

**KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington**

Minutes of: Commissioners' Board Meeting
Meeting date: May 8th, 2025
Meeting time: 7:00pm
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Ross Ogan, Jerry Pettit, and Neil O'Neill. Scott Ciraulo had an excused absence.

Others in Attendance: Chief DJ Goldsmith, DC Moen, ASM McBride, FSM Beckett and numerous firefighters and three members of the public.

Call to Order: Commissioner Ogan called the meeting to order at 7:00pm and led the Pledge of Allegiance.

1. Approval of Agenda:

Commissioner Clerf made a motion to approve the agenda. Commissioner O'Neill seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda.

2. Consent Agenda

3.1 Approve Proposed Meeting Minutes

- April 10th-Meeting Minutes

3.2 Acknowledge Correspondence

- Thank you note for BOFC

3.3 Authorize to pay vouchers

| MAY 2025 | | |
|---------------------|--------------|---------------------------------------|
| Batch # | Amount | Description |
| 2025.05.01 | \$518,024.25 | Payroll - General Fund 010 |
| 2025.05.02 | \$209,652.10 | Payroll - EMS Fund 011 |
| 2025.05.03 | \$83,767.59 | Accounts Payable - General Fund 010 |
| 2025.05.04 | \$21,623.41 | Accounts Payable - EMS Fund 011 |
| 2025.05.05 | \$24,187.90 | Accounts Payable - CON Fund 020 |
| 2025.05.06 | \$31,708.59 | Accounts Payable - Equipment Fund 041 |
| \$888,963.84 | | |

Commissioner O'Neill made a motion to approve the consent agenda. Commissioner Clerf seconded the motion. Commissioner Pettit requested that the utilities bills be investigated further because he noticed the same stations have huge differences in costs. Manda Beckett stated that some of the bills are two months instead of one month but will follow up. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

4. 2024-2025 Recruit Class Graduation: The ceremony took place at 7:02pm. Chief Goldsmith lead the recognition of the 2023-2024 KVFR Recruit Class. Chief thanked the volunteers for their service and time they committed to the recruit academy. He spoke about the certification process for the recruits and the course work completed. Commissioner Ogan asked for a 10-minute recess of the meeting to allow for light refreshments to be served for the badge pinning ceremony at 7:11pm. The meeting resumed at 7:21pm.

5. Public Comment items: None.

6. Administrative Reports:

6.1 Finance Report: FSM Becket presented the attached report and addressed the following:

- April Revenue and expenditures are attached. Manda reached out to the Washington State auditor's office to get the audit completed before she leaves. They are currently reviewing the items and will set up an exit interview.
- The California wildland reimbursement has been approved but we haven't received the funds.
- We have submitted for the remaining balance of the SCBA grant.
- OT report is attached.

6.2 District Secretary Report: District Secretary McBride presented the attached report and addressed the following:

- Thank you to the board for allowing me to attend the AWC training.
- Position Number 1 for the District Commissioner is open and filing week is May 5-9th.
- We have hired 4 new firefighters in 2025 and will need to look at the current eligibility list.

6.3 Deputy Chief Report: DC Moen presented the attached report and addressed the following:

- The April responses totaled 456; 373 EMS, 58 Out of County Transfers and 83 Fire Responses. YTD is 1764 which is an 11.5% increase from 2024.
- Kyle Martin and Ian are returning from the academy and have been assigned to shifts.
- The station 29 fence project is completed.
- The response guidelines have been given to Kittcom.
- The REMS project is set to be operational by June 1st. We have light duty members working on it.

6.4 Chief Report: Chief Goldsmith presented the attached report and addressed the following:

- Staffing remains a concern we have 7 out on leave and 2 at paramedic school.
- Danae Cramer has been selected to fill Manda's Financial Services Manager Position.
- Meetings with KVH are going very well. They are going to be running a levy for \$0.75.
- There is an ILA with Nile Fire to help with the mutual aid response for our hospital district area that is accessed off 410.
- Chief is looking at holding another training burn at Bowers Field in June.
- He has looked at two consultants to get the idea of cost for the development of a strategic plan and believes we need to invest in this to allow KVFR to have the vision of the future.
- Chief has looked into getting an agreement figured out for Station 26's property and is talking about the potential for a joint fire station.

6.5 Commissioner Report: Commissioner Pettit shared that

7. Unfinished Business: None

8. New Business:

8.1 Joint Board Meeting Kittitas County Fire District 4: Commissioner Pettit made a motion to set the Joint Board Meeting with KCFD4 at the Ranch Restaurant in Vantage on Tuesday, May 13th at 12pm. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.2 Resolution 25-10 Transfer Funds: Commissioner Pettit made a motion to approve Resolution 25-10. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.3 Interlocal Agreement Yakima Fire District 14: Discussion occurred about the ILA being needed because Nile has been providing mutual aid to an area off of 410 without an agreement. Commissioner Pettit commented that he had some questions for Chief Goldsmith regarding the delegation of EMS for another agency from outside of our County helping with EMS calls. Chief Goldsmith said he will get the questions answered and follow up. Commissioner Pettit made motion

to table this item until next meeting. Commissioner O'Neill seconded. There was no further discussion and the motion passed unanimously.

8.4 Resolution 25-11 Cancel & Reissue Warrant: Commissioner O'Neill made a motion to approve Resolution 25-11. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

8.5 Resolution 25-12 Cancel and Reissue Warrant: Commissioner Pettit made a motion to approve Resolution 25-12. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.6 Resolution 25-13 Bank Account Authorized Signers: Commissioner O'Neill made a motion to approve Resolution 25-13. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

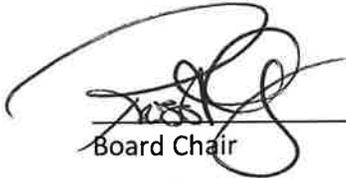
8.7 MOU: Provisional/Temporary Hire(s): Commissioner Pettit made a motion to approve provisional hires. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

9. Good of the Order: None.

10. Executive Session: Commissioner Ogan announced the board would be going into executive session pursuant to RCW 42.30.140(4) (b) To review the performance of a public employee. The executive session would be for 15 minutes until 9:17pm. Commissioner Ogan requested Chief Goldsmith remain for the executive session to meet with the Board members. At 9:17 it was announced that executive session would extend for 15 minutes until 9:32 pm. At 9:32 it was announced that the executive session would extend for 5 minutes until 9:37pm. The regular meeting resumed at 9:37 pm.

11. Adjournment

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 9:39 pm hours.



Board Chair



District Secretary

