/01/2027			20,404.90	20,404.90	
12/01/2027	255,000	2.140%	20,404.90	275,404.90	295,809.80
06/01/2028			17,676.40	17,676.40	
12/01/2028	261,000	2.140%	17,676.40	278,676.40	296,352.80
06/01/2029			14,883.70	14,883.70	
12/01/2029	267,000	2.140%	14,883.70	281,883.70	296,767.40
06/01/2030			12,026.80	12,026.80	
12/01/2030	272,000	2.140%	12,026.80	284,026.80	296,053.60
06/01/2031			9,116.40	9,116.40	
12/01/2031	278,000	2.140%	9,116.40	287,116.40	296,232.80
06/01/2032			6,141.80	6,141.80	
12/01/2032	284,000	2.140%	6,141.80	290,141.80	296,283.60
06/01/2033			3,103.00	3,103.00	
12/01/2033	290,000	2.140%	3,103.00	293,103.00	296,206.00
	3,534,000		614,074.07	4,148,074.07	4,148,074.07

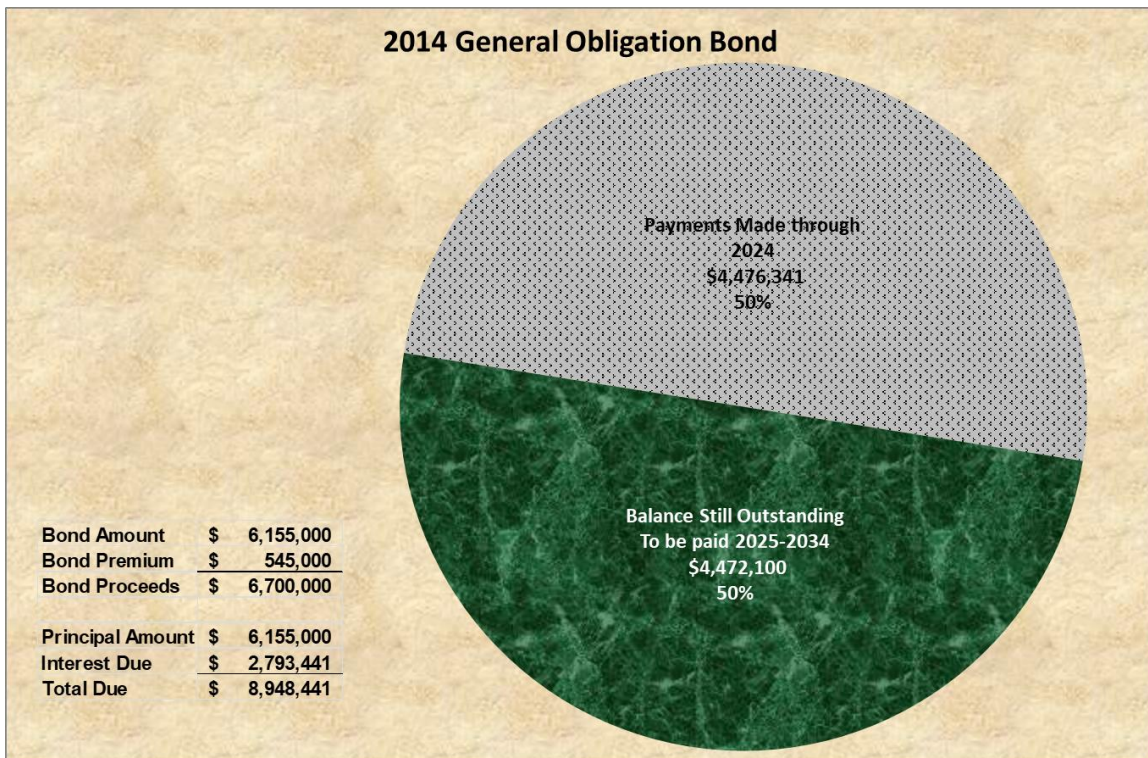
The \$158,862 included in the debt service is the annual interest free payment to Styker. In 2021 a contract was signed with Stryker to roll the remiaing outstanding cot powerload systems balance to a new program called ALS 360. This new program combines our Lifepaks, powerload systems, stairchairs, AEDs, etc. and repalces them with brand new equipment two times during the ten year contract period. ALS 360 also includes annual preventative maintenance.

The \$446,900 is a known amount related to the 2014 Station Bond principal and interest payments which are made through the Debt Management Fund. The payments are each June and December in accordance with the amortization schedule contained in the legal bond agreement.

### FINAL DEBT SERVICE SCHEDULE

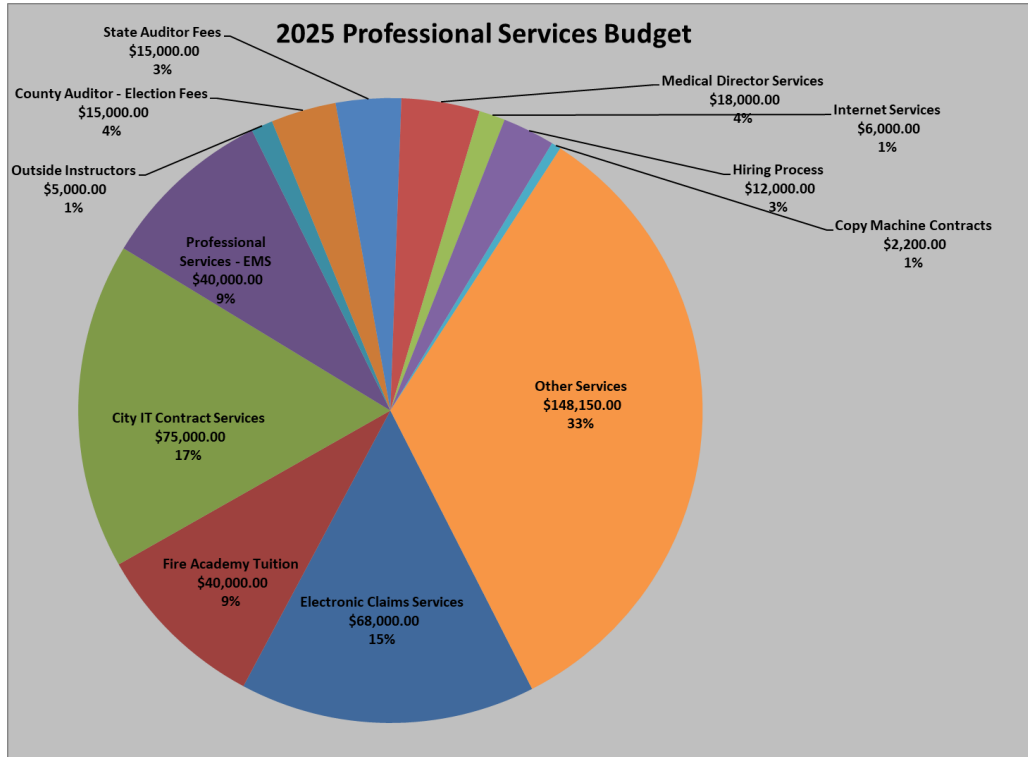
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2015			108,966.25	108,966.25	
12/01/2015	230,000	2.000%	109,575.00	339,575.00	448,541.25
06/01/2016			107,275.00	107,275.00	
12/01/2016	235,000	2.000%	107,275.00	342,275.00	449,550.00
06/01/2017			104,925.00	104,925.00	
12/01/2017	240,000	2.000%	104,925.00	344,925.00	449,850.00
06/01/2018			102,525.00	102,525.00	
12/01/2018	240,000	2.000%	102,525.00	342,525.00	445,050.00
06/01/2019			100,125.00	100,125.00	
12/01/2019	245,000	3.000%	100,125.00	345,125.00	445,250.00
06/01/2020			96,450.00	96,450.00	
12/01/2020	255,000	3.000%	96,450.00	351,450.00	447,900.00
06/01/2021			92,625.00	92,625.00	
12/01/2021	260,000	3.000%	92,625.00	352,625.00	445,250.00
06/01/2022			88,725.00	88,725.00	
12/01/2022	270,000	3.000%	88,725.00	358,725.00	447,450.00
06/01/2023			84,675.00	84,675.00	
12/01/2023	280,000	4.000%	84,675.00	364,675.00	449,350.00
06/01/2024			79,075.00	79,075.00	
12/01/2024	290,000	4.000%	79,075.00	369,075.00	448,150.00

The following graph indicates the 2014 bond payment activity as budgeted through 2024.



**Professional Services - \$444,350**

A wide variety of professional services are used by the District. The following chart provides a breakdown of the costs included in this category.

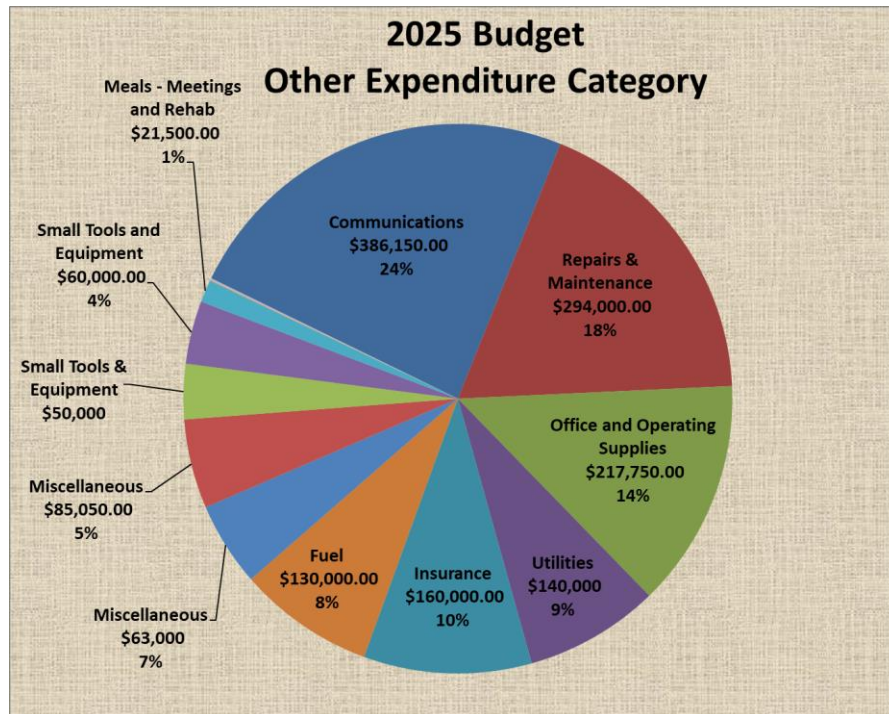


**Other Expenses – \$1,617,822**

The other expenses category, which makes up ten percent of the expenditures budget, contains a variety of expenditure categories.

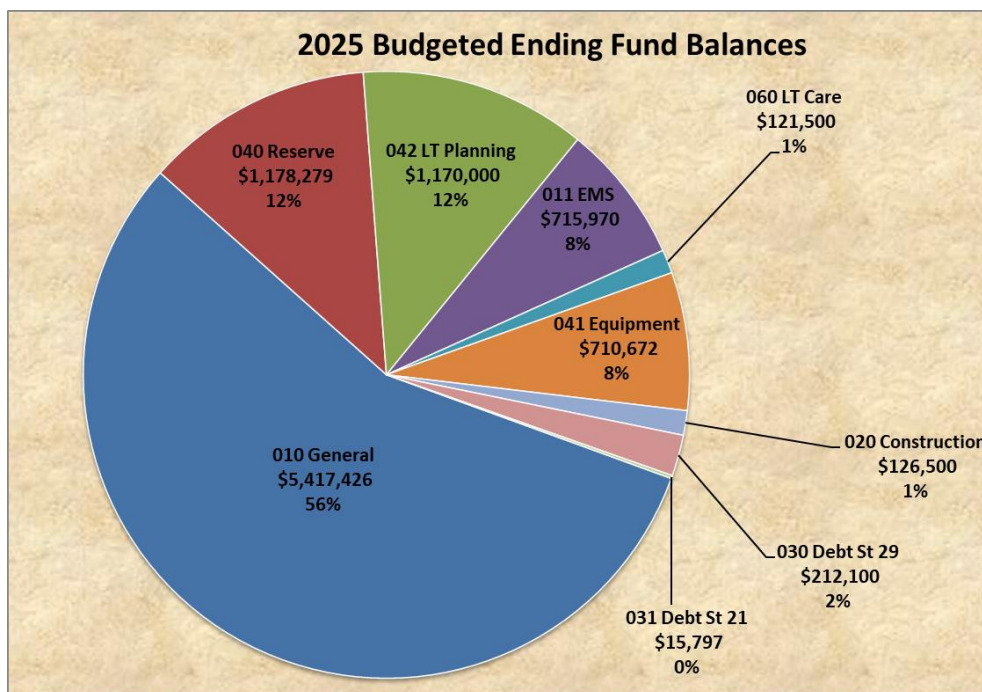
The following graphs shows a more detailed breakdown of the “Other Expense” category.

“Communications” includes the cost of dispatching services and “Miscellaneous” includes such things as training conferences, dues and subscriptions, and transport refunds.



## FUND BALANCES

KVFR currently has a healthy overall fund balance. It is projected to be approximately \$11,505,779 at the end of 2024. The 2025 budget proposes that the fund balances be spent down by \$1,837,535 which results in a projected fund balance of \$9,668,244 at the end of 2025.



	010 General	011 EMS	020 Const.	040 Reserve	041 Equip	042 LT Planning	060 LTC	231 St 21 Debt	230 Debt	Budget - All Funds
Beginning Fund Balance	5,400,000.00	1,600,000.00	300,000.00	1,158,279.00	1,600,000.00	1,150,000.00	117,500.00	10,000.00	170,000.00	11,505,779.00
Total Revenues	9,747,920.00	2,141,070.00	6,500.00	20,000.00	15,000.00	20,000.00	2,000.00	2,500.00	489,000.00	12,443,990.00
Total Expenses	8,928,494.00	3,525,100.00	180,000.00	0.00	904,328.00	0.00	0.00	296,702.80	446,900.00	14,281,524.80
Total Transfers In		500,000.00				0.00	2,000.00	300,000.00		802,000.00
Total Transfers Out	802,000.00									802,000.00
<b>Ending Fund Balance</b>	<b>5,417,426.00</b>	<b>715,970.00</b>	<b>126,500.00</b>	<b>1,178,279.00</b>	<b>710,672.00</b>	<b>1,170,000.00</b>	<b>121,500.00</b>	<b>15,797.20</b>	<b>212,100.00</b>	<b>9,668,244.20</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>17,426.00</b>	<b>(884,030.00)</b>	<b>(173,500.00)</b>	<b>20,000.00</b>	<b>(889,328.00)</b>	<b>20,000.00</b>	<b>4,000.00</b>	<b>5,797.20</b>	<b>42,100.00</b>	<b>(1,837,534.80)</b>

Part of the budgeting process is to determine how much of the property tax and other revenues should be transferred from the General Fund to the other funds during the year to maintain their funding levels and to plan for expenditures out of those funds. At the same time, the General Fund must be maintained at an approximate \$4 million balance to maintain liquidity between the tax payments made in April and October.

The following is a list of transfers scheduled in the 2025 budget:

- **\$500,000 to the EMS Fund.** While the fee schedule is built to cover the majority of the cost of services, the fees do not cover all costs. In addition, cash flow can be tight when patients or insurance companies do not pay their bills in a timely manner; therefore, tax money from the General Fund is needed to help cover EMS costs.
- **\$2,000 to the Long-Term Care Fund.** There are currently two surviving LEOFF 1 members who the district is obligated to pay medical claims for. This fund reserves money to be used for paying those claims.
- **\$300,000 to the Station 21 Debt Fund.** Annual transfer of funds will need to be made to cover the principal and interest payments due for the Station 21 Commissioner-Voted Bond.

The Capital Facilities and Equipment Plan has been created to serve as a long-term planning tool. It is a dynamic document subject to change. A strategic plan detailing the Districts needs will need to be completed over the next couple of years projecting growth and increasing needs.

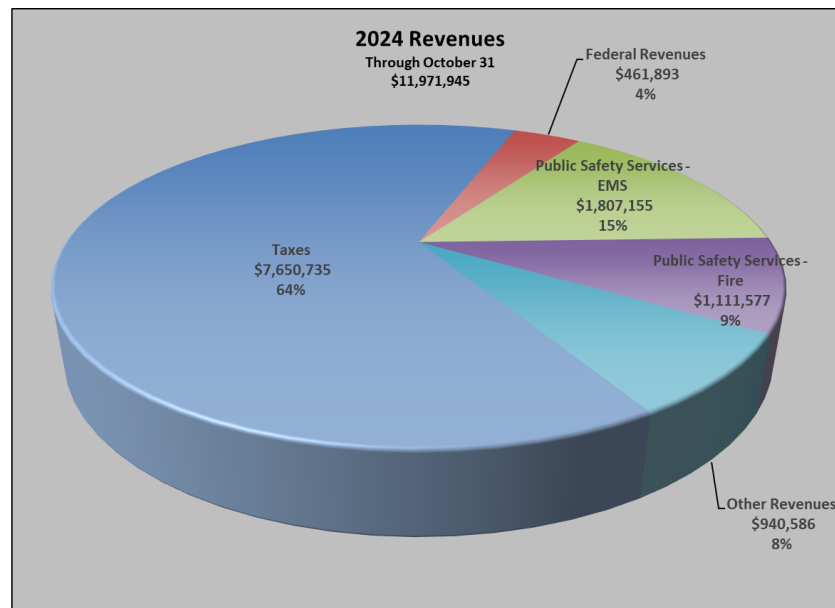


# KITTITAS VALLEY FIRE & RESCUE

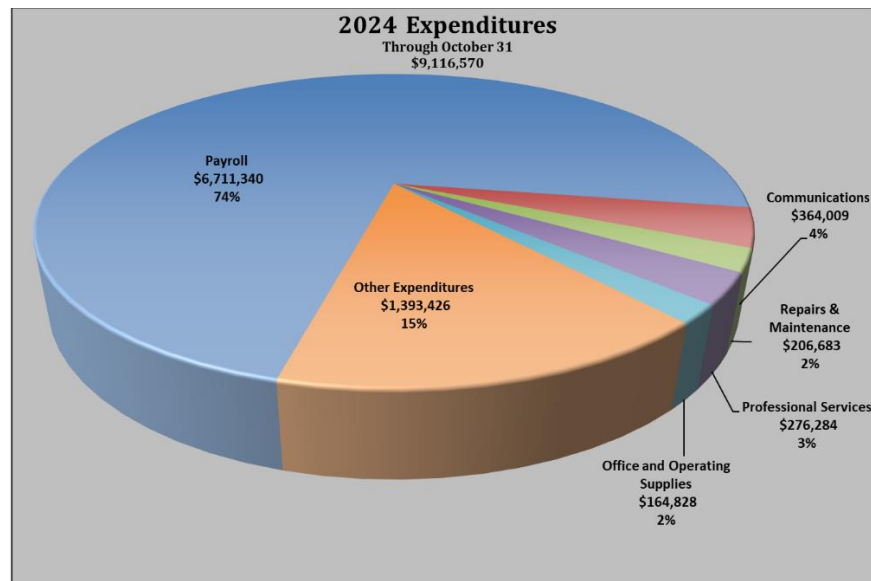
400 E Mountain View Ave • Ellensburg, WA 98926 • (509) 933-7239 • Fax (509) 933-7245

## FINANCE UPDATE – NOVEMBER 14, 2024

- **Overtime Report:** The overtime report is attached.
- **Financial Statements:** The detailed financial statements with the October revenues and expenses are attached.
- **Revenues:**



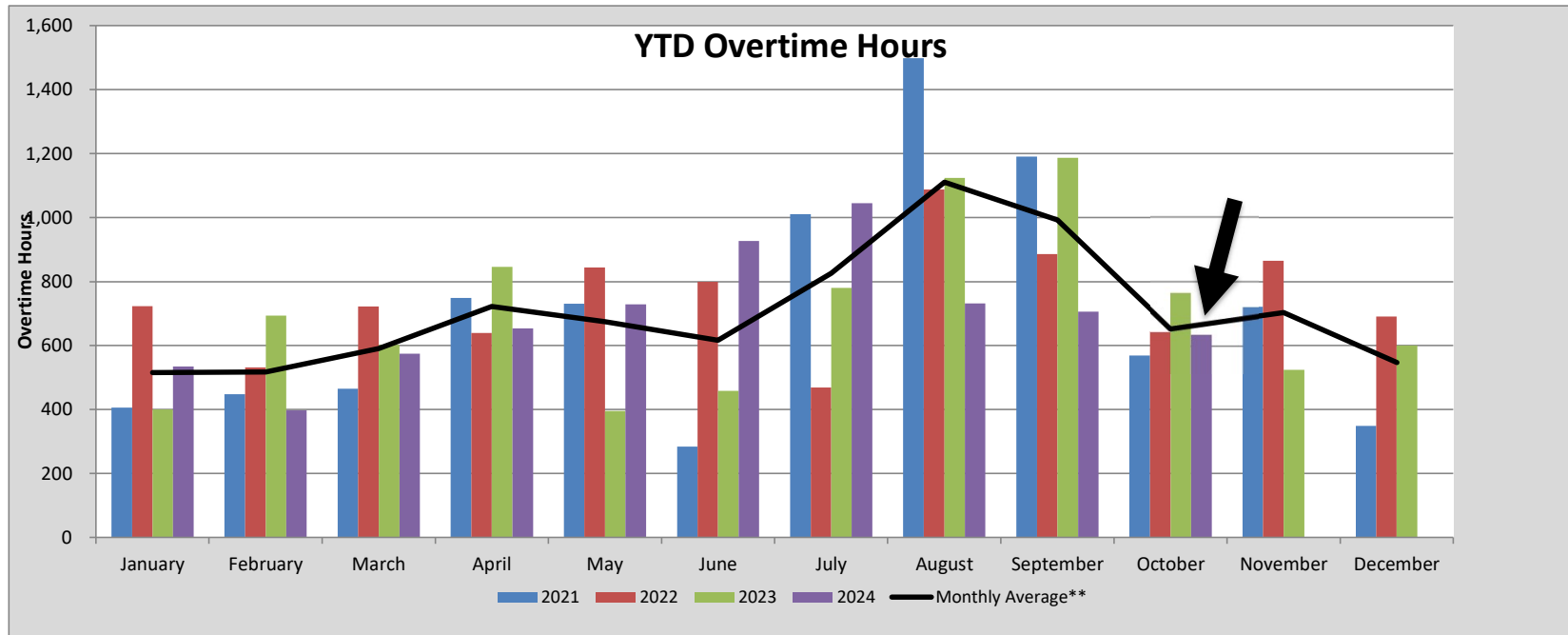
- **Expenditures:**





## 2021 - 2024 OVERTIME SUMMARY

	2021		2022		2023		2024	
	OT Hours	Dollars	OT Hours	Dollars	OT Hours	Dollars	OT Hours	Dollars
<b>January</b>	405.00	\$22,662.72	723.00	\$37,373.27	400.00	\$24,027.37	534.00	\$33,530.36
<b>February</b>	448.00	\$23,631.48	531.00	\$30,965.51	693.00	\$43,311.00	398.00	\$25,437.79
<b>March</b>	465.00	\$25,441.74	722.00	\$43,033.00	602.00	\$35,651.21	574.00	\$36,140.99
<b>April</b>	749.00	\$42,424.01	639.00	\$34,155.54	846.00	\$52,864.89	654.00	\$39,463.29
<b>May</b>	730.50	\$37,693.72	844.00	\$46,019.68	395.00	\$23,599.07	729.00	\$45,747.64
<b>June</b>	284.00	\$14,681.92	799.00	\$45,608.81	458.00	\$28,430.92	927.00	\$58,155.18
<b>July</b>	1,010.00	\$51,516.77	469.00	\$25,901.46	780.00	\$48,750.48	1,045.00	\$64,963.73
<b>August</b>	1,499.00	\$81,195.42	1,088.00	\$60,792.70	1,124.00	\$68,359.57	732.00	\$45,264.87
<b>September</b>	1,191.00	\$63,109.87	886.00	\$47,938.83	1,187.00	\$71,313.88	706.00	\$46,306.95
<b>October</b>	569.00	\$29,731.95	644.00	\$34,995.49	765.00	\$47,240.08	635.00	\$40,110.45
<b>November</b>	721.00	\$38,744.83	865.00	\$47,212.27	524.00	\$31,842.74		
<b>December</b>	349.00	\$18,393.08	691.00	\$40,945.31	600.00	\$37,454.40		
<b>Totals &gt;&gt;</b>	<b>8,420.50</b>	<b>\$449,227.51</b>	<b>8,901.00</b>	<b>\$494,941.87</b>	<b>8,374.00</b>	<b>\$512,845.61</b>	<b>6,934.00</b>	<b>\$435,121.25</b>
<b>Monthly Average</b>	701.71	\$37,435.63	741.75	\$41,245.16	697.83	\$42,737.13	693.40	\$43,512.13



## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:11:48 Date: 11/14/2024

Page: 1

010 GENERAL FUND 636-010 Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>310 Taxes</b>				
311 10 00 000 Property Tax	8,200,000.00	7,650,734.75	549,265.25	93.3%
310 Taxes	8,200,000.00	7,650,734.75	549,265.25	93.3%
<b>320 Licenses &amp; Permits</b>				
322 90 00 000 Fire Permit Construction	4,500.00	5,507.25	(1,007.25)	122.4%
320 Licenses & Permits	4,500.00	5,507.25	(1,007.25)	122.4%
<b>330 State Generated Revenues</b>				
334 01 30 000 State Grants - Washington State Patrol	0.00	6,360.00	(6,360.00)	0.0%
334 State Grants	0.00	6,360.00	(6,360.00)	0.0%
337 00 00 001 Leasehold Excise Tax	5,000.00	6,543.34	(1,543.34)	130.9%
337 00 00 002 Timber Harvest Tax	5.00	48.03	(43.03)	960.6%
337 07 01 000 In-Lieu Taxes	500.00	973.54	(473.54)	194.7%
337 In-Lieu Payments	5,505.00	7,564.91	(2,059.91)	137.4%
330 State Generated Revenues	5,505.00	13,924.91	(8,419.91)	253.0%
<b>340 Charges For Services</b>				
342 21 00 000 Fire Protection Contracts - Privately	35,000.00	40,697.01	(5,697.01)	116.3%
342 21 01 000 Fire Protection Contracts - State Owned	838,000.00	841,390.40	(3,390.40)	100.4%
342 21 01 001 Fire Protection Contracts - Local Government	31,000.00	30,836.00	164.00	99.5%
342 21 02 000 Fire Protection - School Districts	4,400.00	4,043.09	356.91	91.9%
342 21 03 000 Fire Marshal Services - City Of Ellensburg	131,000.00	98,179.13	32,820.87	74.9%
342 21 09 000 Fire Chief Services	90,000.00	39,122.38	50,877.62	43.5%
342 21 10 000 Mobilizations - Current Year Personnel	15,000.00	20,979.16	(5,979.16)	139.9%
342 21 10 001 Mobilizations - Current Year Equipment	10,000.00	19,395.65	(9,395.65)	194.0%
342 21 10 002 Mobilizations - Prior Year Personnel	0.00	2,307.22	(2,307.22)	0.0%
342 21 10 003 Mobilizations - Prior Year Equipment	0.00	471.89	(471.89)	0.0%
342 21 30 000 Out-of-District Fire Billings	500.00	3,804.95	(3,304.95)	761.0%
342 40 00 000 Plan Checking for Construction	2,000.00	1,633.56	366.44	81.7%
342 80 00 000 Dispatch Services	0.00	8,716.75	(8,716.75)	0.0%
342 Public Safety Services	1,156,900.00	1,111,577.19	45,322.81	96.1%
340 Charges For Services	1,156,900.00	1,111,577.19	45,322.81	96.1%
<b>360 Misc Revenues</b>				
361 11 00 010 Earned Interest	75,000.00	130,078.63	(55,078.63)	173.4%
361 Interest Earned	75,000.00	130,078.63	(55,078.63)	173.4%
362 50 00 000 Space & Facilities Lease (long term)	12,300.00	10,196.70	2,103.30	82.9%
362 Rents and Leases	12,300.00	10,196.70	2,103.30	82.9%
367 11 00 010 Donations - General	100.00	5,000.00	(4,900.00)	5000.0%
367 Donations	100.00	5,000.00	(4,900.00)	5000.0%
369 10 00 000 Sale of Surplus	500.00	4,450.00	(3,950.00)	890.0%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:11:48 Date: 11/14/2024

Page: 2

010 GENERAL FUND 636-010

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
369 40 00 000 Judgements & Settlements	200.00	350.00	(150.00)	175.0%
369 91 00 010 Other Revenue	1,000.00	934.87	65.13	93.5%
369 91 04 000 Dividend/Rebate Payments	100.00	236.72	(136.72)	236.7%
369 91 05 000 Credit Card Rebates	500.00	0.00	500.00	0.0%
398 10 00 000 Insurance Premium Recovery	0.00	10,000.00	(10,000.00)	0.0%
369 Other Revenues	2,300.00	15,971.59	(13,671.59)	694.4%
<b>360 Misc Revenues</b>	<b>89,700.00</b>	<b>161,246.92</b>	<b>(71,546.92)</b>	<b>179.8%</b>
<b>380 Non Revenues</b>				
382 90 00 000 Leasehold Excise Tax Collected	1,570.00	1,309.30	260.70	83.4%
380 Non Revenues	1,570.00	1,309.30	260.70	83.4%
<b>Fund Revenues:</b>	<b>9,458,175.00</b>	<b>8,944,300.32</b>	<b>513,874.68</b>	<b>94.6%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 11 000 Administrative Staff Salaries	931,302.96	630,190.10	301,112.86	67.7%
522 10 12 000 Overtime	2,831.40	0.00	2,831.40	0.0%
522 10 13 000 Deferred Comp	14,400.00	12,000.00	2,400.00	83.3%
522 10 21 000 Medical Active	135,027.89	116,726.68	18,301.21	86.4%
522 10 22 000 L&I Insurance	17,949.30	10,255.88	7,693.42	57.1%
522 10 23 000 Retirement	62,554.36	45,958.47	16,595.89	73.5%
522 10 25 000 Social Security & Medicare	35,801.36	28,772.26	7,029.10	80.4%
522 10 26 000 Medical - Retired LEOFF I	40,000.00	30,156.00	9,844.00	75.4%
522 10 27 000 Long Term Care - LEOFF I	7,500.00	7,174.71	325.29	95.7%
522 10 29 000 Unemployment Benefits	500.00	0.00	500.00	0.0%
522 10 31 000 Op. Supplies Office	8,000.00	4,886.44	3,113.56	61.1%
522 10 31 001 Op. Supplies - HR	1,500.00	84.14	1,415.86	5.6%
522 10 33 000 Meeting Meals	1,500.00	1,906.91	(406.91)	127.1%
522 10 33 001 Annual Banquet	10,000.00	8,361.26	1,638.74	83.6%
522 10 35 000 Office Machines / Software	35,000.00	35,600.10	(600.10)	101.7%
522 10 41 000 Professional Services - Other Administrative	5,000.00	7,830.11	(2,830.11)	156.6%
522 10 41 002 City IT Contract Services	75,000.00	49,287.00	25,713.00	65.7%
522 10 41 003 Copy Machine Contracts	2,000.00	1,515.47	484.53	75.8%
522 10 41 005 Internet Services	6,000.00	4,988.20	1,011.80	83.1%
522 10 41 006 Legal Services - General	30,000.00	4,366.00	25,634.00	14.6%
522 10 41 008 Website Maintenance	2,700.00	2,001.60	698.40	74.1%
522 10 41 009 Government Professional Services	300.00	0.00	300.00	0.0%
522 10 41 010 Unclaimed Property Custodial	50.00	151.13	(101.13)	302.3%
522 10 41 011 County Auditor - Electronic Payments	800.00	793.00	7.00	99.1%
522 10 41 012 State Auditor Fees	15,000.00	4,520.75	10,479.25	30.1%
522 10 41 013 Advertising	4,500.00	2,870.32	1,629.68	63.8%
522 10 41 014 County Auditor - Election Fees	15,000.00	15,087.46	(87.46)	100.6%
522 10 41 200 Professional Services - Other HR	15,000.00	16,490.05	(1,490.05)	109.9%
522 10 41 201 Employee Assistance Program	2,000.00	1,526.25	473.75	76.3%
522 10 41 202 Exposure Expenses	300.00	0.00	300.00	0.0%
522 10 41 203 Hiring Process	12,000.00	5,624.90	6,375.10	46.9%
522 10 41 204 Immunizations For Employees	500.00	743.25	(243.25)	148.7%
522 10 41 205 Legal Services - HR	25,000.00	40,623.49	(15,623.49)	162.5%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:11:48 Date: 11/14/2024

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010 GENERAL FUND 636-010

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 10 42 001 Air Cards	2,100.00	61.82	2,038.18	2.9%
522 10 42 002 Cell Phones	4,500.00	4,130.28	369.72	91.8%
522 10 42 003 Office Phones	8,000.00	5,675.43	2,324.57	70.9%
522 10 42 004 Postage/Shipping	1,250.00	791.87	458.13	63.3%
522 10 43 000 Travel, Lodging, Meals	20,000.00	8,721.14	11,278.86	43.6%
522 10 44 001 External Taxes & Operating Assessments	600.00	771.36	(171.36)	128.6%
522 10 46 000 Insurance	130,000.00	1,349.28	128,650.72	1.0%
522 10 49 000 Dues & Subscriptions	7,000.00	7,364.23	(364.23)	105.2%
522 10 49 001 Conferences / Training	15,000.00	5,592.00	9,408.00	37.3%
<b>010 Administration</b>	<b>1,703,467.27</b>	<b>1,124,949.34</b>	<b>578,517.93</b>	<b>66.0%</b>
<b>522 11 Commissioners</b>				
522 11 11 000 Commissioners Stipends	18,000.00	18,317.00	(317.00)	101.8%
522 11 21 000 Medical Insurance	50.00	38.68	11.32	77.4%
522 11 22 000 L&I Insurance	50.00	37.86	12.14	75.7%
522 11 25 000 Social Security & Medicare	1,000.00	1,424.49	(424.49)	142.4%
522 11 43 000 Travel, Lodging, Meals	3,500.00	1,827.25	1,672.75	52.2%
522 11 49 001 Conferences / Training	2,500.00	1,265.00	1,235.00	50.6%
<b>011 Commissioners</b>	<b>25,100.00</b>	<b>22,910.28</b>	<b>2,189.72</b>	<b>91.3%</b>
<b>522 20 Fire Suppression</b>				
522 20 11 000 Officers / Firefighters Wages	2,680,293.89	2,035,071.49	645,222.40	75.9%
522 20 12 000 Overtime	361,177.22	188,171.57	173,005.65	52.1%
522 20 13 000 Deferred Comp	62,400.00	50,800.00	11,600.00	81.4%
522 20 21 000 Medical - Active Employees	650,148.77	550,338.43	99,810.34	84.6%
522 20 22 000 L&I Insurance	135,475.97	121,658.62	13,817.35	89.8%
522 20 23 000 Retirement	161,806.26	118,276.53	43,529.73	73.1%
522 20 25 000 Social Security & Medicare	44,101.33	32,336.79	11,764.54	73.3%
522 20 26 000 Quarter Master Purchases	30,000.00	24,388.08	5,611.92	81.3%
522 20 26 001 Quarter Master Repairs	500.00	0.00	500.00	0.0%
522 20 26 002 Wildland PPE	25,000.00	12,318.92	12,681.08	49.3%
522 20 29 000 Unemployment Benefits	500.00	0.00	500.00	0.0%
522 20 31 003 Op. Supplies - All Stations	22,000.00	23,898.95	(1,898.95)	108.6%
522 20 31 004 Radio Supplies And Parts	1,500.00	2,907.83	(1,407.83)	193.9%
522 20 31 005 Wildland Equipment (non-Capital)	20,000.00	15,659.22	4,340.78	78.3%
522 20 32 000 Fuel Consumed	70,000.00	28,729.70	41,270.30	41.0%
522 20 33 000 Rehab Food & Beverages	6,500.00	3,561.63	2,938.37	54.8%
522 20 35 000 Small Tools & Equipment	15,000.00	8,602.88	6,397.12	57.4%
522 20 41 000 Professional Services - Other Suppression	0.00	5,000.00	(5,000.00)	0.0%
522 20 41 002 Fire Extinguisher Services	4,000.00	159.38	3,840.62	4.0%
522 20 41 003 Heavy Equipment On Fires	3,000.00	3,871.64	(871.64)	129.1%
522 20 42 001 Cell Phones	5,600.00	4,197.84	1,402.16	75.0%
522 20 42 002 Dispatch Services	67,800.00	67,703.00	97.00	99.9%
522 20 42 003 Postage/Shipping	1,000.00	365.73	634.27	36.6%
522 20 43 000 Travel, Lodging, Meals	10,000.00	1,130.52	8,869.48	11.3%
522 20 48 000 Repair & Maint. - Supplies	120,000.00	76,894.85	43,105.15	64.1%
522 20 48 001 Repair & Maint. - Services	45,000.00	29,611.82	15,388.18	65.8%
522 20 48 003 Radio Repair & Maint. - Services	4,000.00	214.50	3,785.50	5.4%
522 20 49 001 Conferences / Training	8,000.00	732.00	7,268.00	9.2%
<b>020 Fire Suppression</b>	<b>4,554,803.44</b>	<b>3,406,601.92</b>	<b>1,148,201.52</b>	<b>74.8%</b>
<b>522 21 Fire Prevention</b>				
522 21 11 000 Mechanic Wages	99,708.07	82,714.09	16,993.98	83.0%
522 21 12 000 Overtime	5,393.25	2,011.80	3,381.45	37.3%
522 21 13 000 Deferred Comp	2,400.00	2,000.00	400.00	83.3%
522 21 21 000 Medical Insurance	30,886.96	26,325.98	4,560.98	85.2%
522 21 22 000 L&I Insurance	3,003.78	2,322.34	681.44	77.3%
522 21 23 000 Retirement	10,016.16	7,955.04	2,061.12	79.4%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:11:48 Date: 11/14/2024

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**010 GENERAL FUND 636-010**

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 21 25 000 Social Security & Medicare	8,040.25	6,634.54	1,405.71	82.5%
522 21 43 000 Travel, Lodging, Meals	2,000.00	0.00	2,000.00	0.0%
522 21 49 001 Conferences / Training	2,000.00	895.00	1,105.00	44.8%
<b>021 Mechanic</b>	<b>163,448.47</b>	<b>130,858.79</b>	<b>32,589.68</b>	<b>80.1%</b>
522 22 11 000 Resident FF Stipends	30,000.00	19,416.00	10,584.00	64.7%
522 22 21 000 Medical Insurance	50.00	0.00	50.00	0.0%
522 22 25 000 Social Security & Medicare	1,500.00	1,485.34	14.66	99.0%
<b>022 Resident FF's</b>	<b>31,550.00</b>	<b>20,901.34</b>	<b>10,648.66</b>	<b>66.2%</b>
522 24 11 000 Volunteer FF Stipends	50,000.00	36,570.00	13,430.00	73.1%
522 24 22 000 L& Insurance	10.00	0.63	9.37	6.3%
522 24 25 000 Social Security & Medicare	4,000.00	2,879.06	1,120.94	72.0%
522 24 28 000 Disability Insurance Vol Firefighters	9,000.00	6,390.00	2,610.00	71.0%
<b>024 Volunteer FF's</b>	<b>63,010.00</b>	<b>45,839.69</b>	<b>17,170.31</b>	<b>72.7%</b>
522 30 11 000 Prevention Wages	278,343.44	213,577.99	64,765.45	76.7%
522 30 12 000 Overtime	58,520.32	61,809.62	(3,289.30)	105.6%
522 30 13 000 Deferred Comp	4,800.00	3,800.00	1,000.00	79.2%
522 30 21 000 Medical - Active Employees	58,086.92	42,123.95	15,962.97	72.5%
522 30 22 000 L&I Insurance	10,791.04	9,382.02	1,409.02	86.9%
522 30 23 000 Retirement	17,921.15	13,122.09	4,799.06	73.2%
522 30 25 000 Social Security & Medicare	4,884.52	3,858.85	1,025.67	79.0%
522 30 31 000 Op. Supplies - Prevention	5,000.00	1,610.37	3,389.63	32.2%
522 30 31 001 Op. Supplies - Ready Set Go & Fire	500.00	576.02	(76.02)	115.2%
522 30 31 002 Op. Supplies - Pub Ed	2,500.00	1,707.27	792.73	68.3%
522 30 41 001 Investigations Services	1,500.00	0.00	1,500.00	0.0%
522 30 41 002 Plans Review	2,500.00	1,485.05	1,014.95	59.4%
522 30 42 001 Cell Phones	1,300.00	1,300.21	(0.21)	100.0%
522 30 42 002 Postage/Shipping	300.00	0.00	300.00	0.0%
522 30 43 000 Travel, Lodging, Meals	7,000.00	1,549.82	5,450.18	22.1%
522 30 49 000 Dues & Subscriptions	2,000.00	2,885.67	(885.67)	144.3%
522 30 49 001 Conferences / Training	5,000.00	1,275.00	3,725.00	25.5%
<b>030 Prevention &amp; Investigation</b>	<b>460,947.39</b>	<b>360,063.93</b>	<b>100,883.46</b>	<b>78.1%</b>
522 45 11 000 Training Division Wages	239,563.76	191,958.10	47,605.66	80.1%
522 45 12 000 Overtime	38,288.92	28,412.97	9,875.95	74.2%
522 45 13 000 Deferred Comp	4,800.00	4,000.00	800.00	83.3%
522 45 21 000 Medical - Active Employees	48,300.08	41,408.57	6,891.51	85.7%
522 45 22 000 L&I Insurance	10,479.76	8,561.84	1,917.92	81.7%
522 45 23 000 Retirement	14,781.76	11,723.72	3,058.04	79.3%
522 45 25 000 Social Security & Medicare	4,028.86	3,204.29	824.57	79.5%
522 45 31 000 Op. Supplies / Training Aids	22,000.00	17,591.18	4,408.82	80.0%
522 45 33 000 Meeting Meals	1,500.00	2,159.43	(659.43)	144.0%
522 45 41 001 Fire Academy Tuition	40,000.00	2,698.00	37,302.00	6.7%
522 45 41 002 Outside Instructors	25,000.00	4,750.00	20,250.00	19.0%
522 45 41 003 Training Burns Expenses	2,000.00	2,857.97	(857.97)	142.9%
522 45 42 001 Cell Phones	1,300.00	3,918.20	(2,618.20)	301.4%
522 45 42 002 Postage/Shipping	100.00	42.70	57.30	42.7%
522 45 43 000 Travel, Lodging, Meals	3,000.00	0.00	3,000.00	0.0%
522 45 49 001 Conferences / Training	3,000.00	50.00	2,950.00	1.7%
<b>045 Training Obtained by Employees</b>	<b>458,143.14</b>	<b>323,336.97</b>	<b>134,806.17</b>	<b>70.6%</b>
522 50 31 003 Op. Supplies - All Stations	28,000.00	13,854.73	14,145.27	49.5%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010 Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 50 47 000 Utilities - Station 21	45,000.00	22,226.74	22,773.26	49.4%
522 50 47 001 Utilities - Station 29	55,000.00	39,424.79	15,575.21	71.7%
522 50 47 002 Utilities - All Other Stations	30,000.00	16,597.19	13,402.81	55.3%
522 50 47 003 Solid Waste Disposal	10,000.00	11,304.02	(1,304.02)	113.0%
522 50 48 000 Repair & Maint. - Supplies - St. 21	5,000.00	2,104.55	2,895.45	42.1%
522 50 48 001 Repair & Maint. - Supplies - St. 29	7,000.00	8,400.05	(1,400.05)	120.0%
522 50 48 002 Repair & Maint. - Supplies - All Others	4,000.00	4,467.17	(467.17)	111.7%
522 50 48 003 Repair & Maint. - Services - St. 21	7,000.00	6,029.35	970.65	86.1%
522 50 48 004 Repair & Maint. - Services - St. 29	40,000.00	46,702.12	(6,702.12)	116.8%
522 50 48 005 Repair & Maint. - Services - All Others	4,000.00	3,064.37	935.63	76.6%
<b>050 Facilities</b>	<b>235,000.00</b>	<b>174,175.08</b>	<b>60,824.92</b>	<b>74.1%</b>
<b>522 Fire Control</b>	<b>7,695,469.71</b>	<b>5,609,637.34</b>	<b>2,085,832.37</b>	<b>72.9%</b>
<b>580 Non Expenditures</b>				
582 90 00 000 Leasehold Excise Tax Remitted	1,572.00	1,571.12	0.88	99.9%
<b>580 Non Expenditures</b>	<b>1,572.00</b>	<b>1,571.12</b>	<b>0.88</b>	<b>99.9%</b>
<b>591 Debt Service</b>				
591 22 70 000 Copy Machine Contracts	2,600.00	2,090.00	510.00	80.4%
<b>000</b>	<b>2,600.00</b>	<b>2,090.00</b>	<b>510.00</b>	<b>80.4%</b>
<b>591 Debt Service</b>	<b>2,600.00</b>	<b>2,090.00</b>	<b>510.00</b>	<b>80.4%</b>
<b>594 Capital Expenditures</b>				
594 22 70 000 Stryker Payment	158,862.00	158,861.15	0.85	100.0%
<b>594 Capital Expenditures</b>	<b>158,862.00</b>	<b>158,861.15</b>	<b>0.85</b>	<b>100.0%</b>
<b>597 Interfund Transfers</b>				
597 22 10 011 Transfer Out to Fund 011 EMS	400,000.00	200,000.00	200,000.00	50.0%
597 22 10 020 Transfer Out to Fund 020 Construction	200,000.00	200,000.00	0.00	100.0%
597 22 10 031 Transfer Out To Fund 231 Debt Service Fund Station 21 Bond	290,000.00	290,000.00	0.00	100.0%
597 22 10 041 Transfer Out to Fund 041 Equipment Repla	1,000,000.00	500,000.00	500,000.00	50.0%
597 22 10 060 Transfer Out to Fund 060 Long Term Care	2,000.00	2,000.00	0.00	100.0%
<b>597 Interfund Transfers</b>	<b>1,892,000.00</b>	<b>1,192,000.00</b>	<b>700,000.00</b>	<b>63.0%</b>
<b>Fund Expenditures:</b>	<b>9,750,503.71</b>	<b>6,964,159.61</b>	<b>2,786,344.10</b>	<b>71.4%</b>
<b>Fund Excess/(Deficit):</b>	<b>(292,328.71)</b>	<b>1,980,140.71</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011 Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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**330 State Generated Revenues**

332 93 40 000 Ground Emergency Medical Transport (GEMT)	500,000.00	461,893.10	38,106.90	92.4%
000	500,000.00	461,893.10	38,106.90	92.4%
334 04 90 000 State Grants - Department of Health	500.00	766.00	(266.00)	153.2%
334 State Grants	500.00	766.00	(266.00)	153.2%
<b>330 State Generated Revenues</b>	<b>500,500.00</b>	<b>462,659.10</b>	<b>37,840.90</b>	<b>92.4%</b>

**340 Charges For Services**

342 60 01 000 Ambulance Transport - KVFR	360.00	325.00	35.00	90.3%
342 60 01 001 Ambulance Transport - Systems Design	1,400,000.00	1,790,954.12	(390,954.12)	127.9%
342 60 03 000 Ambulance Standby	5,000.00	15,820.73	(10,820.73)	316.4%
342 60 04 000 KVFR Ambulance Bad Debt Recovery	100.00	55.00	45.00	55.0%
342 60 05 000 EMS Non-Transport Fees	50.00	0.00	50.00	0.0%
342 Public Safety Services	1,405,510.00	1,807,154.85	(401,644.85)	128.6%
<b>340 Charges For Services</b>	<b>1,405,510.00</b>	<b>1,807,154.85</b>	<b>(401,644.85)</b>	<b>128.6%</b>

**360 Misc Revenues**

361 11 00 011 Earned Interest	25,000.00	42,040.86	(17,040.86)	168.2%
361 Interest Earned	25,000.00	42,040.86	(17,040.86)	168.2%
367 11 00 011 Donations - EMS	10.00	10,000.00	(9,990.00)	*****%
367 Donations	10.00	10,000.00	(9,990.00)	*****%
369 91 00 011 Other Revenue	50.00	192.00	(142.00)	384.0%
369 Other Revenues	50.00	192.00	(142.00)	384.0%
<b>360 Misc Revenues</b>	<b>25,060.00</b>	<b>52,232.86</b>	<b>(27,172.86)</b>	<b>208.4%</b>

**397 Interfund Transfers**

397 00 11 010 Transfer In From Fund 010 General	400,000.00	200,000.00	200,000.00	50.0%
397 Interfund Transfers	400,000.00	200,000.00	200,000.00	50.0%

<b>Fund Revenues:</b>	<b>2,331,070.00</b>	<b>2,522,046.81</b>	<b>(190,976.81)</b>	<b>108.2%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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**522 Fire Control**

522 71 11 000 EMS Billing Wages	68,446.79	56,819.62	11,627.17	83.0%
522 71 13 000 Deferred Comp	2,400.00	2,000.00	400.00	83.3%
522 71 21 000 Medical - Active Employees	20,929.37	18,036.03	2,893.34	86.2%
522 71 22 000 L&I Insurance	329.13	230.03	99.10	69.9%
522 71 23 000 Retirement	6,522.98	5,333.90	1,189.08	81.8%
522 71 25 000 Social Security & Medicare	5,236.18	4,502.63	733.55	86.0%
522 71 31 000 Op. Supplies - Office	250.00	0.00	250.00	0.0%
522 71 41 000 Professional Services - EMS	45,000.00	30,354.60	14,645.40	67.5%

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 71 41 001 Collections Services	100.00	0.00	100.00	0.0%
522 71 41 002 Electronic Claims Services	62,000.00	49,503.83	12,496.17	79.8%
522 71 41 003 Medical Director Services	15,000.00	12,500.00	2,500.00	83.3%
522 71 43 000 Travel, Lodging, Meals	500.00	1,604.24	(1,104.24)	320.8%
522 71 49 001 Conferences / Training	500.00	1,099.00	(599.00)	219.8%
522 71 49 003 NSF Fees	0.00	30.00	(30.00)	0.0%
<b>071 EMS Administration</b>	<b>227,214.45</b>	<b>182,013.88</b>	<b>45,200.57</b>	<b>80.1%</b>
522 72 11 000 Officers/Firefighter Wages	1,618,260.50	1,171,805.64	446,454.86	72.4%
522 72 12 000 Overtime	233,510.25	154,169.48	79,340.77	66.0%
522 72 13 000 Deferred Comp	31,200.00	25,000.00	6,200.00	80.1%
522 72 21 000 Medical - Active Employees	307,874.46	254,206.35	53,668.11	82.6%
522 72 22 000 L&I Insurance	68,879.35	63,213.37	5,665.98	91.8%
522 72 23 000 Retirement	98,514.20	68,689.23	29,824.97	69.7%
522 72 25 000 Social Security & Medicare	26,850.68	19,271.87	7,578.81	71.8%
522 72 31 000 Patient Supplies	70,000.00	62,451.18	7,548.82	89.2%
522 72 31 001 Patient Medications	15,000.00	10,030.18	4,969.82	66.9%
522 72 31 002 EMS Op. Supplies	15,000.00	9,570.68	5,429.32	63.8%
522 72 32 000 Ambulance Fuel & Toll Fees	70,000.00	45,946.72	24,053.28	65.6%
522 72 41 002 EMS Provider Fees	6,000.00	4,685.00	1,315.00	78.1%
522 72 42 001 Cell Phones	7,400.00	4,776.95	2,623.05	64.6%
522 72 42 002 Dispatch Services (80%)	270,815.00	270,812.00	3.00	100.0%
522 72 42 003 Postage/Shipping	300.00	232.53	67.47	77.5%
522 72 43 000 Travel, Lodging, Meals	5,000.00	1,263.13	3,736.87	25.3%
522 72 43 001 Ambulance Transport Meals	5,000.00	5,100.86	(100.86)	102.0%
522 72 48 000 Repair & Maint. - Supplies	25,000.00	28,705.98	(3,705.98)	114.8%
522 72 48 001 Repair & Maint. - Services	20,000.00	488.02	19,511.98	2.4%
522 72 49 001 Conferences / Training	8,000.00	11,332.40	(3,332.40)	141.7%
522 72 49 003 Transport Refunds	10,000.00	13,784.33	(3,784.33)	137.8%
<b>072 EMS Transport</b>	<b>2,912,604.44</b>	<b>2,225,535.90</b>	<b>687,068.54</b>	<b>76.4%</b>
<b>522 Fire Control</b>	<b>3,139,818.89</b>	<b>2,407,549.78</b>	<b>732,269.11</b>	<b>76.7%</b>
<b>Fund Expenditures:</b>	<b>3,139,818.89</b>	<b>2,407,549.78</b>	<b>732,269.11</b>	<b>76.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>(808,748.89)</b>	<b>114,497.03</b>		



## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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020 CONSTRUCTION FUND 636-020

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 020 Earned Interest	5,000.00	8,628.20	(3,628.20)	172.6%
361 Interest Earned	5,000.00	8,628.20	(3,628.20)	172.6%
360 Misc Revenues	5,000.00	8,628.20	(3,628.20)	172.6%
<b>397 Interfund Transfers</b>				
397 00 20 010 Transfer In From Fund 010 General	200,000.00	200,000.00	0.00	100.0%
397 Interfund Transfers	200,000.00	200,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>205,000.00</b>	<b>208,628.20</b>	<b>(3,628.20)</b>	<b>101.8%</b>
<b>Expenditures</b>				
<b>594 Capital Expenditures</b>				
594 22 63 000 Other Improvements	300,000.00	15,803.14	284,196.86	5.3%
594 Capital Expenditures	300,000.00	15,803.14	284,196.86	5.3%
<b>Fund Expenditures:</b>	<b>300,000.00</b>	<b>15,803.14</b>	<b>284,196.86</b>	<b>5.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>(95,000.00)</b>	<b>192,825.06</b>		

# 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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040 RESERVE FUND 636-040

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
360 Misc Revenues			
361 11 00 040 Earned Interest	20,000.00	31,161.09	(11,161.09) 155.8%
360 Misc Revenues	20,000.00	31,161.09	(11,161.09) 155.8%
<b>Fund Revenues:</b>	<b>20,000.00</b>	<b>31,161.09</b>	<b>(11,161.09) 155.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>20,000.00</b>	<b>31,161.09</b>	

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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041 EQUIPMENT FUND 636-041

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>330 State Generated Revenues</b>				
331 97 00 000 Federal Direct Grant From The Department Of Homeland Security	0.00	592,169.69	(592,169.69)	0.0%
331 Direct Federal Grants	0.00	592,169.69	(592,169.69)	0.0%
330 State Generated Revenues	0.00	592,169.69	(592,169.69)	0.0%
<b>360 Misc Revenues</b>				
361 11 00 041 Earned Interest	5,000.00	25,819.85	(20,819.85)	516.4%
361 Interest Earned	5,000.00	25,819.85	(20,819.85)	516.4%
367 11 00 041 Donations - Equipment	0.00	10,000.00	(10,000.00)	0.0%
367 Donations	0.00	10,000.00	(10,000.00)	0.0%
360 Misc Revenues	5,000.00	35,819.85	(30,819.85)	716.4%
<b>397 Interfund Transfers</b>				
397 00 41 010 Transfer In From Fund 010 General	1,000,000.00	500,000.00	500,000.00	50.0%
397 00 41 042 Transfer In From Fund 042 Long Term Planning	500,000.00	0.00	500,000.00	0.0%
397 Interfund Transfers	1,500,000.00	500,000.00	1,000,000.00	33.3%
<b>Fund Revenues:</b>	<b>1,505,000.00</b>	<b>1,127,989.54</b>	<b>377,010.46</b>	<b>74.9%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>594 Capital Expenditures</b>				
594 22 64 001 Apparatus	1,550,000.00	46,768.28	1,503,231.72	3.0%
594 22 64 002 Bunker Gear	94,000.00	72,308.58	21,691.42	76.9%
594 22 64 003 Communication Equipment	6,000.00	5,934.58	65.42	98.9%
594 22 64 006 Office Equipment	0.00	2,341.35	(2,341.35)	0.0%
594 22 64 007 SCBA	33,000.00	711,768.19	(678,768.19)	2156.9%
594 22 64 008 Ambulance Apparatus	565,000.00	0.00	565,000.00	0.0%
594 22 64 009 EMS Equipment	57,000.00	35,268.53	21,731.47	61.9%
594 22 64 010 Exercise Equipment	0.00	2,438.99	(2,438.99)	0.0%
594 22 64 013 Computer Equipment	15,000.00	1,572.42	13,427.58	10.5%
594 22 64 014 Ladders	0.00	6,346.35	(6,346.35)	0.0%
594 22 64 015 Facilities Equipment And Furnishings	0.00	7,840.67	(7,840.67)	0.0%
594 22 64 018 Wildland PPE	22,000.00	0.00	22,000.00	0.0%
594 Capital Expenditures	2,342,000.00	892,587.94	1,449,412.06	38.1%
<b>Fund Expenditures:</b>	<b>2,342,000.00</b>	<b>892,587.94</b>	<b>1,449,412.06</b>	<b>38.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>(837,000.00)</b>	<b>235,401.60</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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042 LONG TERM PLANNING FUND 636-042

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 042 Earned Interest	25,000.00	30,818.29	(5,818.29)	123.3%
360 Misc Revenues	25,000.00	30,818.29	(5,818.29)	123.3%
<b>Fund Revenues:</b>	<b>25,000.00</b>	<b>30,818.29</b>	<b>(5,818.29)</b>	<b>123.3%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 22 42 041 Transfer Out To Fund 041 Equipment	500,000.00	0.00	500,000.00	0.0%
597 Interfund Transfers	500,000.00	0.00	500,000.00	0.0%
<b>Fund Expenditures:</b>	<b>500,000.00</b>	<b>0.00</b>	<b>500,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(475,000.00)</b>	<b>30,818.29</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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060 LONG TERM CARE FUND 636-060

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 060 Earned Interest	1,500.00	3,138.84	(1,638.84)	209.3%
360 Misc Revenues	1,500.00	3,138.84	(1,638.84)	209.3%
<b>397 Interfund Transfers</b>				
397 00 60 010 Transfer In From Fund 010 General	2,000.00	2,000.00	0.00	100.0%
397 Interfund Transfers	2,000.00	2,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>3,500.00</b>	<b>5,138.84</b>	<b>(1,638.84)</b>	<b>146.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>3,500.00</b>	<b>5,138.84</b>		

## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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**230 DEBT SERVICE FUND - STATION BONI**

Months: 01 To: 10

	Amt Budgeted	Revenues	Remaining	
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**310 Taxes**

311 10 00 030 Real & Personal Property Taxes	465,000.00	451,040.27	13,959.73	97.0%
310 Taxes	465,000.00	451,040.27	13,959.73	97.0%

**360 Misc Revenues**

361 11 00 030 Earned Interest	4,000.00	7,023.63	(3,023.63)	175.6%
360 Misc Revenues	4,000.00	7,023.63	(3,023.63)	175.6%

<b>Fund Revenues:</b>	<b>469,000.00</b>	<b>458,063.90</b>	<b>10,936.10</b>	<b>97.7%</b>
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	Amt Budgeted	Expenditures	Remaining	
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**522 Fire Control**

592 22 80 000 Bond Management Fees	350.00	350.00	0.00	100.0%
522 Fire Control	350.00	350.00	0.00	100.0%

**591 Debt Service**

591 22 71 030 Bond Payments - Principal	290,000.00	0.00	290,000.00	0.0%
591 22 89 030 Bond Payments - Interest	158,150.00	79,075.00	79,075.00	50.0%
591 Debt Service	448,150.00	79,075.00	369,075.00	17.6%

<b>Fund Expenditures:</b>	<b>448,500.00</b>	<b>79,425.00</b>	<b>369,075.00</b>	<b>17.7%</b>
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<b>Fund Excess/(Deficit):</b>	<b>20,500.00</b>	<b>378,638.90</b>		
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## 2024 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

Time: 14:11:48 Date: 11/14/2024

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321 DEBT SERVICE FUND - STATION 21 BC

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
<b>360 Misc Revenues</b>				
361 11 00 031 Earned Interest	2,500.00	3,862.34	(1,362.34)	154.5%
360 Misc Revenues	2,500.00	3,862.34	(1,362.34)	154.5%
<b>397 Interfund Transfers</b>				
397 00 31 010 Transfer In From Fund 010 General	290,000.00	290,000.00	0.00	100.0%
397 Interfund Transfers	290,000.00	290,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>292,500.00</b>	<b>293,862.34</b>	<b>(1,362.34)</b>	<b>100.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>591 Debt Service</b>				
591 22 71 031 Bond Payments - Principal	240,000.00	0.00	240,000.00	0.0%
592 22 80 031 Bond Management Fees	300.00	200.00	100.00	66.7%
592 22 89 031 Bond Payments - Interest	56,538.80	28,269.40	28,269.40	50.0%
591 Debt Service	296,838.80	28,469.40	268,369.40	9.6%
<b>Fund Expenditures:</b>	<b>296,838.80</b>	<b>28,469.40</b>	<b>268,369.40</b>	<b>9.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>(4,338.80)</b>	<b>265,392.94</b>		

## 2024 BUDGET POSITION TOTALS

KITTITAS COUNTY FIRE DISTRICT :      Months: 01 To: 10      Time: 14:11:48 Date: 11/14/2024

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
010 GENERAL FUND 636-010	9,458,175.00	8,944,300.32	94.6%	9,750,503.71	6,964,159.61	71%
011 EMS FUND 636-011	2,331,070.00	2,522,046.81	108.2%	3,139,818.89	2,407,549.78	77%
020 CONSTRUCTION FUND 636-0	205,000.00	208,628.20	101.8%	300,000.00	15,803.14	5%
040 RESERVE FUND 636-040	20,000.00	31,161.09	155.8%	0.00	0.00	0%
041 EQUIPMENT FUND 636-041	1,505,000.00	1,127,989.54	74.9%	2,342,000.00	892,587.94	38%
042 LONG TERM PLANNING FUN	25,000.00	30,818.29	123.3%	500,000.00	0.00	0%
060 LONG TERM CARE FUND 636	3,500.00	5,138.84	146.8%	0.00	0.00	0%
230 DEBT SERVICE FUND - STAT	469,000.00	458,063.90	97.7%	448,500.00	79,425.00	18%
231 DEBT SERVICE FUND - STAT	292,500.00	293,862.34	100.5%	296,838.80	28,469.40	10%
	14,309,245.00	13,622,009.33	95.2%	16,777,661.40	10,387,994.87	61.9%





# KITTITAS VALLEY FIRE & RESCUE

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400 E. Mountain View • Ellensburg, WA 98926 • (509) 933-7232 • Fax (509) 933-7245

## DISTRICT SECRETARY UPDATE

November 14<sup>th</sup>, 2024

- Commissioner Meeting times are 7pm for the remainder of the year.
- KVFR Appreciation Banquet January 10<sup>th</sup>, 2024. Commissioner's, please let me know if you have and ideas for the event.
- Chief Sinclair's KVFR retirement party will be in December.

## Deputy Fire Chief's Report – November 2024

### EMS –

- We are seeing high rates of airborne diseases with impacts to local healthcare facilities.
- Trend away from transports (below) indicates low acuity patients and possible misuse of 911 system. This is a red flag for risk reduction / response capacity management.

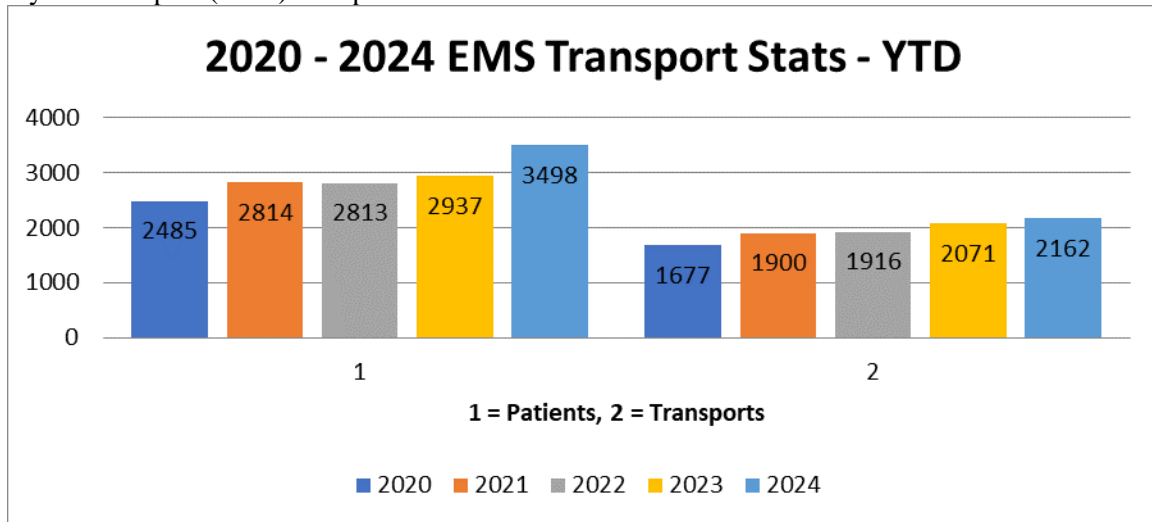
### Operations –

- We are seeing an increase in minor accidents, lost equipment, and response anomalies. We are asking personnel to slow down and focus on our primary mission and assist us in identifying causative factors.

### Training / Prevention / Miscellaneous –

- CWFTA IFSAC testing starting shortly – 11/27 graduation.
- Recruit class – 24 which includes 4 that are primarily focused on EMS.
- On and off again discussion continue related to City of Kittitas fire code enforcement – as of now, we maintain our distance from these decisions.

5 year Transport (YTD) Comparison:



5 year Type of Call (YTD) Comparison:

Year	Total Response	EMS Response	Transfers	Fire Response	Hazmat
2024	4127 (+9%)	3498 (+10%)	443 (+13%)	573 (+14%)	56 (-28%)
2023	4044	3420	376	536	88
2022	3893	3387	349	419	87
2021*	3427	2872	374	479	76
2020*	3362	2768	396	513	81
<b>5 year average</b>	<b>3770</b>	<b>3189</b>	<b>387</b>	<b>504</b>	<b>78</b>



# KITTITAS VALLEY FIRE & RESCUE

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400 East Mountain View • Ellensburg, WA 98926 • (509) 933-7235 • Fax (509) 933-7245 • [sinclairj@kvfr.org](mailto:sinclairj@kvfr.org)

## Fire Chief Report NOVEMBER 2024

**SAO**—Today Manda and I attended the opening conference for the Community Paramedic Performance Audit being conducted by the SAO. This will take several months and be paid for by sales tax, hence no cost to the district.

**Contract Negotiations**—Finished

**My vacation**- I recommend Amsterdam and Normandy. Not Paris.

**Facilities Projects**—Sealcoating is complete for Station 2-9 and 2-1. Fence Bid has been awarded to Ellensburg Fence and should start no later than the week of Thanksgiving. Septic Tank for Station 2-7 is proceeding.

**IV Solution Shortage**—The hurricanes in the Southeast took out production facilities and there is a national shortage. We are working with state and federal agencies to monitor our supply and ensure we have what is needed for our community.

**New Fire Chief**—I have been working with Chief Goldsmith to transfer important knowledge to him as he finishes his selection process.

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# KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View • Ellensburg, WA 98926 • Board of Fire Commissioners

## Fire Commissioner Code of Ethics

1. Recognize that public office involves public trust and service to the public.
2. Always respect and comply with the law.
3. Act at all times in a manner that promotes public confidence in the Fire District.
4. Participate in establishing, maintaining and enforcing high standards of conduct and personally observe those standards.
5. Show respect for others through temperance, fairness and civility in the execution of duties and conduct of their personal life.
6. Lead by example.
7. Understand how your powers, duties and authority are limited by statute.
8. Adhere to your Oath: Faithfully and impartially discharge the duties of the office.
9. Do not meet and discuss district business with a quorum of commissioners informally.
10. Limit executive sessions to areas allowed by statute. Information discussed during executive session shall be kept confidential unless a majority of the Board authorizes disclosure.
11. Recognize that public records belong to the public.
12. Do not disclose confidential information.
13. Protect your employees and constituents right to privacy.
14. Secure and maintain confidentiality of medical records.
15. Do not give away public funds.
16. Do not lend public funds.
17. Verify the appropriateness of all expenditures of public funds.
18. Account, with documentation, all uses of petty cash and advance travel funds.
19. Immediately deposit public funds received in district accounts.
20. Do not use or take district resources for personal use.

21. Report misappropriations of public funds to the state auditor.
22. Do not use your position to secure special privileges or exemptions.
23. Use the facilities, personnel or resources of the district to assist or oppose a campaign for election or for the promotion or opposition to a ballot proposition, except pursuant to one of the recognized exceptions to RCW 42.17A.555.
24. Do not accept payment or other benefits as a condition of voting or taking actions.
25. Do not lie.
26. Avoid all appearances of unfairness.
27. Do not use your position to secure special privileges or exemptions for yourself or others.
28. Do not use force to influence your fellow commissioners.
29. Do not attempt to circumvent or avoid the public bid laws and procedures.
30. Do not remove, alter, mutilate, destroy or conceal protected public records.
31. Practice non-discriminatory conduct as an example to others.
32. Do not use public resources in any political campaign.
33. Recuse yourself from any matter that may create personnel conflict or a perception of conflict.
34. Do not engage in informal personnel matters. All complaints need to be formally brought forward in an official commissioner meeting.
35. Do not engage KVFR employees, when they contact you as a commissioner regarding general employment or operational matters. Direct them to their supervisor.

All complaints or requests for investigation of an alleged violation of this code of Ethics shall be in writing, signed by the complainant and submitted to the Board of Commissioners.

As an elected Kittitas County Fire District 2 Board of Fire Commissioner, I agree to uphold and follow the Kittitas County Fire District 2 Board of Fire Commissioner Code of Ethics.

Adopted this 14<sup>th</sup> day of November 2024, at a regular meeting of the Board of Fire Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

Attest to:

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, WA 98926**

**RESOLUTION 24-18**

**SUBJECT:** SURRENDER FUNDS TO DEPARTMENT OF REVENUE

**WHEREAS,** The following Kittitas County Warrants were issued and never presented for payment and is outstanding, and

<b>Warrant #</b>	<b>Payee</b>	<b>Date</b>	<b>Amount</b>	<b>Fund</b>
0361383121	Colton Forman	4/3/2023	\$13.85	GEN 636-010
0361379311	Joan Schoenecke	12/9/2022	\$25.00	EMS 636-011

**WHEREAS,** The District has exercised due diligence in reestablishing communications with the warrant payee in means of emails, mailed letters, and phone calls, and

**WHEREAS,** The amounts listed above are determined to be unclaimed and presumed abandoned property as codified by Chapter 63.29 RCW, Washington State Uniform Unclaimed Property Act. The District elects to surrender to the State of Washington Department of Revenue custody of the unclaimed property thereby indemnifying the District, and now

**THEREFORE,** BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District 2, by virtue of this resolution hereby declares the list above surrendered to the State of Washington Department of Revenue.

Adopted this 14<sup>th</sup> day of November 2024, at a regularly scheduled meeting of the Board of Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

Attest to:

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, WA 98926**

**RESOLUTION 24-20**

**SUBJECT:** 2025 BUDGET

**WHEREAS,** the Board of Fire Commissioners of Kittitas County Fire District 2, at the October 10, 2024, regular meeting, set a public hearing date of November 14, 2024, to consider adoption of the 2025 budget, and

**WHEREAS,** the notice of public hearing was properly executed, and

**WHEREAS,** said proposed budget has been presented, public input has been heard, and the Board of Fire Commissioners has reviewed and discussed the proposed budget, and now

**THEREFORE, BE IT RESOLVED,** that the Board of Fire Commissioners, Kittitas County Fire District 2, by virtue of this resolution hereby approves the adoption of the proposed 2025 budget as shown in the attached detail.

Adopted this 14<sup>th</sup> day of November 2024, at a regularly scheduled meeting of the Board of Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

Attest to:

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner





**Ordinance / Resolution No.** 24-21  
**RCW 84.55.120**

**WHEREAS**, the Commissioners of Kittitas County Fire District 2 has met and considered  
(Governing body of the taxing district) (Name of the taxing district)

its budget for the calendar year 2025 ; and,

**WHEREAS**, the districts actual levy amount from the previous year was \$ 8,059,045.37 ; and,  
(Previous year's levy amount)

**WHEREAS**, the population of this district is  more than or  less than 10,000; and now, therefore,  
(Check one)

**BE IT RESOLVED** by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2025 tax year.  
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 80,590.45 which is a percentage increase of 1 % from the previous year. This increase is exclusive of  
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 14 day of November , 2024 .

Attest to:

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**If additional signatures are necessary, please attach additional page.**

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30<sup>th</sup>. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the “Levy Certification” form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call (360)705-675. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

REV 64 0101e (w) (12/9/14)

# Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I \_\_\_\_\_ (Name),  
 \_\_\_\_\_ (Title), for \_\_\_\_\_ (District name),  
 do hereby certify to the \_\_\_\_\_ (Name of county) County legislative authority  
 that the \_\_\_\_\_ (Commissioners, Council, Board, etc.) of said district requests  
 that the following levy amounts be collected in \_\_\_\_\_ (Year of collection) as provided in the district's  
 budget, which was adopted following a public hearing held on \_\_\_\_\_ (Date of public hearing).

## Regular levies

Levy	General levy	Other levy*
<b>Total certified levy request amount</b> , which includes the amounts below.		
Administrative refund amount		
Non-voted bond debt amount		
Other*		

## Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
<b>Total certified levy request amount</b> , which includes the amounts below.					
Administrative refund amount					
Other*					

\*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

To request this document in an alternate format, please complete the form [dor.wa.gov/AccessibilityRequest](https://dor.wa.gov/AccessibilityRequest) or call 360-705-6705. Teletype (TTY) users please dial 711.

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, WA**

**RESOLUTION 24-23**

**SUBJECT:** CANCEL AND REISSUE OUTSTANDING WARRANT

**WHEREAS,** Kittitas County Warrant #0361390128 for \$116.60 issued November 1, 2023, to Ross Ogan, being lost and never being presented to the Kittitas County Fire District No. 2 GEN Fund 636-010 for payment is outstanding, and

**WHEREAS,** Ross Ogan, has presented a properly executed Application for Duplicate Instrument Affidavit for the warrant, and now

**THEREFORE,** BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District No. 2, by virtue of this resolution hereby declares Warrant #0361390128 and instructs the Kittitas County Auditor to reissue the warrant.

Adopted this 14<sup>th</sup> day of November 2024, at a regular meeting of the Board of Fire Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

Attest to: \_\_\_\_\_  
Commissioner

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**KITTITAS COUNTY FIRE DISTRICT #2  
Ellensburg, WA**

**Resolution 24-24**

**SUBJECT:** TRANSFER OF FUNDS

**WHEREAS,** Kittitas County Fire District #2 desires to provide adequate funding for the Equipment Fund. Analysis of the EQU Fund 636-041 indicates that \$500,000 needs to be moved from the General Fund #636-010 for approved equipment purchases, and

**WHEREAS,** Kittitas County Fire District #2 desires to provide adequate funding for the EMS Fund. Analysis of the EMS Fund 636-011 indicates that \$200,000 needs to be moved from the General Fund #636-010, and

**WHEREAS,** Provisions were made in the 2024 budget for these contingencies, and now

**THEREFORE,** **BE IT RESOLVED,** that the Board of Fire Commissioners, Kittitas County Fire District 2, by virtue of this resolution hereby authorizes the transfer of funds as follows:

<b>Amount</b>	<b>From Fund</b>	<b>To Fund</b>
\$500,000	#636-010 General	#636-041 Equipment
\$200,000	#636-010 General	#636-011 EMS

Adopted this 14th day of November 2024, at a regularly scheduled meeting of the Board of Commissioners.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Attest To:

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner