

**KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington**

Minutes of: Commissioners' Board Meeting
Meeting date: February 13th, 2025
Meeting time: 7:00pm
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Pat Clerf, Scott Ciraulo (Virtually), Neil O'Neill (Virtually), Jerry Pettit. Commissioner Ogan has an excused absence.

Others in Attendance: Chief DJ Goldsmith (Virtually), Deputy Chief Chris Moen, ASM McBride, FSM Beckett, and three members of the public.

1. Call to Order: Commissioner Clerf called the meeting to order at 1900 hours and led the Pledge of Allegiance.

2. Approval of Agenda:

Commissioner Pettit made a motion to approve the agenda with item 6.4 and 7.2 bumped to right after the consent agenda. Commissioner Ciraulo seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda.

3. Consent Agenda

Items listed under the Consent Agenda were distributed to Fire Commissioners in advance for study. All the following items were enacted with one motion:

3.1 Approve Meeting Minutes

- January 9th, 2025.

3.2 Acknowledge Correspondence: Thank you note from Badger Pocket Neighbors to Volunteer's

3.3 Authorize to pay vouchers

FEBRUARY 2025		
Batch #	Amount	Description
2025.02.01	\$508,337.78	Payroll - General Fund 010
2025.02.02	\$219,349.25	Payroll - EMS Fund 011
2025.02.03	\$61,116.87	Payroll - Annual Volunteer General Fund 010
2025.02.04	\$14,901.74	Special Payroll - General Fund 010
2025.02.05	\$8,078.50	Accounts Payable - General Fund 010
2025.02.06	\$682.22	Accounts Payable - EMS Fund 011
2025.02.07	\$5,109.85	Accounts Payable - Equipment Fund 041
2025.02.08	\$83,015.75	Accounts Payable - General Fund 010
2025.02.09	\$30,366.01	Accounts Payable - EMS Fund 011
2025.02.10	\$681.36	Accounts Payable - CON Fund 020
2025.02.11	\$28,786.86	Accounts Payable - Equipment Fund 041
\$960,426.19		

Commissioner Pettit made a motion to approve the Consent Agenda. Commissioner Ciraulo seconded the motion. There was no further discussion. The Board voted unanimously to approve the agenda as presented.

6.3 Chief Report: Chief Goldsmith virtually presented the attached report and addressed the following:

- We are fully staffed and just had Steve retired. We hired for to fill the position last year.

- The fence project is waiting on just a couple of things before we can call it complete.
- 1 on 1 meetings have been scheduled and are continuing to occur. Chief will report to the board in March the state of the agency. There has been some good feedback.
- LMC is going well with monthly meetings. There will be one in February.
- Transfers from KVH are a top priority for a solution. The numbers are down. A couple of transfers have been declined due to weather. There was tire issues with a medic unit on a transfer.
- Call volumes are taxing the staff.
- Outside stakeholder meetings are going very well, have met with the City Manager and Sheriff Meyers.
- Currently working through several agreements and contracts. Many of the contracts are expired.
- Fleet maintenance, we are working toward a tracking/work order system.
- We had firefighters in California, and there was a reporter that rode with the crews for the day. Engine 262 was purchased for \$30,000 last year and we will likely see a profit of \$60,000 for the engine being on the fire.
- Chief Goldsmith is looking at the possible purchase of a UTV for wildland events. This would help the county and region and deployments.
- His schedule is 7pm-5pm each day, with evening meetings/classes also.
- College is going well, about halfway through the first quarter.
- Chief has been attending all the volunteer drills and city council meetings, so he is at about 100 administrative hours. He will continue to make himself available for everyone conducive with their schedule.
- Thank you to the KVFR team. Everyone is excited to see what the next few months will bring for the agency.

7.2 District Vehicle Use Policy 201.02: Commissioner Pettit made a motion to approve the vehicle as is. Commissioner Ciraulo seconded the motion. Discussion occurred surrounding the vehicle policy and that the Chief is currently driving a vehicle out of District. Commissioner Clerf stated that the Chief is under contractual obligation to have residency in a few months, so this concern will go away. Commissioner Pettit is concerned that the vehicle is being utilized while the Chief is not Duty Chief. He believes that according to the policy, he can bring the duty vehicle home on the weeks that he is not the duty officer. Commissioner Ciraulo had read all the policies and had no concerns with the existing policy. Chief Goldsmith, spoke that he understands the contract and will likely have a residence on N. Pioneer in the next 45 days. On the days when he is duty chief, he ensures a 30-minute response back to the emergency. He has a residence in Tumble Creek and has been responding to incidents. There was a structure fire that an acting Lt. had the opportunity to run command on while he responded. running the structure fire and there was another structure fire. Time off, making sure 30 minutes and response when on duty. Pettit is good with policy as is. There was no further discussion and the motion passed unanimously.

4. Public Hearing: None

5. Public Comment: None.

6. Administrative Reports

6.1 Finance: FSM Beckett presented virtually the attached report and addressed the following:

- The overtime reports are attached for the month of January.
- The year-end report is attached. FSM Beckett highlighted some of the items in the report: EMS transport revenue was 2.1 million. GEMT revenue was ended at \$698,000. The levy rate

is at 1.37 million for 2024. The earned interest for 2024 is from investments of funds in the Kittitas county investment pool, \$338,000. We had 11.3 million in expenditures, 8.2 million of that was in payroll wages and benefits. 73% of the expenditures is payroll. Fuel/travel/insurance went up to \$139,000 for 2024. The ending fund balances is at 12 million for 2024. We did a \$400,000 transfer into the EMS fund. Retro wages came out of the 2025 budget.

- Commissioner Clerf asked how soon we will get the California money. FSM Beckett shared that we currently still billing for it.
- The finance committee will meet on the 19th.

6.2 District Secretary Report: DS McBride presented the attached report and addressed the following:

- PDC reports are due by April 15th.
- Commissioner Ogan's position is subject to election this year. Filling week is May 5-9th.

6.3 Deputy Chief Report: DC Moen presented the attached report addressed the following:

- January was a busy month, 485 calls, 395 calls were EMS responses.
- The graph shows 5 years of January calls. The transfers this January are slightly down.
- Dodge is phasing in their painting process and the flame red is last. We had an option to stay with the flame red or go with white and pay \$2,500 per chassis to have them painted from Braunn NW. Waiting for dodge will have a chassis increase because it could be a delay in delivery. White paint them and multiple team members on extended leave. Below minimums for a few hours. Fairly extended injuries they have received. We will get two members back from the academy in the spring.
- We had some good feedback from the community about sending people down to help with the fires.
- Meeting with District 1 to change some of the response lines and help us with automatic aid.
- Waiting on the fence waiting for some third vendor parts for the gates.
- In the training division recruit class is going well.
- The January reports are attached.

6.4 Commissioner Report:

- Commissioner Pettit presented that Kittcom is working on the response models, they are looking at our response models as far as the lines. The county GIS is working on. The system does the page out to handle initial response and second response based on staffing. Each department is supposed to have their own number when it goes to dispatch. Depending on how they decide whether its KITTCOM or Suncom, they wanted to make sure they had the best communication process in place. Staffing is in a much better place; they have traveling dispatchers. Things are much better as far as staffing.
- Chief and Commissioner Pettit attended Fire Commissioner Day on the hill last Thursday and they have been able to meet with all three legislators. House bill 1628 is to advise the state fire marshal office, it has been in a trial basis for the last 12 years. To reposition, to help with that piece. To modify annual regular property tax limit. There is some interesting side pieces, county governments could ask for projects for development. Remove certain funding for tax revenue for up to 20 years. There is a senate bill 5085, they would like to merge LEOFF 1 with TERS and PERS. Chief and Commissioners are not supporting the process. There is an alternative that would merge LEOFF 1 with LEOFF 2. The legislation is looking at how to fund HB 1156 support volunteers could join DCP project. The fire marshal monetization process. Volunteer presumptive disease. It was a good process.

7. Unfinished Business:

7.1 Fire Chief Objectives 2025: A workflow list was presented as items to focus on. Commissioner Clerf suggested that with only two of the commissioners physically present he wanted to kick this can down the road. Commissioner Pettit spoke that he would like to work on the items because this is something that has need to be completed for months. Commissioner Pettit would like to have a list of things to monitor on progress. This would mesh with the process down the road. Nothing is set in stone, and this would be a working document.

Commissioner Pettit made a motion to approve the fire chief objectives for 2025. Commissioner Ciraulo seconded the motion. There was no further discussion and the motion passed unanimously.

8. New Business

8.1 Resolution 25-07: Surplus Commissioner Pettit made a motion to approve Resolution 25-07. Commissioner Neill O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

8.2 Resolution 25-08 Declare Bad Debt: Commissioner Pettit made a motion to approve Resolution 25-08. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

9. Good of the Order: Commissioner Pettit would like to see the commissioner communication put back on the agenda. Commissioner Clerf thank the staff for putting together the banquet. The banquet was well attended.

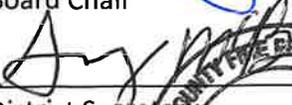
10. Executive Session: None.

11. Adjournment

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Pettit seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 2009 hours.



Board Chair



District Secretary

