

COMMISSIONERS MEETING AGENDA
Thursday, August 14th, 2025 – 7:00pm

1. Call to Order and Pledge of Allegiance
2. Approval of Agenda

Action Item: MOTION to approve

3. Consent Agenda

Items listed below have been distributed to the fire commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the consent Agenda and placed on the Regular Agenda at the request of a fire commissioner or at the request of a member of the public with concurrence of a fire commissioner. Requests to remove items should be made under Item 2 Approval of Agenda prior to approval of agenda.

Action Item: **MOTION to approve**

- 3.1 Approve Proposed Meeting Minutes
 - July 10, 2025- Regular Meeting Minutes
- 3.2 Acknowledge Correspondence
 - Thank you note from Badgerows to FF's.
- 3.3 Authorize to pay vouchers

AUGUST 2025		
Batch #	Amount	Description
2025.08.01	\$570,262.44	Payroll - General Fund 010
2025.08.02	\$222,561.17	Payroll - EMS Fund 011
2025.08.03	\$220,174.92	Accounts Payable - General Fund 010
2025.08.04	\$45,258.91	Accounts Payable - EMS Fund 011
2025.08.05		Accounts Payable - CON Fund 020
2025.08.06	\$63,712.72	Accounts Payable - Equipment Fund 041
\$1,121,970.16		

4. Public Hearing: None
5. Public Comment items not included on agenda (Please limit comments to 3 minutes)
6. Administrative
 - 6.1 Finance
 - 6.2 District Secretary Report
 - 6.3 Deputy Chief Report
 - 6.4 Chief Report
 - 6.5 Commissioners Report
7. Unfinished Business:
 - 7.1 2026 Budget Process

Action Item: Discussion
8. New Business
 - 8.1 Res-25-16 Cashmere Valley Bank Account

Action Item: Motion to Approve

- 8.2 Res-25-17 Cashmere Valley Bank Credit Cards (Including Cashmere Valley Bank Form)
Action Item: Motion to Approve
- 8.3 Res-25-18 KVFR/Kittitas County Auditor Interlocal Agreement: Process Own AP/Payroll
Action Item: Motion to Approve
- 8.4 KVFR Contracts with Governmental Agencies for Fire Protection Services
Action Item: Discussion and Direction
- 8.5 KVFR EFT Policy 201.05
Action Item: Motion to Approve
- 8.6 KVFR Cash Handling Policy 200.07
Action Item: Motion to Approve

10. Good of the Order.

11. Executive Session: None.

12. Adjournment

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, Washington

Minutes of: Commissioners' Board Meeting
Meeting date: July 10th, 2025
Meeting time: 7:00pm
Meeting place: 400 E. Mountain View, Station 29

Commissioners in Attendance: Ross Ogan, Jerry Pettit, and Neil O'Neill and Scott Ciraulo.
Commissioner Pat Clerf had an excused absence.

Others in Attendance: Chief DJ Goldsmith, ASM McBride, FSM Cramer and numerous firefighters and members of the public.

Call to Order: Commissioner Ogan called the meeting to order at 7:00pm and led the Pledge of Allegiance.

1. Approval of Agenda:

Commissioner O'Neill made a motion to approve the agenda. Commissioner Pettit seconded the motion. The Board voted unanimously to approve the agenda.

2. Consent Agenda

- 3.1 Approve Proposed Meeting Minutes
 - June 12th, 2025- Meeting Minutes
 - July 9th, 2025- Special Meeting Minutes
- 3.2 Acknowledge Correspondence
 - Thank you note from Carolyn Miller
- 3.3 Authorize to pay vouchers

JULY 2025		
Batch #	Amount	Description
2025.07.01	\$547,196.06	Payroll - General Fund 010
2025.07.02	\$220,120.79	Payroll - EMS Fund 011
2025.07.03	\$100,146.52	Accounts Payable - General Fund 010
2025.07.04	\$106,407.33	Accounts Payable - EMS Fund 011
2025.07.05	\$1,499.05	Accounts Payable - CON Fund 020
2025.07.06	\$6,398.62	Accounts Payable - Equipment Fund 041
	\$981,768.37	

4. Badge Pinning Ceremony Dustin Mohan: Chief Goldsmith presented a oath of Captain Position to Dustin Mohan and shared a story about Dustin's leadership. Dustin Mohan's family attended the event.

5. Kittitas Valley Hospital Proposition 1: Jason Adler CEO and Deb Callan CNO both with KVH, were invited to attend the meeting. Jason provided a presentation about the KVH ballot measure running on August 5th. The presentation covered:

- Local care is the focus of KVH because it is special when local providers care for the local community.
- KVH is trying to make sure we are preparing for family birthing. Labor and delivery services are a massive financial loss for rural health systems. It requires 24/7 for three people to be on call. Usually, its in the middle of the night, when the babies are being born and it is a major barrier to rural delivery.

- Some people only take the one provider, but some deliveries it takes every provider to sustain the delivery.
- The levy is for labor and delivery.
- The levy would help keep careers locally in Ellensburg, as they build up primary care.

Commissioner O'Neill commented to continue to keep communication open and transparent. Chief Goldsmith commented that KVFR's partnership is growing everyday and Deb is a huge part of that, we are truly appreciating the open communication.

Commissioner Pettit commented that he appreciates keeping KVH financially sound.

6. Public Comment: FF Haberman wished to thank the board for the use of the facilities for the fourth of July pancake breakfast.

7. Administrative Reports:

7.1 Finance Report: FSM Cramer presented the attached report and addressed the following:

- June Revenues and expenses.
- Funds received from California wildfire on July 1st \$127,000.
- Requesting a finance committee meeting, determine a plan for moving forward as well as budget discussion.
- We met with PCG this week. Data is due at the end of the month.
- OT report is attached.

7.2 District Secretary Report: District Secretary McBride presented the attached report and addressed the following:

- We had two resignations over the past two months.
- The SIP has been submitted to L&I for the FIIRE program.
- Our GEMT cost per transport notice sets our rate at \$2,820.00
- Medicaid updates are that the latest federal bill did not reduce GEMT, but it may reduce who can utilize this service. This would equate to revenue loss because our services are highly utilized by Medicaid patients. Additionally, there is no payment extension legislation right now the 22.6% super rural modifier. This equates to about \$250,000 in add on's that would go away next year. It would also affect this year's revenue starting on October 1st.
- Chief Goldsmith spoke and asked the question-Do we increase our fees to cover the costs of the ambulance fees to make up the difference? With the new potential OSHA rules this would also eliminate 80-90% of our volunteers. Estimates from fire chiefs are that this would cost \$15,000 per firefighter to implement this. We don't have the bandwidth to do all the training that will be required.

7.3 Deputy Chief Report: Chief Goldsmith presented the attached report and addressed the following:

- The June responses totaled 430; 348 EMS, 33 Out of County Transfers and 74 Fire Responses. YTD is 2740 which is an 16.8% increase from 2024.
- Michael Boardman and Kris Vanicek just graduated paramedic school.
- Chance graduated from CWTA and is on A-shift.
- The REMS unit was on a deployment to the POMAS fires, we have received positive feedback, due to staffing Chief Goldsmith has brought them home.

7.4 Chief Report: Chief Goldsmith presented the attached report and addressed the following:

- Ian brown has resigned from the agency, the temporary FF has returned back to the resident program.
- OT is high due to the staffing issues.
- We are looking at this transfer issue, it is a concern for our folks. There was a non-injury BLS transfer at 1130. Chief is having conversations with the hospital and they are very supportive of a daytime car between 8 and 8.
- With our current medic matrix, it takes 6-12 months to get people signed off as medics in the system. Chief Moen has been working on a matrix and Sarah Sinclair. Dr. Horsley has approved it and it should help the agency. Not having medics signed off quickly costs the agencies hundreds of thousands of dollars. Fantastic job of helping get that done. This will help with the day car and Chief's projections are that we can run about 3.5 transfers in the 12 hour period to be a net zero cost to the agency. Two daytime folks plus the crews that are on to keep that balance, right around 3.2%. He is working on finalize the policy that matches and works within everyone parameters.
- Response models have been completed.
- Chief sat with Director Elliott and got some good run cards. Chief has seen a lot of really good changes, with volunteers responding to incidents.
- There has been a job offer with a start date of August 1, with a new individual for Kittcom, he has the capability to get us fully implemented soon, help allow us to use the analytics.
- Chief submitted a bill for the Haz-Mat response and a check is being written. It's about \$4,500 back to the agency.
- Reimbursement for California has been received.
- REMS was deployed for 18 days, as he stated staffing is the most important thing and he told everyone from the very beginning that until staffing is met he wont send a team out and will not keep them out if it affects staffing. For this deployment REMS deployment staffing was met at KVFR and didn't effect day to day operations here.
- Budget remains a top priority, we are receiving revenue from these deployments.
- Chief met with Brian Elliott and has a plan moving forward to assess the county buildings for a contract for service. He will create a matrix that is followed by everyone that is billed. The county commissioners are aware of this. We have support. It will bring a fair amount of money back to the agency.
- Jake Yakes has a great plan moving forward and their needs are met and we can help supply that to the Rodeo.
- Airlift northwest, KVH and ALNW have a preferred provider air support agreement. Deb and her team are excited about this, it streamlines a lot of things, they are meeting tomorrow at kittcom for the rest of the agreements.
- Chief Goldsmith is looking at putting a rotor in our backlot for quicker response. They will see what they can do to help supplement our transfers. Chief knows what they can provide for our folks.
- We are still working toward the Sun East and Manastash annexation.
- Chief Goldsmith is working with the owner of Station 26. The owner understands the ultimate goal is fair market value for the corner land. He will honor his fathers wishes and is very open to that. We got the water fixed out there.

- Schedule is Monday-Thursday. He is moving kids to college next month. His best friend Dave Tinsdale was shot in the Idaho fire response and is got flown out yesterday. He did not attend the services for the other FF's because Dave was not going to be in Spokane for him to visit.
- Chief is still doing well at Columbia southern. Chief Moen is coming back on Sunday.
- Chief will be working to get a wildland assignment for the next two weeks, to be able to keep his wildland qualifications.
- Chief Goldsmith is requesting from the board what they want him to hit this year in the Strategic plan process. He signed a letter they will be doing a study on fire agency consolidation. Commissioner Pettit asked who is they? Chief reponded county commissioners. All but one fire chief in the county signed it, we all get the benefit for a standards of coverage study.
- LMC conversations have been great. The local has a lot of resources at their disposal part of that is the GIS program that breaks down all of the analytics. President DeHerrera talked to us about wanting to cooperative with partnering which is a huge benefit to the agency.
- Chief met with Chief Lamaroux from East Valley and got some great ideas for building a strategic plan. He will give us the template to ask our community to start building upon. He would like this done by November.
- KVFR is changing we have had a lot of growth of an agency a lot of growth and they are an incredible team for our citizens and you all. They are doing amazing things in our community. The support of everywhere we go our image is so phenomenal attributed to KVFR's people. We have to work through it in a timely manner. Great conversations and forth going with the team and feedback with the team. Lots of great ideas keep moving the agency forward and upward.

7.5 Commissioner Report: Commissioner Pettit spoke that Chief covered a lot for what is happening at Kittcom already but as a whole Kittcom is doing great. They are getting coverage in areas that didn't before through the state wide upgrade process. Staffing is improving. Before the end of the year they will be at 16.

9. Good of the Order: None

8. Unfinished Business:

8.1 Interlocal Agreement/Contract Kittitas County Fire District 4: Chief Goldsmith shared that he received a message from Chief Rose earlier this week that his board approved the vantage contract. The only change from last version the board saw this contract is that it now states unified command instead of KVFR just being command. The reason behind this change is because if KVFR is command, we cannot request state mobilization resources, under unified command it would give the capability for us to request additional resources. The contract is for the amount we originally discussed. Commissioner Pettit made a motion to approve the ILA with KCFD4. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

9. New Business:

9.1 KVFR AP Process/Finance Committee Meeting: ASM spoke about how KVFR is transitioning to cutting our own checks for AP and payroll and the policies and resolutions that will need to be made before this can happen. The finance committee set a date of next Thursday, July 17 at 0900 for a meeting surrounding budget and the needed steps for cutting our own checks. Commissioner Pettit commented that he strongly supports this move because he agrees its double work to process things through the county.

9.2 Contract for Fire Protection Services 18740 Manastash Road: Commissioner Pettit made a motion to approve the Fire Protection services contract. Commissioner Clerf seconded the motion. There was no further discussion and the motion passed unanimously.

10. Good of the Order: None.

11. Executive Session: Commissioner Ogan announced at 8:16pm that the board would be going into executive session pursuant to RCW 42.30.110(1) (g) To review the performance of a public employee. The executive session would be for 20 minutes until 8:36pm. Commissioner Ogan requested Chief Goldsmith and HR Manager McBride remain for the executive session to meet with the Board members. At 8:36pm it was announced that the executive session would extend for 20 minutes until 8:56pm. The regular meeting resumed at 8:56 pm.

12. Fire Chief Performance Evaluation Commissioner Clerf made a motion to approve the Fire Chief Evaluation. Commissioner O'Neill seconded the motion. There was no further discussion and the motion passed unanimously.

11. Adjournment

Commissioner O'Neill made a motion to adjourn the meeting. Commissioner Clerf seconded the motion. There was no further discussion and the board voted unanimously to adjourn the meeting. The meeting adjourned at 8:56 pm hours.

Board Chair

District Secretary



We appreciate you!

Love,
The Badgerows

Thank you for saving
our house and our
neighbors! Thaddeus

Thank you brave firefighters
because I was a little
scared!

ZOMI 

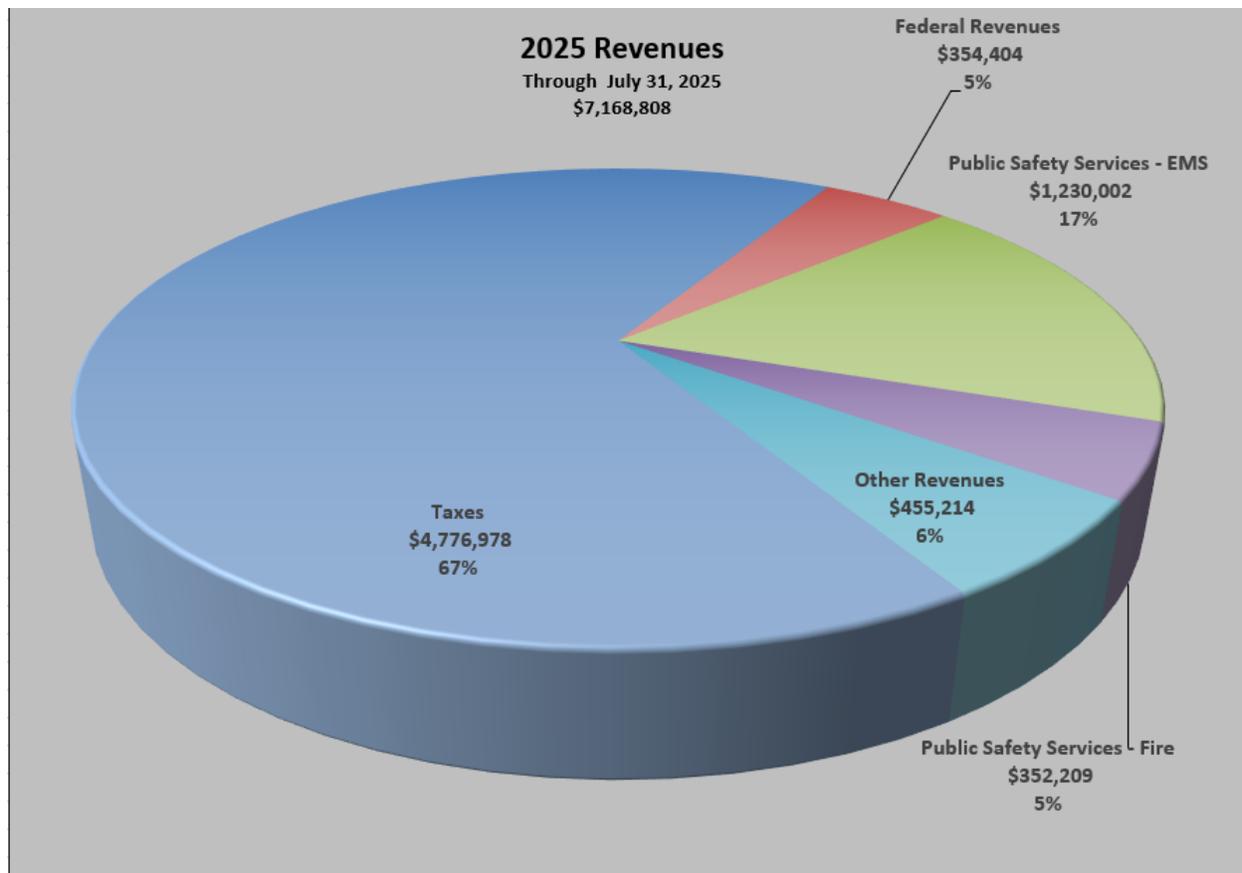


KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View Ave • Ellensburg, WA 98926 • (509) 933-7239 • Fax (509) 933-7245

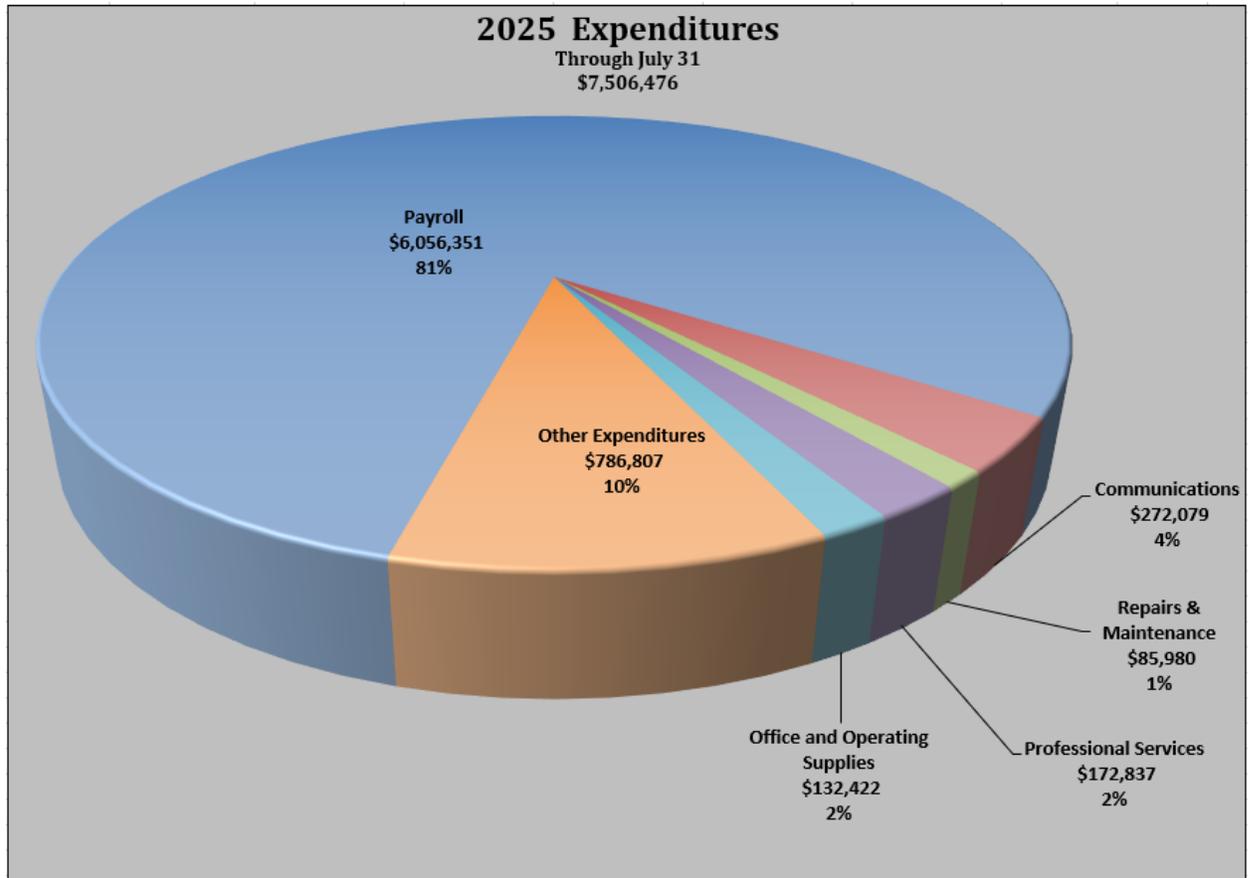
FINANCE UPDATE – August 14, 2025

- **Overtime Report:** The overtime report is attached.
 - Of the 1805 total OT hours, 944 were related to Mobilizations in June/July.
- **Financial Statements:** The detailed financial statements with the July revenues and expenses are attached.
- **Revenues:**
 - City of Ellensburg Fire Protection Services and Fire Marshall Services paid in July just over \$58,000.
 - California Fire Reimbursement was received July 1 in the amount of \$127,929.37.
 - WSP Basic FF Reimbursement Program Funds received July 24 in the amount of \$9,618.00.



- **Expenditures:**

- First half IT to COE paid in the amount of \$24,643.50, Q3 KITTCOM in the amount of \$85,591.31 and SAO in the amount of \$10,258.71 paid in July.



- **Banking Updates:**

- Resolution to establish municipal checking account with Cashmere Valley Bank. The bank requires the resolution to name officers (with authority to manage the account and permissions surrounding the account) and signers (with signing authority on the account).
- Sydney is waiting for confirmation if the Bonding can be done through insurance or if we will need to go out to a bonding agency for that coverage.
- Policy Updates
 - 200.07 Cash Handling Policy
 - 201.05 EFT Policy
- Next Steps:
 - Open Municipal Checking Account at Cashmere Valley Bank
 - Order checks
 - Transfer Credit Cards to CVB
 - Bias Setup
 - New Bank Account
 - Direct Deposit Information for Payroll
- Future Approval
 - Sample Check Register and Voucher Approval provided. This is what you will approve for the previous month's expenditures once we are processing payments in-house.

- Check register will be provided well in advance of the meeting and any invoices you would like to see will be available for review.
- Chief Goldsmith will continue to approve vouchers prior to payment. This will be completed electronically through Adobe Sign.
- Cash Management & Investment Procedures
 - No change. We will continue to transfer deposits to the treasurer and invest weekly.
 - Weekly transfers to the treasurer will be done electronically through CVB and Treasurer websites.
 - Maturing funds for Payroll/Accounts Payable will be done electronically through Treasurer website as an investment and disbursement request to CVB to cover payments.
- **GEMT FY25 Cost Reporting:** All requested data has been submitted to PCG.
- **2025 Mobilization Reimbursements:** Working with DNR to get the proper paperwork for the REMS unit at Pomas Fire. There was some confusion with the fire staff, and we are working through that. All June through July 20th Mobilization reimbursements are expected to be submitted to DNR within the week.
- **2026 Budget Cycle:**
 - Electronic form created for 2026 budget requests. Link to be distributed in email link as well as QR code for staff to make submissions. Deadline for budget requests is September 30. The electronic process will compile all submission in an Excel file automatically. Tentative timeline is provided.
 - Link and QR code are below. KVFR credentials are required to complete the form.

<https://forms.office.com/g/PjJhS66NOB>



WARRANT/CHECK REGISTER

KITTITAS COUNTY FIRE DISTRICT 2

Time: 16:09:25 Date: 08/13/2025

07/01/2025 To: 07/31/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1900	07/01/2025	Payroll	10	361409328	KADE MASON BURGOYNE	888.86	
1903	07/01/2025	Payroll	10	361409329	SCOTT CIRAULO	46.50	
1904	07/01/2025	Payroll	10	361409330	PAT HENRY CLERF	293.13	
1921	07/01/2025	Payroll	10	361409331	GREYSEN MACK	1,271.72	
1928	07/01/2025	Payroll	10	361409332	NEIL LEO O'NEILL	146.50	
1929	07/01/2025	Payroll	10	361409333	ROSS JAMES OGAN	293.13	
1932	07/01/2025	Payroll	10	361409334	JERRY V PETTIT	439.46	
1945	07/01/2025	Payroll	10	361409335	AFLAC	1,021.97	Pay Cycle(s) 07/01/2025 To 07/01/2025 - AFLAC-Pretax; Pay Cycle(s) 07/01/2025 To 07/01/2025 - AFLAC-Posttax
1947	07/01/2025	Payroll	10	361409336	EMPLOYMENT SECURITY DEPT - PFMLA	3,672.84	Pay Cycle(s) 07/01/2025 To 07/01/2025 - PFMLA
1948	07/01/2025	Payroll	10	361409337	EMPLOYMENT SECURITY DEPT - WA CARES FUND	1,171.00	Pay Cycle(s) 07/01/2025 To 07/01/2025 - LTC
1949	07/01/2025	Payroll	10	361409338	IAFF MERP TRUST OFFICE	5,600.00	Pay Cycle(s) 07/01/2025 To 07/01/2025 - MERP
1950	07/01/2025	Payroll	10	361409339	TRUSTEED PLANS SERVICE CORP	78,596.60	Pay Cycle(s) 07/01/2025 To 07/01/2025 - MED-ACT; Pay Cycle(s) 07/01/2025 To 07/01/2025 - LEOFF1-MED
1951	07/01/2025	Payroll	10	361409340	DEPT OF LABOR & INDUSTRIES (PAYROLL)	24,627.32	3RD Quarter L&I: 07/01/2025 - 09/30/2025
2038	07/11/2025	Claims	10	361409443	A-1 PETROLEUM &	5,012.87	GEN FUEL
2039	07/11/2025	Claims	10	361409444	ARNOLDS RANCH & HOME	315.75	UTV PARTS; PARTS B-293; WILDLAND EQUIPMENT; WILDLAND EQUIPMENT; PARTS S-204; ST 29 EXTRACTORS; VANTAGE PUMP ADAPTER
2040	07/11/2025	Claims	10	361409445	AT&T MOBILITY	1,483.16	CELL PHONES
2041	07/11/2025	Claims	10	361409446	RONALD L BROWN	555.00	LEOFF1 MEDICARE PREMIUM PAYMENTS
2042	07/11/2025	Claims	10	361409447	CANON FINANCIAL SERVICES INC	645.10	ST 29 COPY MACHINE CONTRACT & OVERAGES; ST 21 COPY MACHINE CONTRACT & OVERAGES
2043	07/11/2025	Claims	10	361409448	CITY OF ELLENSBURG	30,994.72	STATION 29 UTILITIES; JUNE 2025 INTERNET; STATION 21 UTILITIES; JULY INTERNET SERVICES; 1ST HALF 2025 IT SERVICES
2044	07/11/2025	Claims	10	361409449	COAXSHER	1,560.71	DUAL COMPLIANT FIRE PANT
2045	07/11/2025	Claims	10	361409450	COMPLETE WIRELESS TECHNOLOGIES	147.35	RADIO REPAIRS
2046	07/11/2025	Claims	10	361409451	COMPREHENSIVE HEALTHCARE	138.75	JUNE 2025 EAP SERVICES
2047	07/11/2025	Claims	10	361409452	COPY SHOP	73.45	PROBATION MAPS
2048	07/11/2025	Claims	10	361409453	DEPT OF NATURAL RESOURCES	411.05	WILDLAND HELMETS
2049	07/11/2025	Claims	10	361409454	CHRISTOPHER DYKSTRA	250.00	TEST CONTROL OFFICER SERVICES
2050	07/11/2025	Claims	10	361409455	ELLENSBURG ACE HARDWARE	46.68	PARTS E-291
2051	07/11/2025	Claims	10	361409456	EXIT 115 MINI MART	551.46	FUEL E-221; FUEL B-231; FUEL B-241; FUEL B-221; FUEL B-232; FUEL E-241; FUEL B-241
2052	07/11/2025	Claims	10	361409457	GENERAL FIRE APPARATUS	703.28	PARTS B-293; PARTS B-293

WARRANT/CHECK REGISTER

KITTITAS COUNTY FIRE DISTRICT 2

Time: 16:09:25 Date: 08/13/2025

07/01/2025 To: 07/31/2025

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2053	07/11/2025	Claims	10 361409458		GRAINGER	75.62	PARTS B-293; PARTS B-293
2054	07/11/2025	Claims	10 361409459		HEINRICH AUTO PARTS	2,358.35	BATTERY B-201; PARTS B-281; PARTS S-212; PARTS B-201; PARTS S-212; PARTS E-291; BATTERIES L-211; PARTS B-293; SUPPLIES; BATTERY S-207; PARTS S-211; PARTS S-212; PARTS L-211; PARTS B-208/S-209; PARTS S
2055	07/11/2025	Claims	10 361409460		IBS, INC.	535.96	SHOP SUPPLIES
2056	07/11/2025	Claims	10 361409461		IVONE'S SEWING ROOM	40.00	PATCH SEWING (8)
2057	07/11/2025	Claims	10 361409462		KELLEHER MOTOR CO	1,405.23	PARTS S-212; PARTS S-212; CORE RETURN S-212
2058	07/11/2025	Claims	10 361409463		KELLER SUPPLY COMPANY	16.90	PARTS B-293
2059	07/11/2025	Claims	10 361409464		KITTCOM - ACCOUNTS PAYABLE	16,718.26	Q3 2025 DISPATCH
2060	07/11/2025	Claims	10 361409465		KITTITAS CO AUDITOR	218.00	Q2 2025 EFT PROCESSING FEES
2061	07/11/2025	Claims	10 361409466		KITTITAS CO PUD #1	151.10	WS/RC UTILITIES
2062	07/11/2025	Claims	10 361409467		KITTITAS CO SOLID WASTE	211.00	TREE REMOVAL ST 282
2063	07/11/2025	Claims	10 361409468		KITTITAS VALLEY HEALTHCARE	1,619.00	NEW HIRE LABS & CHEST X-RAY - BLALOCK; FIT FOR DUTY - FITCH; FIT FOR DUTY/IMMUNIZATIONS; FIT FOR DUTY/IMMUNIZATIONS; FIT FOR DUTY - VOLUNTEERS
2064	07/11/2025	Claims	10 361409469		KNUDSON LUMBER	237.88	UTV TRAILER PARTS
2065	07/11/2025	Claims	10 361409470		ERICA M LIBENOW	900.00	EMT CLASS REIMBURSEMENT
2066	07/11/2025	Claims	10 361409471		JAMES M LIBENOW	900.00	EMT CLASS REIMBURSEMENT
2067	07/11/2025	Claims	10 361409472		LIGHTCURVE	928.62	OFFICE PHONES
2068	07/11/2025	Claims	10 361409473		LUFT TRAILER SALES, INC	117.62	PARTS S-212
2069	07/11/2025	Claims	10 361409474		MCMASTER-CARR SUPPLY CO.	30.00	SUPPLIES
2070	07/11/2025	Claims	10 361409475		MIDSTATE CO-OP	64.78	PARTS T-291; ST 22 REPAIR; PARTS E-282
2071	07/11/2025	Claims	10 361409476		MOTOROLA	6,476.13	MOBILE RADIO - GOLDSMITH; RADIO PROGRAMMING CABLE
2072	07/11/2025	Claims	10 361409477		PUGET SOUND ENERGY	820.91	COVE RD ST UTILITIES; DENMARK RD ST UTILITIES; 4TH PARALLEL RD ST UTILITIES; CLEMEN RD ST UTILITIES; BRICK MILL RD ST UTILITIES; BARNES RD ST UTILITIES; TJOSSEM RD ST UTILITIES; GAME FARM RD ST UTILIT
2073	07/11/2025	Claims	10 361409478		RINGER, BOB	1,410.00	LEOFF1 MEDICARE PREMIUM PAYMENTS
2074	07/11/2025	Claims	10 361409479		SEAWESTERN EMERGENCY VEHICLES	75.05	REPAIR SEALS
2075	07/11/2025	Claims	10 361409480		STATE AUDITORS OFFICE	10,258.71	FINANCIAL & ACCOUNTABILITY AUDIT
2076	07/11/2025	Claims	10 361409481		STREAMLINE	868.80	WEBSITE SERVICES JUL 1-AUG 1
2077	07/11/2025	Claims	10 361409482		SUMMIT LAW GROUP, PLLC	2,516.50	LEGAL SERVICES
2078	07/11/2025	Claims	10 361409483		SUPER 1 FOODS	8.99	TRAIL CREEK FIRE REHAB
2079	07/11/2025	Claims	10 361409484		THE HOME DEPOT PRO	402.09	STATION SUPPLIES; STATION SUPPLIES; STATION SUPPLIES; STATION SUPPLIES

WARRANT/CHECK REGISTER

KITTITAS COUNTY FIRE DISTRICT 2

Time: 16:09:25 Date: 08/13/2025

07/01/2025 To: 07/31/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2080	07/11/2025	Claims	10	361409485	THE UPS STORE 2112	13.39	TRAINING/TESTING DOCUMENTS
2081	07/11/2025	Claims	10	361409486	TRUE NORTH EMERGENCY	274.76	PARTS E-291
2082	07/11/2025	Claims	10	361409487	US BANK-BANKCARD DIVISION	4,374.85	SUPPLIES; RING SUBSCRIPTION CANCEL - REFUND; PUB ED STICKERS; RING SUBSCRIPTION; SCBA BATTERIES; FLAG FOR ST 29; ADOBE SUBSCRIPTION - CRAMER; FINANCE TRAINING - MCBRIDE/CRAMER; AUTO AUTH ANNUAL SUBSCR
2083	07/11/2025	Claims	10	361409488	US LINEN & UNIFORM	114.03	STATION 29 FLOOR MAT SERVICES; STATION 29 FLOOR MAT SERVICES; STATION 29 FLOOR MAT SERVICES
2084	07/11/2025	Claims	10	361409489	WASHINGTON STATE PATROL	317.92	PLANS REVIEW FEE
2085	07/11/2025	Claims	10	361409490	WASTE MGT OF ELLENSBURG	1,209.88	STATION 29 RECYCLE; STATION 29 DUMPSTER; STATION 21 DUMPSTER
1893	07/01/2025	Payroll	10	EFT	KYLE EVERETT ANDERSON	8,394.15	
1894	07/01/2025	Payroll	10	EFT	CHANCE BLALOCK	4,994.90	
1895	07/01/2025	Payroll	10	EFT	MICHAEL W BOARDMAN	6,794.77	
1896	07/01/2025	Payroll	10	EFT	STEVEN MATTHEW BOYD	7,625.34	
1897	07/01/2025	Payroll	10	EFT	NICHOLAS ROBERT BRODERIUS	6,754.76	
1898	07/01/2025	Payroll	10	EFT	IAN BROWN	5,751.10	
1899	07/01/2025	Payroll	10	EFT	KYLE ROSS BUCHANAN	6,131.54	
1901	07/01/2025	Payroll	10	EFT	MATTHEW MARTIN BURVEE	4,877.22	
1902	07/01/2025	Payroll	10	EFT	DREW PATRICK CAMPBELL	7,217.22	
1905	07/01/2025	Payroll	10	EFT	DANAE CRAMER	7,010.30	
1906	07/01/2025	Payroll	10	EFT	CINDY ELIZABETH DENNIS	8,812.14	
1907	07/01/2025	Payroll	10	EFT	REID FARNES	5,073.63	
1908	07/01/2025	Payroll	10	EFT	LAUREN MACKENZIE FRITTS	3,177.13	
1909	07/01/2025	Payroll	10	EFT	STEPHANIE MARIE GOEMAN	5,798.71	
1910	07/01/2025	Payroll	10	EFT	DOUGLAS J GOLDSMITH	11,726.40	
1911	07/01/2025	Payroll	10	EFT	MICHAEL DUANE GRAY	5,164.73	
1912	07/01/2025	Payroll	10	EFT	TYLER CODY GREMEL	10,025.59	
1913	07/01/2025	Payroll	10	EFT	ERIN EVELYN HABERMAN	4,211.63	
1914	07/01/2025	Payroll	10	EFT	JEREMY STEPHEN HABERMAN	8,808.27	
1915	07/01/2025	Payroll	10	EFT	ELIJAH IHRKE	5,372.87	
1916	07/01/2025	Payroll	10	EFT	DANIEL LEE ROY JOHNSON	13,836.04	
1917	07/01/2025	Payroll	10	EFT	JOSEPH JAY KELLEHER	6,332.53	
1918	07/01/2025	Payroll	10	EFT	JOSHUA DEWAYNE KLOPFER	7,971.75	
1919	07/01/2025	Payroll	10	EFT	JAMES CHET KRUEGER	5,484.84	
1920	07/01/2025	Payroll	10	EFT	BRENDAN PATRICK LYNCH	6,838.79	
1922	07/01/2025	Payroll	10	EFT	KYLE MARTIN	7,189.65	
1923	07/01/2025	Payroll	10	EFT	SYDNEY MCBRIDE	6,475.43	
1924	07/01/2025	Payroll	10	EFT	CHRISTOPHER JOHN MOEN	10,582.70	
1925	07/01/2025	Payroll	10	EFT	DUSTIN JAMES MOHAN	8,979.65	
1926	07/01/2025	Payroll	10	EFT	JUSTIN RICHARD MOON	7,211.07	
1927	07/01/2025	Payroll	10	EFT	KAELAN MICHAEL NELSON	6,540.42	
1930	07/01/2025	Payroll	10	EFT	TRAVIS STEVEN PAUL	9,072.94	
1931	07/01/2025	Payroll	10	EFT	DREW EUGENE PERRY	7,383.57	
1933	07/01/2025	Payroll	10	EFT	JACK PIPER	7,481.82	

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1934	07/01/2025	Payroll	10	EFT	VLADYSLAV PROKOPENKO	5,304.59	
1935	07/01/2025	Payroll	10	EFT	RILEY TRIGGS	5,123.68	
1936	07/01/2025	Payroll	10	EFT	KRIS VANICEK	6,724.68	
1937	07/01/2025	Payroll	10	EFT	BRADFORD PATRICK WALLACE	7,522.21	
1938	07/01/2025	Payroll	10	EFT	MICHAEL PATRICK WERLECH	7,600.44	
1939	07/01/2025	Payroll	10	EFT	DEPT OF RETIREMENT SYSTEMS	24,227.25	Pay Cycle(s) 07/01/2025 To 07/01/2025 - DC-DRS; Pay Cycle(s) 07/01/2025 To 07/01/2025 - Roth Deferred Comp
1940	07/01/2025	Payroll	10	EFT	EMPOWER - PAYROLL BENEFITS	3,300.00	Pay Cycle(s) 07/01/2025 To 07/01/2025 - DC-EMPOWER
1941	07/01/2025	Payroll	10	EFT	IAFF	4,819.57	Pay Cycle(s) 07/01/2025 To 07/01/2025 - IAFF
1942	07/01/2025	Payroll	10	EFT	LEOFF RETIREMENT SYSTEM	50,701.13	Pay Cycle(s) 07/01/2025 To 07/01/2025 - LEOFF2
1943	07/01/2025	Payroll	10	EFT	PUBLIC EMPLOYEES RETIREMENT	7,060.66	Pay Cycle(s) 07/01/2025 To 07/01/2025 - PERS2; Pay Cycle(s) 07/01/2025 To 07/01/2025 - PERS3
1944	07/01/2025	Payroll	10	EFT	US BANK OF WASHINGTON - ELECT TRANSFE	61,639.22	941 Deposit for Pay Cycle(s) 07/01/2025 - 07/01/2025
1946	07/01/2025	Payroll	10	0	DEPT OF LABOR & INDUSTRIES (PAYROLL)		picked up wrong amount. void payment to correct.
2033	07/11/2025	Claims	10	EFT	MEGAN JOYCE BAKER	47.67	Q2 2025 MILEAGE REIMBURSEMENT
2034	07/11/2025	Claims	10	EFT	CHANCE BLALOCK	1,040.00	LUNCH ACADEMY REIMBURSEMENT; LUNCH ACADEMY REIMBURSEMENT; EMT SCHOOL REIMBURSEMENT
2035	07/11/2025	Claims	10	EFT	JEREMY STEPHEN HABERMAN	23.49	INVESTIGATION KIT SUPPLIES
2036	07/11/2025	Claims	10	EFT	WASH DEPT REVENUE LEASEHOLD	392.78	Q2 2025 LEASEHOLD TAX
2037	07/11/2025	Claims	10	EFT	WASH DEPT REVENUE USE TAX	82.92	USE TAX PENALTY/INTEREST - PMT REJECTED
2181	07/21/2025	Payroll	10	EFT	IAN BROWN	5,099.93	Brown Resignation
2182	07/21/2025	Payroll	10	EFT	DEPT OF RETIREMENT SYSTEMS	100.00	Pay Cycle(s) 07/21/2025 To 07/21/2025 - Roth Deferred Comp
2183	07/21/2025	Payroll	10	EFT	LEOFF RETIREMENT SYSTEM	503.67	Pay Cycle(s) 07/21/2025 To 07/21/2025 - LEOFF2
2184	07/21/2025	Payroll	10	EFT	US BANK OF WASHINGTON - ELECT TRANSFE	799.26	941 Deposit for Pay Cycle(s) 07/21/2025 - 07/21/2025
2185	07/21/2025	Payroll	10	0	DEPT OF LABOR & INDUSTRIES (PAYROLL)	76.95	3RD Quarter L&I: 07/21/2025 - 07/21/2025
2186	07/21/2025	Payroll	10	0	EMPLOYMENT SECURITY DEPT - PFMLA	52.91	Pay Cycle(s) 07/21/2025 To 07/21/2025 - PFMLA

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2187	07/21/2025	Payroll	10	0	EMPLOYMENT SECURITY DEPT - WA CARES FUND	33.35	Pay Cycle(s) 07/21/2025 To 07/21/2025 - LTC
2188	07/21/2025	Payroll	10	0	IAFF MERP TRUST OFFICE	175.00	Pay Cycle(s) 07/21/2025 To 07/21/2025 - MERP
2316	07/07/2025	Claims	10	EFT	WASH DEPT REVENUE USE TAX	371.33	JUNE USE TAX
1972	07/01/2025	Payroll	11	361409333	AFLAC	633.62	Pay Cycle(s) 07/01/2025 To 07/01/2025 - AFLAC-Pretax; Pay Cycle(s) 07/01/2025 To 07/01/2025 - AFLAC-Posttax
1973	07/01/2025	Payroll	11	361409334	DEPT OF LABOR & INDUSTRIES (PAYROLL)	10,290.12	3RD Quarter L&I: 07/01/2025 - 07/31/2025
1974	07/01/2025	Payroll	11	361409335	EMPLOYMENT SECURITY DEPT - PFMLA	1,531.67	Pay Cycle(s) 07/01/2025 To 07/01/2025 - PFMLA
1975	07/01/2025	Payroll	11	361409336	EMPLOYMENT SECURITY DEPT - WA CARES FUND	392.12	Pay Cycle(s) 07/01/2025 To 07/01/2025 - LTC
1976	07/01/2025	Payroll	11	361409337	IAFF MERP TRUST OFFICE	2,275.00	Pay Cycle(s) 07/01/2025 To 07/01/2025 - MERP
1977	07/01/2025	Payroll	11	361409338	TRUSTEED PLANS SERVICE CORP	27,083.04	Pay Cycle(s) 07/01/2025 To 07/01/2025 - MED-ACT; Pay Cycle(s) 07/01/2025 To 07/01/2025 - LEOFF1-MED
2090	07/11/2025	Claims	11	361409491	A-1 PETROLEUM &	4,020.12	EMS FUEL
2091	07/11/2025	Claims	11	361409492	ALLEGIANCE BENEFIT PLAN	807.88	AMBULANCE REFUND
2092	07/11/2025	Claims	11	361409493	AT&T MOBILITY	563.99	MEDIC CELL PHONES
2093	07/11/2025	Claims	11	361409494	AUTO NATION, INC.	12.76	PARTS M-211
2094	07/11/2025	Claims	11	361409495	CARDINAL HEALTH	1,245.64	PATIENT MEDICATIONS; PATIENT MEDICATIONS
2095	07/11/2025	Claims	11	361409496	CENTRAL WASHINGTON UNIVERSITY	10,031.58	SPRING 2025 TUITION - BOARDMAN; SPRING 2025 TUITION - VANICEK; SPRING 2025 TUITION - FARNES
2096	07/11/2025	Claims	11	361409497	COTIVITI	2,788.86	AMBULANCE REFUND
2097	07/11/2025	Claims	11	361409498	ELLENSBURG TIRE CENTER	1,273.58	TIRES M-17
2098	07/11/2025	Claims	11	361409499	CRISELIA GRUPP	50.00	AMBULANCE REFUND
2099	07/11/2025	Claims	11	361409500	HEINRICH AUTO PARTS	256.29	PARTS M-212; PARTS M-212; PARTS M-212; PARTS M-293; PARTS M-213
2100	07/11/2025	Claims	11	361409501	HORSLEY, JACKSON	1,500.00	MPD SERVICES
2101	07/11/2025	Claims	11	361409502	ERIK ISAKSON	868.50	AMBULANCE REFUND
2102	07/11/2025	Claims	11	361409503	KAISER FOUNDATION HEALTH PLAN	20.26	AMBULANCE REFUND
2103	07/11/2025	Claims	11	361409504	KITTCOM - ACCOUNTS PAYABLE	66,873.05	Q3 2025 DISPATCH
2104	07/11/2025	Claims	11	361409505	LIFE ASSIST	7,022.86	PATIENT SUPPLIES; PATIENT SUPPLIES; PATIENT SUPPLIES; PATIENT SUPPLIES; PATIENT SUPPLIES; PATIENT SUPPLIES; PATIENT SUPPLIES
2105	07/11/2025	Claims	11	361409506	PREMERA PROVIDER REFUNDS	904.40	AMBULANCE REFUND
2106	07/11/2025	Claims	11	361409507	SYSTEMS DESIGN WEST, LLC	7,363.22	EMS BILLING SERVICES MAY 2025
2107	07/11/2025	Claims	11	361409508	TACOMA DODGE CHRYSLER JEEP	242.45	PARTS M-291

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2108	07/11/2025	Claims	11	361409509	US BANK-BANKCARD DIVISION	350.00	PARAMEDIC NREMT - BOARDMAN; PARAMEDIC NREMT - VANICEK
1952	07/01/2025	Payroll	11	EFT	MEGAN JOYCE BAKER	4,454.17	
1953	07/01/2025	Payroll	11	EFT	TANNER D BRENDER	5,511.64	
1954	07/01/2025	Payroll	11	EFT	JASON KENT CARTER	12,798.74	
1955	07/01/2025	Payroll	11	EFT	JOSHUA PORTER DEHERRERA	12,703.83	
1956	07/01/2025	Payroll	11	EFT	AARON SCOTT FITCH	6,352.08	
1957	07/01/2025	Payroll	11	EFT	MELISSA KATHRYN ISOTALO	9,072.69	
1958	07/01/2025	Payroll	11	EFT	MICHAEL LAFRENIER	9,956.47	
1959	07/01/2025	Payroll	11	EFT	CHRISTOPHER LYNN MABBUTT	7,170.53	
1960	07/01/2025	Payroll	11	EFT	SIMON P RILLERA	10,785.44	
1961	07/01/2025	Payroll	11	EFT	TIMOTHY ROWATT	8,022.47	
1962	07/01/2025	Payroll	11	EFT	SARAH LYNN SANDMAN	7,545.65	
1963	07/01/2025	Payroll	11	EFT	ANTHONY JAMES SCHUMAIER	9,174.62	
1964	07/01/2025	Payroll	11	EFT	SARAH M SINCLAIR	7,333.13	
1965	07/01/2025	Payroll	11	EFT	WILLIAM SKOLD	6,086.20	
1966	07/01/2025	Payroll	11	EFT	DEPT OF RETIREMENT SYSTEMS	8,338.00	Pay Cycle(s) 07/01/2025 To 07/01/2025 - DC-DRS; Pay Cycle(s) 07/01/2025 To 07/01/2025 - Roth Deferred Comp
1967	07/01/2025	Payroll	11	EFT	EMPOWER - PAYROLL BENEFITS	2,800.00	Pay Cycle(s) 07/01/2025 To 07/01/2025 - DC-EMPOWER
1968	07/01/2025	Payroll	11	EFT	IAFF	1,865.64	Pay Cycle(s) 07/01/2025 To 07/01/2025 - IAFF
1969	07/01/2025	Payroll	11	EFT	LEOFF RETIREMENT SYSTEM	23,168.12	Pay Cycle(s) 07/01/2025 To 07/01/2025 - LEOFF2
1970	07/01/2025	Payroll	11	EFT	PUBLIC EMPLOYEES RETIREMENT	958.90	Pay Cycle(s) 07/01/2025 To 07/01/2025 - PERS3
1971	07/01/2025	Payroll	11	EFT	US BANK OF WASHINGTON - ELECT TRANSFE	23,816.90	941 Deposit for Pay Cycle(s) 07/01/2025 - 07/01/2025
1978	07/02/2025	Payroll	11	EFT	MELISSA KATHRYN ISOTALO		Deleted Payroll Entry - Sydney McBride
2000	07/07/2025	Payroll	11	EFT	MELISSA KATHRYN ISOTALO	15,515.66	Isotalo Retirement Payout
2009	07/07/2025	Payroll	11	EFT	LEOFF RETIREMENT SYSTEM	96.90	Pay Cycle(s) 07/07/2025 To 07/07/2025 - LEOFF2
2010	07/07/2025	Payroll	11	EFT	US BANK OF WASHINGTON - ELECT TRANSFE	3,830.73	941 Deposit for Pay Cycle(s) 07/07/2025 - 07/07/2025
2011	07/07/2025	Payroll	11	0	EMPLOYMENT SECURITY DEPT - PFMLA	177.13	Pay Cycle(s) 07/07/2025 To 07/07/2025 - PFMLA
2086	07/11/2025	Claims	11	EFT	NICHOLAS ROBERT BRODERIUS	42.10	MEALS REIMBURSEMENT
2087	07/11/2025	Claims	11	EFT	AARON SCOTT FITCH	52.00	MEAL REIMBURSEMENT
2088	07/11/2025	Claims	11	EFT	JEREMY STEPHEN HABERMAN	69.63	MEAL REIMBURSEMENT
2089	07/11/2025	Claims	11	EFT	JOSEPH JAY KELLEHER	48.16	MEAL REIMBURSEMENT
2317	07/12/2025	Claims	11	EFT	WASH DEPT REVENUE USE TAX	49.54	JUNE USE TAX

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2109	07/11/2025	Claims	20	362409510	IML SECURITY SUPPLY	1,499.05	ST 29 MAN GATE HARDWARE
2110	07/11/2025	Claims	41	364409511	ARNOLDS RANCH & HOME	207.37	REMS TRAILER
2111	07/11/2025	Claims	41	364409512	FAST LANE SIGNS	1,219.60	UTV AND TRAILER GRAPHICS
2112	07/11/2025	Claims	41	364409513	L N CURTIS & SONS	1,272.49	BUNKER GEAR - STRUCTURE BOOTS
2113	07/11/2025	Claims	41	364409514	SEAWESTERN	3,601.55	SCBA PACK
2114	07/11/2025	Claims	41	364409515	US BANK-BANKCARD DIVISION	97.61	REMS TRAILER STRAPS; REMS TIE DOWN STRAPS
2318	07/11/2025	Claims	41	EFT	WASH DEPT REVENUE USE TAX	436.59	JUNE USE TAX
2429	07/09/2025	Claims	70	2966	DEPT OF LABOR & INDUSTRIES (PAYROLL)	6.43	Q2 L&I PAYMENT
2430	07/17/2025	Claims	70	2967	EMPLOYMENT SECURITY DEPT - PFMLA	0.05	Q2 PFML PAYMENT
2431	07/17/2025	Claims	70	2968	EMPLOYMENT SECURITY DEPT - WA CARES FUND	0.06	Q2 WA CARES
010 GENERAL FUND 636-010						656,929.78	
011 EMS FUND 636-011						343,829.82	
020 CONSTRUCTION FUND 636-020						1,499.05	
041 EQUIPMENT FUND 636-041						6,835.21	
						1,009,093.86	Claims: 215,315.52 Payroll: 793,778.34

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services have been received and that the vouchers identified above are approved for payment.

on this _____ day of _____ Secretary _____

Commissioners:



KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View • Ellensburg, WA 98926 • (509) 933-7231

Memo

TO: Finance Committee
FROM: FSM Cramer/ASM McBride
DATE: July 17th, 2025
SUBJECT: Proposed Plan for KVFR Check Processing

At the request of the Kittitas County Auditors Office, KVFR will be needing to process their own checks for accounts payable and payroll.

Timeline

August- Kittitas County Auditors Office processes KVFR Checks.

September- Kittitas County Auditors Office processes KVFR Checks (this will be the last month).

****Disclaimer** (depending on check availability/ contract/bond timeline this may be doable to switch this month)

October- KVFR Processes Own Checks.

Items for Staff to work on

- Resolutions for Interlocal Agreement with Kittitas County and KVFR to process own checks.
 1. [Present Resolution\(s\) to BOFC for agreement to process own checks.](#)
- Banking Institution- Evaluate Switching to Cashmere Valley Bank
 2. [Present Resolution\(s\) to BOFC for Banking Institution Change August board meeting.](#)
- Write SOP's for new AP process/ payroll process and other effected functions including maturing funds/investment management.
 3. [Present Policies/procedures to BOFC for process of financial services August & September board meetings.](#)
- Check Ordering- Order Checks through Cashmere Valley Bank or Safeguard
- Change Credit Cards to Cashmere Valley Bank.
 4. [Resolution to BOFC for CC's at the August & September board meeting. This would allow time for us to evaluate who we issue CC to during this process.](#)
- New Printer for FSM Office that can process checks.
- Update Springbook Bias Software with new account information for ACH/EFT for AP, Benefits and payroll.
- Ambulance Billing- Contact System Designs to change deposit process for transports/revenue deposit.

- Point and Pay- Update/evaluate electronic card payment software (look at Cashmere Valley Bank Merchant services)

Changes For Commissioners

- The BOFC will be signing check registers. The check register will get to the board days sooner, allowing time for the board to review the AP purchases for the past month. At your request invoices can be provided at the meeting and questions can be asked regarding purchases ahead of time.
- Payments will be approved after the fact (for most purchases). * The mentioned resolutions would approve this process.
- AP will be processed 2x a month, for the 5th and 20th of each month.

Changes KVFR members

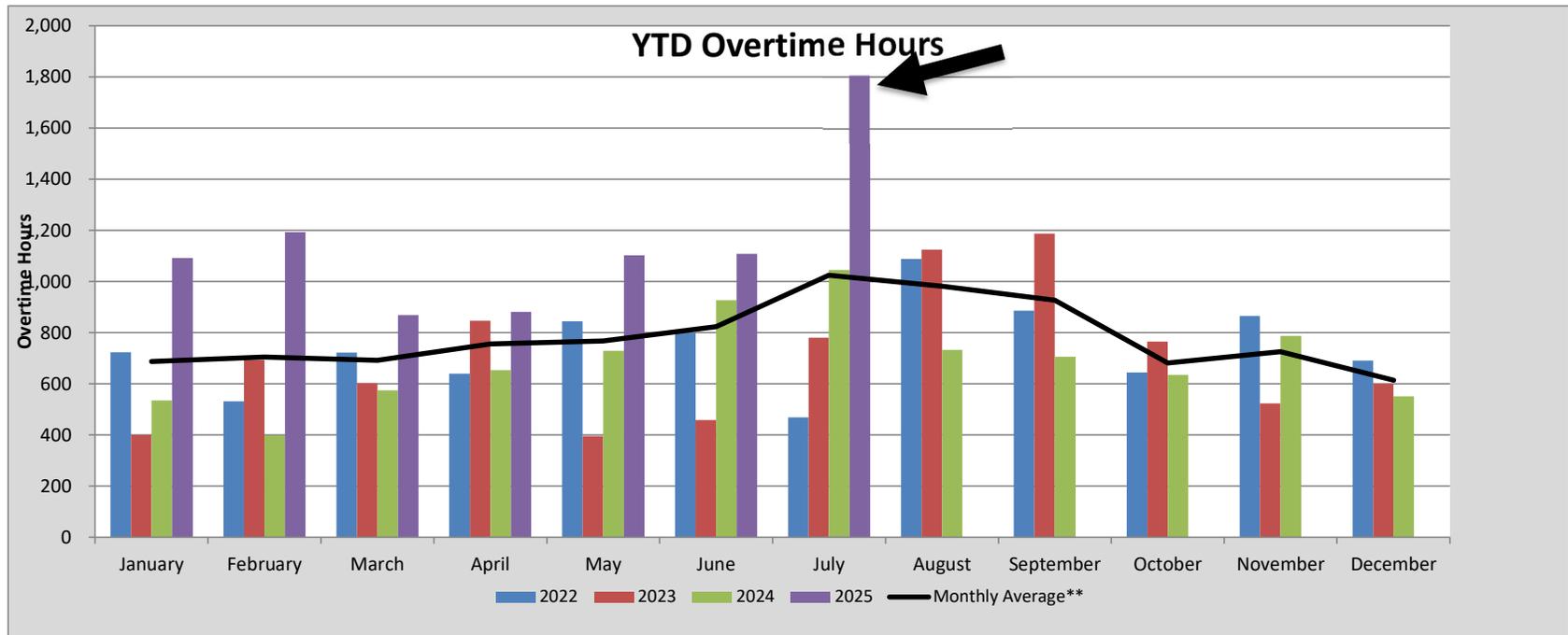
- EFT would say from KVFR.
- Any paper checks would have KVFR information.

Changes for Vendors

- They get paid earlier.
- City of Ellensburg payment plan cancelled for utilities.

2022 - 2025 OVERTIME SUMMARY

	2022		2023		2024		2025	
	OT Hours	Dollars						
January	723.00	\$37,373.27	400.00	\$24,027.37	534.00	\$33,530.36	1,092.00	\$73,267.28
February	531.00	\$30,965.51	693.00	\$43,311.00	398.00	\$25,437.79	1,193.00	\$84,861.04
March	722.00	\$43,033.00	602.00	\$35,651.21	574.00	\$36,140.99	868.00	\$62,139.81
April	639.00	\$34,155.54	846.00	\$52,864.89	654.00	\$39,463.29	882.00	\$63,365.66
May	844.00	\$46,019.68	395.00	\$23,599.07	729.00	\$45,747.64	1,102.00	\$74,738.70
June	799.00	\$45,608.81	458.00	\$28,430.92	927.00	\$58,155.18	1,107.50	\$76,770.27
July	469.00	\$25,901.46	780.00	\$48,750.48	1,045.00	\$64,963.73	1,805.00	\$121,971.20
August	1,088.00	\$60,792.70	1,124.00	\$68,359.57	732.00	\$45,264.87		
September	886.00	\$47,938.83	1,187.00	\$71,313.88	706.00	\$46,306.95		
October	644.00	\$34,995.49	765.00	\$47,240.08	635.00	\$40,110.45		
November	865.00	\$47,212.27	524.00	\$31,842.74	787.00	\$49,395.62		
December	691.00	\$40,945.31	600.00	\$37,454.40	551.00	\$37,199.47		
Totals >>	8,901.00	\$494,941.87	8,374.00	\$512,845.61	8,272.00	\$521,716.34	8,049.50	\$557,113.96
Monthly Average	741.75	\$41,245.16	697.83	\$42,737.13	689.33	\$43,476.36	1,149.93	\$79,587.71



2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010 Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 01 010	Beginning Balance	5,400,000.00	5,783,741.60	(383,741.60)	0.0%
308 Beginning Balances		5,400,000.00	5,783,741.60	(383,741.60)	0.0%

310 Taxes

311 10 00 000	Property Tax	8,500,000.00	4,776,977.58	3,723,022.42	43.8%
310 Taxes		8,500,000.00	4,776,977.58	3,723,022.42	43.8%

320 Licenses & Permits

322 90 00 000	Fire Permit Construction	5,000.00	4,998.00	2.00	0.0%
320 Licenses & Permits		5,000.00	4,998.00	2.00	0.0%

330 State Generated Revenues

333 10 66 000	Indirect Federal Grant - WA State (Radio	0.00	0.00	0.00	100.0%
333 97 00 000	Indirect Federal Grants - Dept. Of Homeland Security	0.00	0.00	0.00	100.0%
333 97 00 001	Indirect Federal Grant - DHS Firewise	0.00	0.00	0.00	100.0%
333 Indirect Federal Grants		0.00	0.00	0.00	100.0%
334 01 30 000	State Grants - Washington State Patrol	5,500.00	9,618.00	(4,118.00)	0.0%
334 02 30 000	State Grants - Department Of Natural Resources	0.00	0.00	0.00	100.0%
334 02 30 001	State Grants - Firewise	0.00	0.00	0.00	100.0%
334 03 10 000	State Grant From Department Of Ecology	0.00	6,509.09	(6,509.09)	0.0%
334 04 20 000	State Grants - Ecomonic Development	0.00	0.00	0.00	100.0%
334 06 90 000	State Grants - Dept of Ecology	0.00	0.00	0.00	100.0%
334 State Grants		5,500.00	16,127.09	(10,627.09)	0.0%
337 00 00 001	Leasehold Excise Tax	6,500.00	3,866.21	2,633.79	40.5%
337 00 00 002	Timber Harvest Tax	50.00	0.00	50.00	100.0%
337 07 00 000	Interlocal Impact Payment	0.00	0.00	0.00	100.0%
337 07 01 000	In-Lieu Taxes	500.00	0.00	500.00	100.0%
337 13 18 001	Public Facilities Interlocal Grant	0.00	0.00	0.00	100.0%
337 In-Lieu Payments		7,050.00	3,866.21	3,183.79	45.2%
330 State Generated Revenues		12,550.00	19,993.30	(7,443.30)	0.0%

340 Charges For Services

341 43 00 010	Upper Co. Management Services	0.00	0.00	0.00	100.0%
341 General Governmental Services		0.00	0.00	0.00	100.0%
342 21 00 000	Fire Protection Contracts - Privately	40,000.00	43,713.23	(3,713.23)	0.0%
342 21 01 000	Fire Protection Contracts - State Owned	865,000.00	4,124.76	860,875.24	99.5%
342 21 01 001	Fire Protection Contracts - Local Government	31,000.00	26,597.50	4,402.50	14.2%
342 21 02 000	Fire Protection - School Districts	4,100.00	0.00	4,100.00	100.0%
342 21 03 000	Fire Marshal Services - City Of Ellensburg	135,000.00	101,026.32	33,973.68	25.2%
342 21 04 000	Development - SEPA Process (County)	0.00	0.00	0.00	100.0%
342 21 05 000	Development - SEPA Process (City of Elle	0.00	0.00	0.00	100.0%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
340 Charges For Services				
342 21 06 000 Fire Marshal Training Services	0.00	0.00	0.00	100.0%
342 21 06 001 Fire Marshal - County Assistance Contract	0.00	0.00	0.00	100.0%
342 21 07 000 Other Wind Facilities	0.00	0.00	0.00	100.0%
342 21 08 000 CPR Classes	0.00	0.00	0.00	100.0%
342 21 09 000 Fire Chief Services	12,000.00	24,000.00	(12,000.00)	0.0%
342 21 10 000 Mobilizations - Current Year Personnel	15,000.00	66,533.37	(51,533.37)	0.0%
342 21 10 001 Mobilizations - Current Year Equipment	10,000.00	61,888.36	(51,888.36)	0.0%
342 21 10 002 Mobilizations - Prior Year Personnel	0.00	7,513.50	(7,513.50)	0.0%
342 21 10 003 Mobilizations - Prior Year Equipment	0.00	5,436.49	(5,436.49)	0.0%
342 21 20 000 Firewise Fuel Reduction Project	0.00	0.00	0.00	100.0%
342 21 30 000 Out-of-District Fire Billings	0.00	3,265.40	(3,265.40)	0.0%
342 40 00 000 Plan Checking for Construction	2,000.00	696.70	1,303.30	65.2%
342 80 00 000 Dispatch Services	0.00	7,413.84	(7,413.84)	0.0%
342 Public Safety Services	1,114,100.00	352,209.47	761,890.53	68.4%
344 30 00 000 Mechanic Repair Fees	0.00	0.00	0.00	100.0%
344 40 00 000 Sales Of Parts	0.00	0.00	0.00	100.0%
344 Transportation	0.00	0.00	0.00	100.0%
340 Charges For Services	1,114,100.00	352,209.47	761,890.53	68.4%
360 Misc Revenues				
361 11 00 010 Earned Interest	100,000.00	94,532.90	5,467.10	5.5%
361 40 00 010 Other Interest Earned	0.00	0.00	0.00	100.0%
361 Interest Earned	100,000.00	94,532.90	5,467.10	5.5%
362 50 00 000 Space & Facilities Lease (long term)	12,300.00	7,137.69	5,162.31	42.0%
362 90 00 000 Other Rents & Use Charges	0.00	0.00	0.00	100.0%
362 Rents and Leases	12,300.00	7,137.69	5,162.31	42.0%
367 11 00 010 Donations - General	100.00	7,150.00	(7,050.00)	0.0%
367 11 01 010 Donations - Prevention	0.00	0.00	0.00	100.0%
367 11 02 010 Donations - Training	0.00	0.00	0.00	100.0%
367 11 03 010 Donations - Volunteers	0.00	0.00	0.00	100.0%
367 Donations	100.00	7,150.00	(7,050.00)	0.0%
369 10 00 000 Sale of Surplus	500.00	1,162.50	(662.50)	0.0%
369 40 00 000 Judgements & Settlements	200.00	100,000.00	(99,800.00)	0.0%
369 91 00 010 Other Revenue	1,000.00	2,260.92	(1,260.92)	0.0%
369 91 01 000 Application Fee	0.00	0.00	0.00	100.0%
369 91 02 000 Insurance Premium Recovery	0.00	0.00	0.00	100.0%
369 91 03 000 NSF Check Fees	0.00	0.00	0.00	100.0%
369 91 04 000 Dividend/Rebate Payments	100.00	118.81	(18.81)	0.0%
369 91 05 000 Credit Card Rebates	500.00	0.00	500.00	100.0%
398 10 00 000 Insurance Premium Recovery	0.00	0.00	0.00	100.0%
369 Other Revenues	2,300.00	103,542.23	(101,242.23)	0.0%
360 Misc Revenues	114,700.00	212,362.82	(97,662.82)	0.0%
380 Non Revenues				
382 90 00 000 Leasehold Excise Tax Collected	1,570.00	916.51	653.49	41.6%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010 Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
380 Non Revenues				
389 00 00 000 Other Non-Revenue	0.00	0.00	0.00	100.0%
380 Non Revenues	1,570.00	916.51	653.49	41.6%
390 Other Revenues				
391 10 02 000 Styker Accrual	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
395 10 00 000 Proceeds from Sale of Capital Assets	0.00	0.00	0.00	100.0%
395 20 00 000 Compensation for Loss of Capital Asset	0.00	0.00	0.00	100.0%
395 Disposition of Capital Assets	0.00	0.00	0.00	100.0%
390 Other Revenues	0.00	0.00	0.00	100.0%

397 Interfund Transfers

397 00 10 011 Transfer In From Fund 011 EMS	0.00	0.00	0.00	100.0%
397 00 10 020 Transfer In From Fund 020 Construction	0.00	0.00	0.00	100.0%
397 00 10 040 Transfer in from Fund 040 Reserves	0.00	0.00	0.00	100.0%
397 00 10 041 Transfer In From Fund 041 Equipment	0.00	0.00	0.00	100.0%
397 00 10 042 Transfer In From Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	15,147,920.00	11,151,199.28	3,996,720.72	26.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 10 11 000 Administrative Staff Salaries	975,000.00	684,041.67	290,958.33	29.8%
522 10 12 000 Overtime	3,000.00	252.24	2,747.76	91.6%
522 10 13 000 Deferred Comp	21,600.00	11,300.00	10,300.00	47.7%
522 10 20 000 Payroll Clearing	0.00	423.77	(423.77)	0.0%
522 10 21 000 Medical Active	165,000.00	87,738.96	77,261.04	46.8%
522 10 22 000 L&I Insurance	20,000.00	9,812.03	10,187.97	50.9%
522 10 23 000 Retirement	71,000.00	39,544.94	31,455.06	44.3%
522 10 25 000 Social Security & Medicare	43,000.00	27,772.99	15,227.01	35.4%
522 10 26 000 Medical - Retired LEOFF I	40,000.00	25,077.28	14,922.72	37.3%
522 10 27 000 Long Term Care - LEOFF I	7,500.00	7,174.71	325.29	4.3%
522 10 29 000 Unemployment Benefits	500.00	0.00	500.00	100.0%
522 10 31 000 Op. Supplies Office	8,000.00	4,698.66	3,301.34	41.3%
522 10 31 001 Op. Supplies - HR	1,500.00	80.66	1,419.34	94.6%
522 10 33 000 Meeting Meals	2,000.00	589.12	1,410.88	70.5%
522 10 33 001 Annual Banquet	10,000.00	8,814.68	1,185.32	11.9%
522 10 35 000 Office Machines / Software	45,000.00	48,420.73	(3,420.73)	0.0%
522 10 41 000 Professional Services - Other Administrative	8,000.00	174.50	7,825.50	97.8%
522 10 41 001 Architectural/Engineering	0.00	0.00	0.00	100.0%
522 10 41 002 City IT Contract Services	75,000.00	24,643.50	50,356.50	67.1%
522 10 41 003 Copy Machine Contracts	2,200.00	1,447.00	753.00	34.2%
522 10 41 004 Environmental Consulting	0.00	0.00	0.00	100.0%
522 10 41 005 Internet Services	6,000.00	3,840.20	2,159.80	36.0%

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KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 10 41 006	Legal Services - General	30,000.00	3,111.00	26,889.00	89.6%
522 10 41 007	Project Manager Services	0.00	0.00	0.00	100.0%
522 10 41 008	Website Maintenance	10,000.00	4,937.60	5,062.40	50.6%
522 10 41 009	Government Professional Services	300.00	0.00	300.00	100.0%
522 10 41 010	Unclaimed Property Custodial	50.00	0.00	50.00	100.0%
522 10 41 011	County Auditor - Electronic Payments	900.00	623.00	277.00	30.8%
522 10 41 012	State Auditor Fees	15,000.00	10,258.71	4,741.29	31.6%
522 10 41 013	Advertising	4,500.00	1,941.96	2,558.04	56.8%
522 10 41 014	County Auditor - Election Fees	15,000.00	0.00	15,000.00	100.0%
522 10 41 200	Professional Services - Other HR	15,000.00	14,903.95	96.05	0.6%
522 10 41 201	Employee Assistance Program	2,000.00	971.25	1,028.75	51.4%
522 10 41 202	Exposure Expenses	300.00	0.00	300.00	100.0%
522 10 41 203	Hiring Process	12,000.00	9,954.36	2,045.64	17.0%
522 10 41 204	Immunizations For Employees	1,000.00	2,991.31	(1,991.31)	0.0%
522 10 41 205	Legal Services - HR	50,000.00	9,563.50	40,436.50	80.9%
522 10 42 000	Communications - Administration	0.00	0.00	0.00	100.0%
522 10 42 001	Air Cards	600.00	280.28	319.72	53.3%
522 10 42 002	Cell Phones	4,900.00	3,497.71	1,402.29	28.6%
522 10 42 003	Office Phones	9,000.00	5,709.50	3,290.50	36.6%
522 10 42 004	Postage/Shipping	1,250.00	945.74	304.26	24.3%
522 10 43 000	Travel, Lodging, Meals	20,000.00	4,571.83	15,428.17	77.1%
522 10 44 000	LET Taxes	0.00	0.00	0.00	100.0%
522 10 44 001	External Taxes & Operating Assessments	800.00	705.95	94.05	11.8%
522 10 45 000	Rentals	0.00	0.00	0.00	100.0%
522 10 46 000	Insurance	160,000.00	234.74	159,765.26	99.9%
522 10 49 000	Dues & Subscriptions	8,000.00	4,855.75	3,144.25	39.3%
522 10 49 001	Conferences / Training	15,000.00	4,570.00	10,430.00	69.5%
522 10 49 002	Bank Service Fees	0.00	70.90	(70.90)	0.0%
522 10 49 003	Other Expenses	0.00	0.00	0.00	100.0%
010 Administration		1,879,900.00	1,070,546.68	809,353.32	43.1%
522 11 11 000	Commissioners Stipends	23,000.00	11,109.00	11,891.00	51.7%
522 11 21 000	Medical Insurance	200.00	29.08	170.92	85.5%
522 11 22 000	L&I Insurance	200.00	21.41	178.59	89.3%
522 11 25 000	Social Security & Medicare	2,500.00	866.29	1,633.71	65.3%
522 11 43 000	Travel, Lodging, Meals	3,500.00	941.08	2,558.92	73.1%
522 11 49 001	Conferences / Training	2,500.00	490.00	2,010.00	80.4%
522 11 49 002	Other Expenses	0.00	0.00	0.00	100.0%
011 Commissioners		31,900.00	13,456.86	18,443.14	57.8%
522 20 11 000	Officers / Firefighters Wages	3,275,000.00	1,895,558.31	1,379,441.69	42.1%
522 20 12 000	Overtime	300,000.00	172,318.27	127,681.73	42.6%
522 20 13 000	Deferred Comp	98,000.00	52,500.00	45,500.00	46.4%
522 20 19 000	Payroll Clearing	0.00	0.00	0.00	100.0%
522 20 21 000	Medical - Active Employees	815,000.00	351,029.50	463,970.50	56.9%
522 20 22 000	L&I Insurance	160,000.00	100,477.26	59,522.74	37.2%
522 20 23 000	Retirement	200,000.00	111,115.56	88,884.44	44.4%
522 20 25 000	Social Security & Medicare	53,000.00	31,095.80	21,904.20	41.3%
522 20 26 000	Quarter Master Purchases	30,000.00	22,499.37	7,500.63	25.0%
522 20 26 001	Quarter Master Repairs	500.00	410.00	90.00	18.0%
522 20 26 002	Wildland PPE	25,000.00	16,412.07	8,587.93	34.4%
522 20 29 000	Unemployment Benefits	500.00	0.00	500.00	100.0%
522 20 31 003	Op. Supplies - All Stations	28,000.00	16,044.14	11,955.86	42.7%
522 20 31 004	Radio Supplies And Parts	2,000.00	7,298.58	(5,298.58)	0.0%
522 20 31 005	Wildland Equipment (non-Capital)	20,000.00	16,524.74	3,475.26	17.4%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 20 32 000 Fuel Consumed	60,000.00	25,761.73	34,238.27	57.1%
522 20 33 000 Rehab Food & Beverages	6,500.00	2,090.83	4,409.17	67.8%
522 20 35 000 Small Tools & Equipment	15,000.00	5,428.17	9,571.83	63.8%
522 20 41 000 Professional Services - Other Suppression	5,000.00	0.00	5,000.00	100.0%
522 20 41 001 Air Sample/SCBA Testing	0.00	0.00	0.00	100.0%
522 20 41 002 Fire Extinguisher Services	4,000.00	0.00	4,000.00	100.0%
522 20 41 003 Heavy Equipment On Fires	4,000.00	0.00	4,000.00	100.0%
522 20 42 000 Communications - Suppression	0.00	0.00	0.00	100.0%
522 20 42 001 Cell Phones	5,700.00	3,169.76	2,530.24	44.4%
522 20 42 002 Dispatch Services	70,000.00	50,154.78	19,845.22	28.4%
522 20 42 003 Postage/Shipping	1,000.00	382.73	617.27	61.7%
522 20 43 000 Travel, Lodging, Meals	5,000.00	4,119.08	880.92	17.6%
522 20 48 000 Repair & Maint. - Supplies	120,000.00	37,541.22	82,458.78	68.7%
522 20 48 001 Repair & Maint. - Services	45,000.00	9,272.17	35,727.83	79.4%
522 20 48 002 Radio Repair & Maint. - Supplies	0.00	0.00	0.00	100.0%
522 20 48 003 Radio Repair & Maint. - Services	4,000.00	672.12	3,327.88	83.2%
522 20 49 001 Conferences / Training	4,000.00	2,380.38	1,619.62	40.5%
522 20 49 002 Other Expenses	0.00	0.00	0.00	100.0%
020 Fire Suppression	5,356,200.00	2,934,256.57	2,421,943.43	45.2%
522 21 11 000 Mechanic Wages	107,000.00	64,380.96	42,619.04	39.8%
522 21 12 000 Overtime	5,000.00	228.69	4,771.31	95.4%
522 21 13 000 Deferred Comp	3,600.00	2,100.00	1,500.00	41.7%
522 21 21 000 Medical Insurance	37,000.00	16,963.97	20,036.03	54.2%
522 21 22 000 L&I Insurance	4,500.00	1,660.01	2,839.99	63.1%
522 21 23 000 Retirement	12,000.00	6,022.60	5,977.40	49.8%
522 21 25 000 Social Security & Medicare	10,000.00	5,108.81	4,891.19	48.9%
522 21 43 000 Travel, Lodging, Meals	2,000.00	0.00	2,000.00	100.0%
522 21 49 001 Conferences / Training	2,000.00	0.00	2,000.00	100.0%
021 Mechanic	183,100.00	96,465.04	86,634.96	47.3%
522 22 11 000 Resident FF Stipends	30,000.00	12,063.00	17,937.00	59.8%
522 22 15 000 Resident FF Extra Staffing	0.00	0.00	0.00	100.0%
522 22 15 001 Resident FF Firewise Program	0.00	0.00	0.00	100.0%
522 22 21 000 Medical Insurance	50.00	0.00	50.00	100.0%
522 22 22 000 L&I Insurance	0.00	0.00	0.00	100.0%
522 22 25 000 Social Security & Medicare	2,000.00	928.35	1,071.65	53.6%
022 Resident FF's	32,050.00	12,991.35	19,058.65	59.5%
522 23 11 000 Reserve FF Wages	0.00	0.00	0.00	100.0%
522 23 15 000 Reserve FF Extra Staffing	0.00	0.00	0.00	100.0%
522 23 21 000 Medical Insurance	0.00	0.00	0.00	100.0%
522 23 22 000 L&I Insurance	0.00	0.00	0.00	100.0%
522 23 25 000 Social Security & Medicare	0.00	0.00	0.00	100.0%
023 Reserve FF's	0.00	0.00	0.00	100.0%
522 24 11 000 Volunteer FF Stipends	50,000.00	56,055.00	(6,055.00)	0.0%
522 24 21 000 Medical Insurance	0.00	0.00	0.00	100.0%
522 24 22 000 L& Insurance	10.00	1.00	9.00	90.0%
522 24 25 000 Social Security & Medicare	4,000.00	4,398.30	(398.30)	0.0%
522 24 28 000 Disability Insurance Vol Firefighters	9,000.00	12,880.00	(3,880.00)	0.0%
024 Volunteer FF's	63,010.00	73,334.30	(10,324.30)	0.0%
522 30 11 000 Prevention Wages	270,000.00	178,496.39	91,503.61	33.9%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 30 12 000 Overtime	75,000.00	54,038.62	20,961.38	27.9%
522 30 13 000 Deferred Comp	7,200.00	4,200.00	3,000.00	41.7%
522 30 21 000 Medical - Active Employees	75,000.00	31,721.02	43,278.98	57.7%
522 30 22 000 L&I Insurance	14,000.00	7,661.20	6,338.80	45.3%
522 30 23 000 Retirement	18,000.00	12,530.46	5,469.54	30.4%
522 30 25 000 Social Security & Medicare	6,500.00	3,399.22	3,100.78	47.7%
522 30 31 000 Op. Supplies - Prevention	5,000.00	1,047.08	3,952.92	79.1%
522 30 31 001 Op. Supplies - Ready Set Go & Fire	500.00	136.84	363.16	72.6%
522 30 31 002 Op. Supplies - Pub Ed	2,500.00	424.62	2,075.38	83.0%
522 30 41 000 Professional Services - Prevention	0.00	0.00	0.00	100.0%
522 30 41 001 Investigations Services	1,500.00	0.00	1,500.00	100.0%
522 30 41 002 Plans Review	2,500.00	951.29	1,548.71	61.9%
522 30 42 000 Communications - Prevention	0.00	0.00	0.00	100.0%
522 30 42 001 Cell Phones	1,800.00	963.50	836.50	46.5%
522 30 42 002 Postage/Shipping	300.00	9.68	290.32	96.8%
522 30 43 000 Travel, Lodging, Meals	7,000.00	3,286.05	3,713.95	53.1%
522 30 49 000 Dues & Subscriptions	3,500.00	3,325.85	174.15	5.0%
522 30 49 001 Conferences / Training	5,000.00	2,093.00	2,907.00	58.1%
522 30 49 002 Other Expenses	0.00	0.00	0.00	100.0%
030 Prevention & Investigation	495,300.00	304,284.82	191,015.18	38.6%
522 45 11 000 Training Division Wages	270,000.00	138,163.86	131,836.14	48.8%
522 45 12 000 Overtime	35,000.00	13,100.91	21,899.09	62.6%
522 45 13 000 Deferred Comp	7,200.00	3,900.00	3,300.00	45.8%
522 45 21 000 Medical - Active Employees	60,000.00	29,181.31	30,818.69	51.4%
522 45 22 000 L&I Insurance	15,000.00	5,146.96	9,853.04	65.7%
522 45 23 000 Retirement	17,000.00	8,179.30	8,820.70	51.9%
522 45 25 000 Social Security & Medicare	5,000.00	2,219.25	2,780.75	55.6%
522 45 31 000 Op. Supplies / Training Aids	22,000.00	17,037.56	4,962.44	22.6%
522 45 33 000 Meeting Meals	3,000.00	2,994.21	5.79	0.2%
522 45 41 000 Professional Services - Training	0.00	0.00	0.00	100.0%
522 45 41 001 Fire Academy Tuition	40,000.00	20,594.00	19,406.00	48.5%
522 45 41 002 Outside Instructors	5,000.00	250.00	4,750.00	95.0%
522 45 41 003 Training Burns Expenses	3,000.00	300.00	2,700.00	90.0%
522 45 42 000 Communications - Training	0.00	0.00	0.00	100.0%
522 45 42 001 Cell Phones	4,200.00	2,329.17	1,870.83	44.5%
522 45 42 002 Postage/Shipping	100.00	27.86	72.14	72.1%
522 45 43 000 Travel, Lodging, Meals	3,000.00	0.00	3,000.00	100.0%
522 45 49 001 Conferences / Training	3,000.00	3,331.85	(331.85)	0.0%
522 45 49 002 Other Expenses	0.00	0.00	0.00	100.0%
045 Training Obtained by Employees	492,500.00	246,756.24	245,743.76	49.9%
522 50 31 003 Op. Supplies - All Stations	28,000.00	8,371.57	19,628.43	70.1%
522 50 47 000 Utilities - Station 21	35,000.00	16,250.42	18,749.58	53.6%
522 50 47 001 Utilities - Station 29	50,000.00	24,238.48	25,761.52	51.5%
522 50 47 002 Utilities - All Other Stations	30,000.00	14,706.13	15,293.87	51.0%
522 50 47 003 Solid Waste Disposal	13,500.00	8,114.84	5,385.16	39.9%
522 50 48 000 Repair & Maint. - Supplies - St. 21	5,000.00	4,358.28	641.72	12.8%
522 50 48 001 Repair & Maint. - Supplies - St. 29	9,000.00	4,498.83	4,501.17	50.0%
522 50 48 002 Repair & Maint. - Supplies - All Others	5,000.00	1,034.48	3,965.52	79.3%
522 50 48 003 Repair & Maint. - Services - St. 21	7,000.00	3,714.94	3,285.06	46.9%
522 50 48 004 Repair & Maint. - Services - St. 29	45,000.00	10,148.11	34,851.89	77.4%
522 50 48 005 Repair & Maint. - Services - All Others	4,000.00	190.80	3,809.20	95.2%
522 50 49 000 Other Expenses	0.00	0.00	0.00	100.0%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010 Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
050 Facilities	231,500.00	95,626.88	135,873.12	58.7%
522 Fire Control	8,765,460.00	4,847,718.74	3,917,741.26	44.7%
580 Non Expenditures				
582 90 00 000 Leasehold Excise Tax Remitted	1,572.00	1,178.34	393.66	25.0%
589 00 00 010 Revolving Fund Reimbursement - GEN	0.00	0.00	0.00	100.0%
589 90 00 010 L&I Balancing Feom EMS To GEN	0.00	0.00	0.00	100.0%
580 Non Expenditures	1,572.00	1,178.34	393.66	25.0%
591 Debt Service				
591 22 70 000 Copy Machine Contracts	2,600.00	1,672.00	928.00	35.7%
591 22 70 001 Portable Gas Monitors Lease	0.00	2,172.00	(2,172.00)	0.0%
591 22 71 000 Government Obligation Bonds	0.00	0.00	0.00	100.0%
591 22 71 001 Stryker Payment	0.00	0.00	0.00	100.0%
000	2,600.00	3,844.00	(1,244.00)	0.0%
592 22 83 000 Interest on Long-Term External Debt	0.00	0.00	0.00	100.0%
020 Security Of Persons And Proper	0.00	0.00	0.00	100.0%
591 Debt Service	2,600.00	3,844.00	(1,244.00)	0.0%
594 Capital Expenditures				
594 22 10 000 Bond Related Expenses	0.00	0.00	0.00	100.0%
594 22 70 000 Stryker Payment	158,862.00	0.00	158,862.00	100.0%
594 Capital Expenditures	158,862.00	0.00	158,862.00	100.0%
597 Interfund Transfers				
597 22 10 011 Transfer Out to Fund 011 EMS	500,000.00	500,000.00	0.00	0.0%
597 22 10 020 Transfer Out to Fund 020 Construction	0.00	0.00	0.00	100.0%
597 22 10 031 Transfer Out To Fund 231 Debt Service Fund Station 21 Bond	300,000.00	300,000.00	0.00	0.0%
597 22 10 040 Transfer Out to Fund 040 Reserves	0.00	0.00	0.00	100.0%
597 22 10 041 Transfer Out to Fund 041 Equipment Repla	0.00	0.00	0.00	100.0%
597 22 10 042 Transfer Out To Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
597 22 10 060 Transfer Out to Fund 060 Long Term Care	2,000.00	2,000.00	0.00	0.0%
597 Interfund Transfers	802,000.00	802,000.00	0.00	0.0%
999 Ending Balance				
508 91 00 010 Ending Balance - General Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
Fund Expenditures:	9,730,494.00	5,654,741.08	4,075,752.92	41.9%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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010 GENERAL FUND 636-010

Months: 01 To: 07

Fund Excess/(Deficit):

5,417,426.00

5,496,458.20

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011 Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 01 011 Beginning Balance	1,600,000.00	1,998,656.88	(398,656.88)	0.0%
308 Beginning Balances	1,600,000.00	1,998,656.88	(398,656.88)	0.0%

330 State Generated Revenues

332 92 10 000 COVID-19 Non-Grant Assistance	0.00	0.00	0.00	100.0%
332 93 40 000 Ground Emergency Medical Transport (GEMT)	400,000.00	354,404.07	45,595.93	11.4%
000	400,000.00	354,404.07	45,595.93	11.4%
334 04 90 000 State Grants - Department of Health	500.00	778.00	(278.00)	0.0%
334 State Grants	500.00	778.00	(278.00)	0.0%
330 State Generated Revenues	400,500.00	355,182.07	45,317.93	11.3%

340 Charges For Services

341 43 30 001 Budgeting & Accounting Services	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
342 60 01 000 Ambulance Transport - KVFR	360.00	1,026.27	(666.27)	0.0%
342 60 01 001 Ambulance Transport - Systems Design	1,700,000.00	1,226,399.19	473,600.81	27.9%
342 60 03 000 Ambulance Standby	10,000.00	930.59	9,069.41	90.7%
342 60 04 000 KVFR Ambulance Bad Debt Recovery	100.00	1,646.44	(1,546.44)	0.0%
342 60 05 000 EMS Non-Transport Fees	50.00	0.00	50.00	100.0%
342 Public Safety Services	1,710,510.00	1,230,002.49	480,507.51	28.1%
340 Charges For Services	1,710,510.00	1,230,002.49	480,507.51	28.1%

360 Misc Revenues

361 11 00 011 Earned Interest	30,000.00	34,688.97	(4,688.97)	0.0%
361 40 00 011 Other Interest Earned	0.00	0.00	0.00	100.0%
361 Interest Earned	30,000.00	34,688.97	(4,688.97)	0.0%
367 11 00 011 Donations - EMS	10.00	15.00	(5.00)	0.0%
367 Donations	10.00	15.00	(5.00)	0.0%
369 91 00 011 Other Revenue	50.00	705.04	(655.04)	0.0%
369 91 01 011 NSF Check Charges	0.00	0.00	0.00	100.0%
369 Other Revenues	50.00	705.04	(655.04)	0.0%
360 Misc Revenues	30,060.00	35,409.01	(5,349.01)	0.0%

380 Non Revenues

388 10 00 000 Prior Period Adjustment	0.00	0.00	0.00	100.0%
380 Non Revenues	0.00	0.00	0.00	100.0%

397 Interfund Transfers

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
397 Interfund Transfers				
397 00 11 010 Transfer In From Fund 010 General	500,000.00	500,000.00	0.00	0.0%
397 00 11 040 Transfer In From Fund 040 Reserves	0.00	0.00	0.00	100.0%
397 00 11 041 Transfer In From Fund 041 Equipment	0.00	0.00	0.00	100.0%
397 00 11 042 Transfer In From Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
397 Interfund Transfers	500,000.00	500,000.00	0.00	0.0%

Fund Revenues:	4,241,070.00	4,119,250.45	121,819.55	2.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 71 41 004 GEMT State Match	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
522 71 11 000 EMS Billing Wages	77,000.00	44,496.96	32,503.04	42.2%
522 71 12 000 Overtime	0.00	0.00	0.00	100.0%
522 71 13 000 Deferred Comp	3,600.00	2,100.00	1,500.00	41.7%
522 71 21 000 Medical - Active Employees	27,000.00	11,972.13	15,027.87	55.7%
522 71 22 000 L&I Insurance	500.00	182.17	317.83	63.6%
522 71 23 000 Retirement	8,000.00	4,190.31	3,809.69	47.6%
522 71 25 000 Social Security & Medicare	6,300.00	3,564.67	2,735.33	43.4%
522 71 31 000 Op. Supplies - Office	250.00	0.00	250.00	100.0%
522 71 35 000 Office Machines/Software	0.00	0.00	0.00	100.0%
522 71 35 001 Office Machines - Other	0.00	0.00	0.00	100.0%
522 71 35 002 Software - Trittech	0.00	0.00	0.00	100.0%
522 71 41 000 Professional Services - EMS	40,000.00	177.25	39,822.75	99.6%
522 71 41 001 Collections Services	100.00	0.00	100.00	100.0%
522 71 41 002 Electronic Claims Services	68,000.00	43,799.41	24,200.59	35.6%
522 71 41 003 Medical Director Services	18,000.00	10,500.00	7,500.00	41.7%
522 71 42 000 Communications - EMS Administration	0.00	0.00	0.00	100.0%
522 71 42 001 Postage/Shipping	0.00	0.00	0.00	100.0%
522 71 43 000 Travel, Lodging, Meals	1,000.00	0.00	1,000.00	100.0%
522 71 44 000 Ambulance B&O Tax (WA State)	0.00	0.00	0.00	100.0%
522 71 49 001 Conferences / Training	1,000.00	0.00	1,000.00	100.0%
522 71 49 002 Other Expenses	0.00	0.00	0.00	100.0%
522 71 49 003 NSF Fees	50.00	0.00	50.00	100.0%
071 EMS Administration	250,800.00	120,982.90	129,817.10	51.8%
522 72 11 000 Officers/Firefighter Wages	1,850,000.00	1,095,737.52	754,262.48	40.8%
522 72 12 000 Overtime	225,000.00	230,373.10	(5,373.10)	0.0%
522 72 13 000 Deferred Comp	48,000.00	25,100.00	22,900.00	47.7%
522 72 21 000 Medical - Active Employees	360,000.00	161,988.62	198,011.38	55.0%
522 72 22 000 L&I Insurance	75,000.00	53,465.44	21,534.56	28.7%
522 72 23 000 Retirement	120,000.00	70,504.85	49,495.15	41.2%
522 72 25 000 Social Security & Medicare	31,000.00	19,365.77	11,634.23	37.5%
522 72 31 000 Patient Supplies	70,000.00	50,067.36	19,932.64	28.5%
522 72 31 001 Patient Medications	15,000.00	7,365.51	7,634.49	50.9%
522 72 31 002 EMS Op. Supplies	15,000.00	3,324.48	11,675.52	77.8%
522 72 32 000 Ambulance Fuel & Toll Fees	70,000.00	29,075.98	40,924.02	58.5%
522 72 41 001 Move Up Coverage From Other Districts	0.00	0.00	0.00	100.0%
522 72 41 002 EMS Provider Fees	6,000.00	6,903.00	(903.00)	0.0%
522 72 42 000 Communications - EMS Transport	0.00	0.00	0.00	100.0%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 72 42 001	Cell Phones	7,000.00	3,947.84	3,052.16	43.6%
522 72 42 002	Dispatch Services (80%)	280,000.00	200,619.17	79,380.83	28.4%
522 72 42 003	Postage/Shipping	300.00	41.60	258.40	86.1%
522 72 43 000	Travel, Lodging, Meals	5,000.00	334.00	4,666.00	93.3%
522 72 43 001	Ambulance Transport Meals	6,000.00	4,198.95	1,801.05	30.0%
522 72 48 000	Repair & Maint. - Supplies	30,000.00	14,260.24	15,739.76	52.5%
522 72 48 001	Repair & Maint. - Services	20,000.00	288.85	19,711.15	98.6%
522 72 49 001	Conferences / Training	26,000.00	22,388.86	3,611.14	13.9%
522 72 49 003	Transport Refunds	15,000.00	9,586.08	5,413.92	36.1%
522 72 49 005	Other Expenses	0.00	0.00	0.00	100.0%

072 EMS Transport		3,274,300.00	2,008,937.22	1,265,362.78	38.6%
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522 73 11 000	Community Paramedicine Wages	0.00	0.00	0.00	100.0%
522 73 12 000	Overtime	0.00	0.00	0.00	100.0%
522 73 13 000	Deferred Comp	0.00	0.00	0.00	100.0%
522 73 21 000	Medical - Active Employees	0.00	0.00	0.00	100.0%
522 73 22 000	L&I Insurance	0.00	0.00	0.00	100.0%
522 73 23 000	Retirement	0.00	0.00	0.00	100.0%
522 73 25 000	Social Security & Medicare	0.00	0.00	0.00	100.0%
522 73 31 000	Comm PM Op. Supplies	0.00	0.00	0.00	100.0%
522 73 32 000	Fuel	0.00	0.00	0.00	100.0%
522 73 41 000	Professional Services	0.00	0.00	0.00	100.0%
522 73 42 000	Communications - Community Paramed.	0.00	0.00	0.00	100.0%
522 73 42 001	Cell Phones	0.00	0.00	0.00	100.0%
522 73 42 002	Postage/Shipping	0.00	0.00	0.00	100.0%
522 73 43 000	Travel, Lodging, Meals	0.00	0.00	0.00	100.0%
522 73 48 000	Repair & Maint. - Supplies	0.00	0.00	0.00	100.0%
522 73 48 001	Repair & Maint. - Services	0.00	0.00	0.00	100.0%
522 73 49 001	Conferences / Training	0.00	0.00	0.00	100.0%

073 Community Paramedicine		0.00	0.00	0.00	100.0%
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522 Fire Control		3,525,100.00	2,129,920.12	1,395,179.88	39.6%
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580 Non Expenditures

588 10 00 001	Prior Period Adjustment	0.00	0.00	0.00	100.0%
589 00 00 011	Revolving Fund Reimbursement - EMS	0.00	0.00	0.00	100.0%
589 90 00 011	L&I Balancing EMS To GEN	0.00	0.00	0.00	100.0%

580 Non Expenditures		0.00	0.00	0.00	100.0%
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594 Capital Expenditures

594 22 70 001	Zoll Ventilator Payment	0.00	12,766.12	(12,766.12)	0.0%
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594 Capital Expenditures		0.00	12,766.12	(12,766.12)	0.0%
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597 Interfund Transfers

597 22 11 010	Transfer Out to Fund 010 General	0.00	0.00	0.00	100.0%
597 22 11 040	Transfer Out to Fund 040 Reserve	0.00	0.00	0.00	100.0%
597 22 11 041	Transfer Out To Fund 041 Equipment Repla	0.00	0.00	0.00	100.0%
597 22 11 042	Transfer Out To Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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011 EMS FUND 636-011

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 Interfund Transfers	0.00	0.00	0.00	100.0%
999 Ending Balance				
508 91 00 011 Ending Balance - EMS Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
Fund Expenditures:	3,525,100.00	2,142,686.24	1,382,413.76	39.2%
Fund Excess/(Deficit):	715,970.00	1,976,564.21		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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2025 CONSTRUCTION FUND 636-020

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 01 020 Beginning Balance	300,000.00	398,404.10	(98,404.10)	0.0%
308 Beginning Balances	300,000.00	398,404.10	(98,404.10)	0.0%
330 State Generated Revenues				
337 13 18 002 Public Facilities Interlocal Grant	0.00	0.00	0.00	100.0%
330 State Generated Revenues	0.00	0.00	0.00	100.0%
360 Misc Revenues				
361 11 00 020 Earned Interest	6,500.00	6,540.30	(40.30)	0.0%
361 Interest Earned	6,500.00	6,540.30	(40.30)	0.0%
369 91 00 020 Other Revenue	0.00	0.00	0.00	100.0%
369 Other Revenues	0.00	0.00	0.00	100.0%
360 Misc Revenues	6,500.00	6,540.30	(40.30)	0.0%
390 Other Revenues				
391 10 00 020 General Obligation Bond Proceeds (Voted)	0.00	0.00	0.00	100.0%
391 10 01 020 General Obligation Bond Proceeds (Non-Vo)	0.00	0.00	0.00	100.0%
390 Other Revenues	0.00	0.00	0.00	100.0%
397 Interfund Transfers				
397 00 20 010 Transfer In From Fund 010 General	0.00	0.00	0.00	100.0%
397 00 20 022 Transfer In From Fund 322 Station 21 Construction Fund	0.00	0.00	0.00	100.0%
397 00 20 042 Transfer In From Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%
Fund Revenues:	306,500.00	404,944.40	(98,444.40)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
589 00 00 020 Revolving Fund Reimbursement - CON	0.00	0.00	0.00	100.0%
580 Non Expenditures	0.00	0.00	0.00	100.0%
594 Capital Expenditures				
594 22 61 000 Land	0.00	0.00	0.00	100.0%
594 22 62 000 Buildings & Structures	80,000.00	0.00	80,000.00	100.0%
594 22 63 000 Other Improvements	100,000.00	124,007.57	(24,007.57)	0.0%
594 22 64 000 Furnishings	0.00	0.00	0.00	100.0%
594 Capital Expenditures	180,000.00	124,007.57	55,992.43	31.1%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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020 CONSTRUCTION FUND 636-020

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 22 20 010 Transfer Out To Fund 010 General	0.00	0.00	0.00	100.0%
597 22 20 042 Transfer Out To Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
597 22 20 060 Transfer Out To Fund 060 Long Term Care	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
999 Ending Balance				
508 91 00 020 Ending Balance - Construction Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
Fund Expenditures:	180,000.00	124,007.57	55,992.43	31.1%
Fund Excess/(Deficit):	126,500.00	280,936.83		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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040 RESERVE FUND 636-040 Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 01 040 Beginning Balance	1,158,279.00	1,159,288.19	(1,009.19)	0.0%
308 Beginning Balances	1,158,279.00	1,159,288.19	(1,009.19)	0.0%

360 Misc Revenues

361 11 00 040 Earned Interest	20,000.00	24,074.89	(4,074.89)	0.0%
360 Misc Revenues	20,000.00	24,074.89	(4,074.89)	0.0%

397 Interfund Transfers

397 00 40 010 Transfer In From Fund 010 General	0.00	0.00	0.00	100.0%
397 00 40 011 Transfer In From Fund 011 EMS	0.00	0.00	0.00	100.0%
397 00 40 042 Transfer In From Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	1,178,279.00	1,183,363.08	(5,084.08)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 22 40 010 Transfer Out To Fund 010 General	0.00	0.00	0.00	100.0%
597 22 40 011 Transfer Out to 011 EMS	0.00	0.00	0.00	100.0%
597 22 40 042 Transfer Out To Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%

999 Ending Balance

508 91 00 040 Ending Balance - Reserve Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	0.00	0.00	100.0%
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Fund Excess/(Deficit):	1,178,279.00	1,183,363.08		
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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041 EQUIPMENT FUND 636-041

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 01 041	Beginning Balance	1,600,000.00	1,542,315.49	57,684.51	3.6%
	308 Beginning Balances	1,600,000.00	1,542,315.49	57,684.51	3.6%

330 State Generated Revenues

331 97 00 000	Federal Direct Grant From The Department Of Homeland Security	0.00	74,449.67	(74,449.67)	0.0%
	331 Direct Federal Grants	0.00	74,449.67	(74,449.67)	0.0%
333 10 66 410	Indirect Federal Grant - DNR Brush Trucks	0.00	0.00	0.00	100.0%
	333 Indirect Federal Grants	0.00	0.00	0.00	100.0%
334 06 90 001	State Direct/Indirect Grant From Other State Agencies	0.00	17,661.65	(17,661.65)	0.0%
	334 State Grants	0.00	17,661.65	(17,661.65)	0.0%
	330 State Generated Revenues	0.00	92,111.32	(92,111.32)	0.0%

340 Charges For Services

342 20 00 004	Contracts (wind farm)	0.00	0.00	0.00	100.0%
	340 Charges For Services	0.00	0.00	0.00	100.0%

360 Misc Revenues

361 11 00 041	Earned Interest	15,000.00	30,126.17	(15,126.17)	0.0%
	361 Interest Earned	15,000.00	30,126.17	(15,126.17)	0.0%
367 11 00 041	Donations - Equipment	0.00	0.00	0.00	100.0%
	367 Donations	0.00	0.00	0.00	100.0%
369 91 00 041	Other Revenue	0.00	0.00	0.00	100.0%
	369 Other Revenues	0.00	0.00	0.00	100.0%
	360 Misc Revenues	15,000.00	30,126.17	(15,126.17)	0.0%

397 Interfund Transfers

397 00 41 010	Transfer In From Fund 010 General	0.00	0.00	0.00	100.0%
397 00 41 011	Transfer In From Fund 011 EMS	0.00	0.00	0.00	100.0%
397 00 41 042	Transfer In From Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
	397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	1,615,000.00	1,664,552.98	(49,552.98)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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580 Non Expenditures

589 00 00 041	Revolving Fund Reimbursement - EQU	0.00	0.00	0.00	100.0%
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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041 EQUIPMENT FUND 636-041

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
580 Non Expenditures	0.00	0.00	0.00	100.0%
594 Capital Expenditures				
594 22 64 001 Apparatus	35,000.00	0.00	35,000.00	100.0%
594 22 64 002 Bunker Gear	82,000.00	65,951.36	16,048.64	19.6%
594 22 64 003 Communication Equipment	17,000.00	12,277.14	4,722.86	27.8%
594 22 64 004 Suppression Equipment	0.00	0.00	0.00	100.0%
594 22 64 005 Hose	0.00	0.00	0.00	100.0%
594 22 64 006 Office Equipment	0.00	0.00	0.00	100.0%
594 22 64 007 SCBA	97,500.00	39,273.39	58,226.61	59.7%
594 22 64 008 Ambulance Apparatus	600,000.00	63,712.37	536,287.63	89.4%
594 22 64 009 EMS Equipment	0.00	5,549.30	(5,549.30)	0.0%
594 22 64 010 Exercise Equipment	0.00	0.00	0.00	100.0%
594 22 64 011 Prevention Equipment	0.00	0.00	0.00	100.0%
594 22 64 012 Training Equipment	0.00	0.00	0.00	100.0%
594 22 64 013 Computer Equipment	23,000.00	1,303.19	21,696.81	94.3%
594 22 64 014 Ladders	0.00	0.00	0.00	100.0%
594 22 64 015 Facilities Equipment And Furnishings	24,500.00	17,661.65	6,838.35	27.9%
594 22 64 016 Tech Team Equipment	0.00	82,336.18	(82,336.18)	0.0%
594 22 64 017 Wildland Equipment	0.00	0.00	0.00	100.0%
594 22 64 018 Wildland PPE	25,328.00	0.00	25,328.00	100.0%
594 22 64 019 Shop Equipment	0.00	0.00	0.00	100.0%
594 Capital Expenditures	904,328.00	288,064.58	616,263.42	68.1%
597 Interfund Transfers				
597 22 41 010 Transfer Out To Fund 010 General	0.00	0.00	0.00	100.0%
597 22 41 011 Transfer Out to Fund 011 EMS	0.00	0.00	0.00	100.0%
597 22 41 042 Transfer Out To Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
999 Ending Balance				
508 91 00 041 Ending Balance - Equipment Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
Fund Expenditures:	904,328.00	288,064.58	616,263.42	68.1%
Fund Excess/(Deficit):	710,672.00	1,376,488.40		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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042 LONG TERM PLANNING FUND 636-042

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 01 042	Beginning Balance	1,150,000.00	1,146,534.65	3,465.35	0.3%
	308 Beginning Balances	1,150,000.00	1,146,534.65	3,465.35	0.3%

360 Misc Revenues

361 11 00 042	Earned Interest	20,000.00	23,810.04	(3,810.04)	0.0%
	360 Misc Revenues	20,000.00	23,810.04	(3,810.04)	0.0%

397 Interfund Transfers

397 00 42 010	Transfer In From Fund 010 General	0.00	0.00	0.00	100.0%
397 00 42 011	Transfer In From Fund 011 EMS	0.00	0.00	0.00	100.0%
397 00 42 020	Transfer In From Fund 020 Construction	0.00	0.00	0.00	100.0%
397 00 42 040	Transfer In From Fund 040 Reserve	0.00	0.00	0.00	100.0%
397 00 42 041	Transfer In From Fund 041 Equipment	0.00	0.00	0.00	100.0%
	397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	1,170,000.00	1,170,344.69	(344.69)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 22 42 010	Transfer Out To Fund 010 General	0.00	0.00	0.00	100.0%
597 22 42 011	Transfer Out To Fund 011 EMS	0.00	0.00	0.00	100.0%
597 22 42 020	Transfer Out To Fund 020 Construction	0.00	0.00	0.00	100.0%
597 22 42 040	Transfer Out To Fund 040 Reserve	0.00	0.00	0.00	100.0%
597 22 42 041	Transfer Out To Fund 041 Equipment	0.00	0.00	0.00	100.0%
597 22 42 060	Transfer Out To Fund 060 Long Term Care	0.00	0.00	0.00	100.0%
	597 Interfund Transfers	0.00	0.00	0.00	100.0%

999 Ending Balance

508 80 03 101	New Engine Station 21 Planning	0.00	0.00	0.00	100.0%
508 80 03 102	New Engine Station 29 Planning	0.00	0.00	0.00	100.0%
508 80 03 103	B210 Planning	0.00	0.00	0.00	100.0%
508 80 03 104	B211 Planning	0.00	0.00	0.00	100.0%
508 80 03 105	B215 Planning	0.00	0.00	0.00	100.0%
508 80 03 202	Bunker Gear Planning	0.00	0.00	0.00	100.0%
508 80 03 203	Communications Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 204	Suppression Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 205	Hose Purchases Planning	0.00	0.00	0.00	100.0%
508 80 03 206	Office Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 207	SCBA Planning	0.00	0.00	0.00	100.0%
508 80 03 208	Ambulance Apparatus Planning	0.00	0.00	0.00	100.0%
508 80 03 209	EMS Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 210	Exercise Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 211	Prevention Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 212	Training Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 213	Computer Equipment Planning	0.00	0.00	0.00	100.0%
508 80 03 214	Ladders Planning	0.00	0.00	0.00	100.0%
508 80 03 215	Facilities Furnishings Planning	0.00	0.00	0.00	100.0%
508 80 03 216	Tech Team Equipment Planning	0.00	0.00	0.00	100.0%

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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042 LONG TERM PLANNING FUND 636-042

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining
999 Ending Balance			
508 80 03 217 Wildland Equipment Planning	0.00	0.00	0.00 100.0%
508 80 03 218 Wildland PPE Planning	0.00	0.00	0.00 100.0%
508 80 03 219 Shop Equipment Planning	0.00	0.00	0.00 100.0%
508 80 03 301 Station 21 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 302 Station 22 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 303 Station 23 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 304 Station 24 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 305 Station 25 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 306 Station 26 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 307 Station 27 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 308 Station 28 Upgrades Planning	0.00	0.00	0.00 100.0%
508 80 03 309 Station 29 Upgrade Planning	0.00	0.00	0.00 100.0%
999 Ending Balance	0.00	0.00	0.00 100.0%
Fund Expenditures:	0.00	0.00	0.00 100.0%
Fund Excess/(Deficit):	1,170,000.00	1,170,344.69	

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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060 LONG TERM CARE FUND 636-060

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 01 060 Beginning Balance	117,500.00	117,827.95	(327.95)	0.0%
308 Beginning Balances	117,500.00	117,827.95	(327.95)	0.0%

360 Misc Revenues

361 11 00 060 Earned Interest	2,000.00	2,456.80	(456.80)	0.0%
360 Misc Revenues	2,000.00	2,456.80	(456.80)	0.0%

397 Interfund Transfers

397 00 60 010 Transfer In From Fund 010 General	2,000.00	2,000.00	0.00	0.0%
397 00 60 020 Transfer In From Fund 020 Construction	0.00	0.00	0.00	100.0%
397 00 60 042 Transfer In From Fund 042 Long Term Planning	0.00	0.00	0.00	100.0%
397 Interfund Transfers	2,000.00	2,000.00	0.00	0.0%

Fund Revenues:	121,500.00	122,284.75	(784.75)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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999 Ending Balance

508 91 00 060 Ending Balance - Long Term Care Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	0.00	0.00	100.0%
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Fund Excess/(Deficit):	121,500.00	122,284.75		
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2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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070 REVOLVING FUND 636-070

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
308 Beginning Balances			
308 91 01 070 Beginning Balance	0.00	0.00	0.00 100.0%
308 Beginning Balances	0.00	0.00	0.00 100.0%
Fund Revenues:	0.00	0.00	0.00 100.0%
Fund Excess/(Deficit):	0.00	0.00	

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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230 DEBT SERVICE FUND - STATION BONI

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 01 030 Beginning Balance	170,000.00	205,239.70	(35,239.70)	0.0%
308 Beginning Balances	170,000.00	205,239.70	(35,239.70)	0.0%
310 Taxes				
311 10 00 030 Real & Personal Property Taxes	485,000.00	280,326.08	204,673.92	42.2%
310 Taxes	485,000.00	280,326.08	204,673.92	42.2%
360 Misc Revenues				
361 11 00 030 Earned Interest	4,000.00	7,185.33	(3,185.33)	0.0%
360 Misc Revenues	4,000.00	7,185.33	(3,185.33)	0.0%
390 Other Revenues				
391 10 00 000 General Obligation Bond Proceeds	0.00	0.00	0.00	100.0%
390 Other Revenues	0.00	0.00	0.00	100.0%
Fund Revenues:	659,000.00	492,751.11	166,248.89	25.2%
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
592 22 80 000 Bond Management Fees	350.00	0.00	350.00	100.0%
522 Fire Control	350.00	0.00	350.00	100.0%
591 Debt Service				
591 22 71 030 Bond Payments - Principal	300,000.00	0.00	300,000.00	100.0%
592 22 89 030 Bond Payments - Interest	146,550.00	73,275.00	73,275.00	50.0%
591 Debt Service	446,550.00	73,275.00	373,275.00	83.6%
999 Ending Balance				
508 31 00 030 Ending Balance - Debt Mgt Fund	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
Fund Expenditures:	446,900.00	73,275.00	373,625.00	83.6%
Fund Excess/(Deficit):	212,100.00	419,476.11		

2025 BUDGET POSITION

KITTITAS COUNTY FIRE DISTRICT 2

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231 DEBT SERVICE FUND - STATION 21 BC

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 01 031 Beginning Balance	10,000.00	11,433.82	(1,433.82)	0.0%
308 Beginning Balances	10,000.00	11,433.82	(1,433.82)	0.0%
360 Misc Revenues				
361 11 00 031 Earned Interest	2,500.00	1,636.76	863.24	34.5%
360 Misc Revenues	2,500.00	1,636.76	863.24	34.5%
397 Interfund Transfers				
397 00 31 010 Transfer In From Fund 010 General	300,000.00	300,000.00	0.00	0.0%
397 Interfund Transfers	300,000.00	300,000.00	0.00	0.0%
Fund Revenues:	312,500.00	313,070.58	(570.58)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 22 71 031 Bond Payments - Principal	245,000.00	0.00	245,000.00	100.0%
592 22 80 031 Bond Management Fees	300.00	0.00	300.00	100.0%
592 22 89 031 Bond Payments - Interest	51,402.80	25,701.40	25,701.40	50.0%
591 Debt Service	296,702.80	25,701.40	271,001.40	91.3%
Fund Expenditures:	296,702.80	25,701.40	271,001.40	91.3%
Fund Excess/(Deficit):	15,797.20	287,369.18		

2025 BUDGET POSITION TOTALS

KITTITAS COUNTY FIRE DISTRICT : Months: 01 To: 07 Time: 14:46:01 Date: 08/13/2025

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
010 GENERAL FUND 636-010	15,147,920.00	11,151,199.28	26.4%	9,730,494.00	5,654,741.08	42%
011 EMS FUND 636-011	4,241,070.00	4,119,250.45	2.9%	3,525,100.00	2,142,686.24	39%
020 CONSTRUCTION FUND 636-0	306,500.00	404,944.40	0.0%	180,000.00	124,007.57	31%
040 RESERVE FUND 636-040	1,178,279.00	1,183,363.08	0.0%	0.00	0.00	100%
041 EQUIPMENT FUND 636-041	1,615,000.00	1,664,552.98	0.0%	904,328.00	288,064.58	68%
042 LONG TERM PLANNING FUN	1,170,000.00	1,170,344.69	0.0%	0.00	0.00	100%
060 LONG TERM CARE FUND 636	121,500.00	122,284.75	0.0%	0.00	0.00	100%
070 REVOLVING FUND 636-070	0.00	0.00	100.0%	0.00	0.00	100%
230 DEBT SERVICE FUND - STAT	659,000.00	492,751.11	25.2%	446,900.00	73,275.00	84%
231 DEBT SERVICE FUND - STAT	312,500.00	313,070.58	0.0%	296,702.80	25,701.40	91%
	24,751,769.00	20,621,761.32	16.7%	15,083,524.80	8,308,475.87	44.9%



KITTITAS VALLEY FIRE & RESCUE

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District Secretary Report

AUGUST 2025

- We are currently in the middle of an assessment center for FF/EMT's.
- We are working through the potential impacts of the GEMT/Medicaid and payment extension add ons.
- I have been authorized to utilize a GIS license to help make the annexation projects more efficient.
- WFCM Conference October 22-25th. Please let me know if you would like to attend.



October

22

Wednesday

- 9:00 am **Board Meeting**
- 1:30 pm **Legal Committee Meeting**
- 3:30 pm - 6:30 pm **Registration Desk & Vendor Exhibit Tables Open**
- 6:30 pm - 9:30 pm **Snure Seminar**
separate registration

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Thursday

- 8:00 am **Conference Kickoff Breakfast**
- 9:30 am **Opening Ceremonies**
 - Memorial
 - 1st Call for Nominations
 - Keynote - *Devin Henderson*
- 12:00 pm **Vendors' Luncheon**
- 1:30 pm - 5:00 pm **Your Brain is Good at Inclusion... Except When it's Not**
Dr. Steve Robbins

24

Friday

- 8:30 am - 12:00 pm **Planning, Funding, and Communicating Capitol Projects**
Gunnar Gladics, Liz Loomis, & Jim Nelson
- 8:30 am - 10:00 am **Volunteerism**
Howard Scartozzi
- 10:30 am - 12:00 pm **Fire Chief Recruitment**
Greg Prothman, Kate Hansen & Chief Gordie Olson
- 9:30 am - 2:30 pm **Eye to Eye Exposition**
- 1:30 pm **Business Meeting & Elections**
- 6:00 pm **Banquet**
 - Red Carpet Cocktail Hour
 - Service Awards
 - Photo Contest Awards

25

Saturday

- 7:30 am **Installation Breakfast**
- 8:30 am - 10:30 am **Departmental Approach to Mental Health in the Fire Service**
Ryan & Brooke Lundquist

For More Information visit our [Conference Webpage](#)

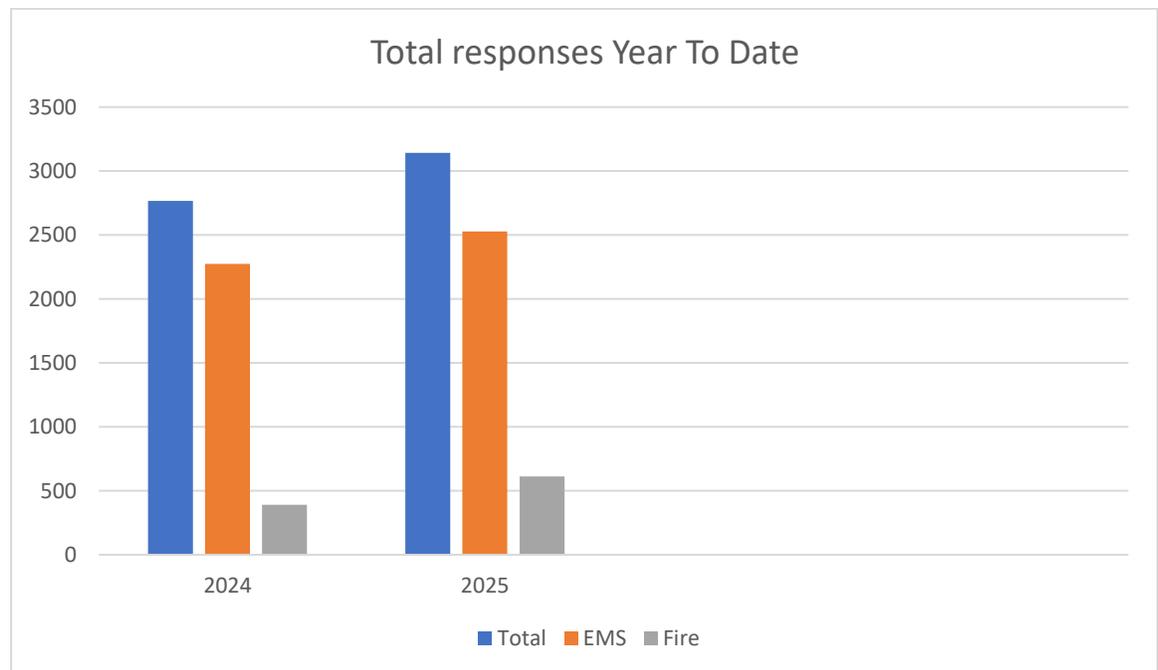
Lodging Notice:

Conference lodging has been filling up very quickly. If you are not attending Conference remember to cancel your reservations to free up rooms for others!

Deputy Fire Chief's Report – August 2025

Operations:

- July was an average month for responses with 413 responses.
 - 331 EMS
 - 37 out of county transfers, 16 of which were to the West Side.
 - 82 Fire responses.
 - 4 burn complaints that the Duty Chief has been handling.
- YTD totals 3141. This year's numbers show a 13.5% increase over last year's numbers year to date.



- Transfers – We had 37 out of county transfers this month. This has been holding fairly steady for the last few months.
- Our staffing is somewhat improved, however we did lose Paramedic Jack Piper back to Pasco, he will be missed. We still have two paramedics on extended leave, so our paramedic staffing is still extremely low. Two of the three provisional paramedics are currently

working through their County matrix, the third should start the matrix soon.

- Conducting an assessment center this week, hope to have quality candidates to be able to offer positions to.
- Gearing up for Fair and Rodeo. Going to have two fairgrounds crews this year along with the rodeo crew during PRCA performances.
- Response Guidelines – KITTCOM has the new guidelines, we are still waiting on getting all of the run cards loaded into their system.
- REMS unit – Have had multiple requests for the unit, and have had ample staffing for the unit, however the backfill for those members is still the hurdle. If we send it out but cannot backfill those positions, our operational readiness suffers. We are planning on it having a crucial part in our Fair staffing this year.
- New Medic Units – Both chassis have been delivered, they are getting ready to start construction, still looking at a November-December delivery.
- Hose and ladder testing was completed this month. Thank you to Tyler Gremel for heading that project up and to all who helped. We had 3 sections of 5" hose and 2 sections of 2 ½" hose fail. No ladders failed.
- Policy committee has been meeting regularly and are getting our feet under us figuring out the process. Should start to see some policies and resulting SOGs come out of that process. It is a very daunting process and will probably take years to get through our current policies.
- Old Denmark Fire Station.



KITTITAS VALLEY FIRE & RESCUE

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Fire Chief Report

JULY 2025

Staffing- Staffing is improving with leave folks returning however, Jack Piper resigned, temporary Firefighter contract not extended after August. We had an assessment center this week. We had several applicants apply this go around. Overtime is still high due to staffing issues and over half was due to Chelan fire that is reimbursed to the districts. Talks of a daytime car 0800-2000 with the LMC group. Executive staff meeting has started with the executive team and seems to flow very well with the many projects the team is working on. I will be looking to implement a leadership series in 2026. Captain Klopfer has accepted the Shift Lieutenant position. I want to thank him for his dedicated and invaluable leadership in that position. We will be advertising the position asap. The plan is to have Captain Klopfer on shift starting September 29th and the new training Captain in place around September 1st to allow a smooth transition.

Department updates:

- Response models are completed, and implementation is in the implementation phase at KITCOMM.
- Meetings with KVH still continue to me a very positive. I will be presenting to the KVH board meeting in September.
- I have submitted a bill for the I-90 Hazmat incident to the insurance and we should be receiving payment a response from them, will be reaching out
- Budget remains a top priority as we enter budget season, a new way of budget requests will be implemented
- Chief Moen and I will be meeting with all shifts in the next two weeks to have a question-and-answer session.
- Conversations with the Rodeo/Fair folks have gone well and we have a great plan for this year's events.
- Will be sending out a questionnaire to all-department personnel for the Strategic plan. This remains a hot topic with our folks as they are looking for direction. I would like to set a work group meeting the Commissioners to begin the RFP proposal for a scope of work.
- We have reached out to the County Treasure to see what the 2026 projections are and should start getting more info next month.

Outside Stakeholders- Meetings Kittitas County Commissioner received our proposal for fire assessment tax and it was unanimously denied. We have worked with our attorney and will be sending a letter for negotiation per RCW. We are also seeking an assessment from all stakeholders within KVFR and a letter is drafted and will be sent upon Commissioners approval.



KITTITAS VALLEY FIRE & RESCUE

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Agreements / Contracts- ALNW is signing an agreement with KVH this month for providing preferred provider contract for aerial transport. This includes staging a rotor here at 29 which will reduce response times. Continued process for annexation of Suneast and Manastash for contracts for service.

Vantage Agreement is implemented and seems to be going well

My Schedule—Monday through Thursday 0700-1700 for the month. I have finished my 3rd quarter at Columbia Southern University College still with a 4.0 gpa. I am in the middle of the 4th quarter.

Strategic Planning Process: I am seeking direction from the board on a timeline to start the process. We will put out a citizen survey out to see what the perception of KVFR is in September. I have contacted a neighboring fire department and will use this as a template. I will also be sending out a survey to get the citizen advisory group put together for approval for September/October meeting.

Thank you to every single member, the board, and the community for the unwavering support.

Respectfully,

D.J. Goldsmith
Fire Chief

.....



KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View • Ellensburg, WA 98926 • (509) 933-7231

Memo

TO: Finance Committee
FROM: FSM Cramer/ASM McBride
DATE: July 17th, 2025
SUBJECT: Proposed Plan for 2026 Budget

- **2026 Budget Timeline:**

Deadline:	Description:	Responsible Party:
September 30	All purchase requests must be submitted using the official request form	KVFR Members
October 7	Distribution to Fire Chief, Deputy Chief, ASM of budget history documents and list of purchase requests.	Cramer
Oct 8?	Line item and purchase request review by Finance Committee	Cramer, McBride, Goldsmith, Clerf, Ciraulo
October 14?	First budget workshop with all Commissioners	BoFC
No later than October 27	Distribution of revised budget scenarios	Cramer
November 4?	Final budget workshop	BoFC
November 13	2026 Budget Adoption public hearing at regular meeting	BoFC

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, WA

Resolution 25-16

SUBJECT: Cashmere Valley Bank Account

WHEREAS, The Board of Fire Commissioners finds that it would be efficient and improve cash management to pay invoices in a timely manner through revolving imprest checking account: and

WHEREAS, the state Budgetary, Accounting, and Reporting (BARS) Manual makes provisions for and outlines for such a system; and

WHEREAS, the Board of Fire Commissioners intend to create a revolving municipal imprest checking account through Cashmere Valley Bank and

WHEREAS, the Board intends by this Resolution to adopt a system for authorization, control, and implementation of a revolving imprest checking account; and

WHEREAS, the Board of Fire Commissioners hereby appoints the Financial Services Manager as the auditing officer and Administrative Services Manager as the deputy auditing officer for the district.

WHEREAS, RCW 42.24.180 allows them to expedite the payment of claims prior to the Board approving the claims provided the following conditions have been met:

- (1) The auditing officer designated to sign the checks shall each furnish an official bond in the amount not less than one hundred thousand dollars;
- (2) Adopt contracting, hiring, purchasing and disbursing policies that implement effective internal control.
- (3) Provide for the review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting; and
- (4) Shall require that if, upon review, it disapproves some claims, the auditing officer and the officer designated to sign the checks shall jointly cause the disapproved claims to be recognized as receivables of the District and to pursue collection diligently until the amounts disapproved are collected or until District Commissioners are satisfied and approves the claims.

AND NOW THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District No. 2 hereby authorizes the following:

IT IS HEREBY RESOLVED, that the auditing officer shall establish on behalf of the District a revolving imprest checking account with the Cashmere Valley Bank also known as a municipal checking account; and

AND BE IT FURTHER RESOLVED, that the auditing officer shall acquire on behalf of the District, bonds in the amount of not less than \$100,000, for the auditing officer; and

AND BE IT FURTHER RESOLVED, that the following policy and procedure for operation of the revolving imprest checking account shall be:

1. All expenditures from the imprest account must be processed in accordance with the Washington State Budgeting, Accounting, and Reporting System (BARS), and federal and state law.
2. The original copy of all invoices and supporting documentation shall be on file at the district office
3. The auditing officer or deputy auditing officer shall review invoices received, note the date received and clearly indicate the account to which the expenditures are to be posted.
4. The auditing officer or deputy auditing officer shall review all invoices to be presented for payment.
5. Checks shall be signed by the auditing officer or deputy auditing officer and the chief.
6. The auditing officer shall provide the District Commissioners, on a monthly basis, a copy of the imprest reconciliation of the revolving imprest account.
7. The District will furnish to Kittitas County Auditor/Kittitas County Treasurer a copy of the imprest account bank statements on a monthly basis.
8. The revolving imprest account shall be replenished monthly in the amount equal to the approved invoices paid.
9. No receipt may be deposited into the account other than approved replenishments and increases to the authorized balance.
10. The account may never be used for personal cash advances, loans or expenditures
11. Furnish the County Auditor with a copy of this executed resolution.

Adopted this 14th day of August 2025, at a regularly scheduled meeting of the Board of Fire Commissioners.

Board Chair

Commissioner

Attest to:

District Secretary

Commissioner

Commissioner

Commissioner

KITTITAS COUNTY FIRE DISTRICT #2
Ellensburg, WA

Resolution 25-17

- SUBJECT:** Cashmere Valley Bank Credit Card Account(s)
- WHEREAS,** The Board of Fire Commissioners established with Resolution 20-13 two accounts with Cashmere Valley Bank for credit cards to be utilized for expenses that are reasonably related to carrying out the business of district related to only state mobilizations, other wildland fire events and other major catastrophic events.
- WHEREAS,** The Board of Fire Commissioners wishes to establish and update the Cashmere Valley Bank accounts and credit limits and utilize Cashmere Valley Bank as the primary credit card accounts for the district.
- WHEREAS,** The Board of Fire Commissioners wishes to open a Cashmere Valley Bank municipal check account, retain the existing two KVFR staff credit cards and open an additional seven credit card accounts not to exceed a combined arching district limit of \$30,000.
- WHEREAS,** The following positions listed below are authorized to check out the two KVFR staff cards for expenses that are reasonably related to carrying out the business of the district and provided,
- WHEREAS,** That these cards are to be used only for district purchases in compliance with the KVFR purchasing policy.
- WHEREAS,** The Board of Fire Commissioners under RCW 43.09.2855 authorizes the following accounts and account credit limits:

KVFR Staff 1: Captain, Lieutenant or Firefighter	\$2,000
KVFR Staff 2: Captain, Lieutenant or Firefighter	\$2,000
KVFR Fire Chief	\$5,000
KVFR Deputy Chief	\$5,000
KVFR Financial Services Manager	\$5,000
KVFR Administrative Services Manager	\$5,000
KVFR Administrative Assistant-EMS Billing	\$2,000
KVFR Prevention Captain	\$2,000
KVFR Training Captain	\$2,000

AND NOW THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners, Kittitas County Fire District No. 2 hereby authorizes the referenced Cashmere Valley Bank credit card accounts and credit limits.

Adopted this 14th day of August 2025, at a regularly scheduled meeting of the Board of Fire Commissioners.

Board Chair

Commissioner

Attest to:

Commissioner

District Secretary

Commissioner

Commissioner

BOARD OF COUNTY COMMISSIONERS COUNTY OF KITTITAS
STATE OF WASHINGTON RESOLUTION NO.

**Resolution to Approve an Interlocal Agreement between Kittitas County and Kittitas
County Fire District #2 to have Kittitas County Fire District #2 process their own Accounts
Payable and Payroll warrants Independent of the Kittitas County Auditor's Office
Warrant Processing System**

WHEREAS, Kittitas County Fire District #2 has had its own accounting system which is fully capable of printing checks for accounts payable and payroll; and

WHEREAS, the Washington State Auditor has stated that the Kittitas County Auditor and Kittitas County Treasurer can allow Kittitas County Fire District #2 to print its own checks for accounts payable and payroll using an imprest banking account; and

WHEREAS, this Interlocal Agreement is entered into under the authority of and in conformity with the Interlocal Cooperation Act, chapter 39.34 RCW; and

WHEREAS, THE Board of Kittitas County Commissioners constitutes the legislative authority of Kittitas County and deems this to be in the best interest of the County;

NOW, THEREFORE, BE IT RESOLVED the Kittitas County Board of Commissioners hereby approves and shall execute the attached Interlocal Agreement between Kittitas County and Kittitas County Fire District #2 to have Kittitas County Fire District #2 process their own accounts payable and payroll independent of the Kittitas County Auditor's Office warrant processing system.

Dated this _____ day of _____ 2025, at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Clerk of the Board – Julie Kjorsvik

Laura Osiadacz, Chairman

Deputy Clerk of the Board – Mandy Buchholz

Cory Wright, Vice-Chairman

Brett Wachsmith, Commissioner

**Interlocal Agreement Between Kittitas County and Kittitas County Fire District #2 to have
Kittitas County Fire District #2 Process its Own Accounts Payable and Payroll Warrants
Independent of the Kittitas County Auditor's Office Warrant Processing System**

This Interlocal Agreement is made and entered into, by and between the Kittitas County Fire District #2, Kittitas County Commissioners; the Kittitas County Auditor and the Kittitas County Treasurer.

WHEREAS, the Interlocal Cooperation Act, as amended and codified in chapter 39.34 of the Revised Code of Washington ("RCW"), provides for public agencies to enter into agreements for joint or cooperative action authorized under that chapter;

WHEREAS, the County and the Kittitas County Fire Protection District No. 2 are public agencies within the meaning of chapter 39.34 RCW and may enter into interlocal agreements;

WHEREAS, RCW 52.12.021 further provides that fire protection districts may enter into all necessary contracts and do all lawful acts required and expedient to carry out the purpose of title 52 RCW;

WHEREAS, title 52 RCW governs the activities of fire protection districts within the State of Washington and within Kittitas County;

WHEREAS, RCW 52.16.010 provides that the County Treasurer shall receive and disburse Fire District revenues, collect authorized Fire District taxes and assessments, and credit Fire District revenues to the Fire District's proper fund;

WHEREAS, RCW 52.16.050(1) further provides that the County Treasurer shall pay out money received for the account of the Fire District on warrants issued by the County Auditor against the proper funds of the Fire District, which warrants shall be issued on vouchers approved and signed by a majority of the Fire District Board and by the Fire District Secretary;

WHEREAS, RCW 36.22.050, RCW 36.22.060 and RCW 36.22.090 provide for issuance by the County Auditor of Fire District payroll warrants payable by the County Treasurer;

WHEREAS, Kittitas County Fire District #2 has had its own integrated accounting system, which is fully capable of printing checks for accounts payable and payroll;

WHEREAS, Kittitas County Fire District #2 has processed their own accounts payable and payroll independent of the Kittitas County Auditor's Office warrant processing system, and this Interlocal agreement is meant to update that agreement; and

WHEREAS, all parties herein agree this change will save staff time and expenses for the Kittitas County Auditor, Kittitas County Treasurer and Kittitas County Fire District #2;

NOW, THEREFORE THE PARTIES do hereby execute and agree to the terms, promises and conditions of this Interlocal Agreement for the purposes set forth herein and as follows:

1. This Interlocal Agreement shall be effective from and after the first date recited herein

above and shall continue in effect indefinitely until terminated by one of the parties herein.

2. Kittitas County Fire District #2 will continue to print checks in-house for accounts payable and payroll. Kittitas County Auditor will continue to be relieved of the obligation of printing Kittitas County Fire District #2 accounts payable and payroll warrants.
3. Kittitas County Fire District #2 will continue to hold an imprest account with Cashmere Valley Bank.
4. Kittitas County Fire District #2 will submit requests to Kittitas County to Kittitas County to reimburse the imprest account via a voucher listing submitted and approved as needed with the Fire Commissioners' signatures.
 - a. The Auditor and Treasurer will inform the district with direction in regards to the internal procedures for how/when to submit the voucher listing to the county, in accordance with this agreement.
5. Any changes to the established imprest account or the imprest amount must be approved by the Kittitas County Auditor and Kittitas County Treasurer before adoption by the District.
6. Kittitas County Auditor continues to reserve the right to review all District records related to the operation of the imprest account. For this reason, the District is responsible for maintaining and preserving all public records as required by the Washington Public Records Act and applicable public records retention schedule.
7. Upon approval of the voucher listing from Kittitas County Auditor, Kittitas County Treasurer will continue to remit the funds, via ACH (Automated Clearing House), to the Kittitas County Fire District #2 bank account.
8. Any party herein may terminate this Interlocal Agreement upon thirty (30) days written notice to the other parties at the addresses recited herein above.
9. The District will hold harmless, defend, and indemnify Kittitas County from any and all claims, actions, suits, charges, and judgments whatsoever that arise out of the District's performance or nonperformance of the services or subject matter called for in this Interlocal Agreement.
10. As required by RCW 42.24.180, the District shall:
 - a. Appoint an auditing officer for the District, and the auditing officer shall acquire on behalf of the District, bonds of not less than \$100,000;
 - b. Adopt contracting, hiring, purchasing and disbursing policies that implement effective internal control;

- c. Provide for the review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting; and
 - d. Shall require that if, upon review, it disapproves some claims, the auditing officer and the officer designated to sign the checks shall jointly cause the disapproved claims to be recognized as receivables of the District and to pursue collection diligently until the amounts disapproved are collected or until District Commissioners are satisfied and approves the claims.
11. The District is responsible for ensuring its expenditures are appropriate and comply with all federal and state laws and regulations.
12. The District shall adopt and adhere to adequate processes, procedures, and controls in place to prevent the misuse or loss of public funds from the revolving imprest account, which must include, but is not limited to, the following:
- a. All expenditures from the imprest account must be processed in accordance with the Washington State Budgeting, Accounting, and Reporting System (BARS), and federal and state law.
 - b. The original copy of all invoices and supporting documentation shall be on file at the District office.
 - c. The auditing officer shall review invoices received, note the date received and clearly indicate the account to which the expenditures are to be posted.
 - d. The auditing officer shall review all invoices to be presented for payment.
 - e. Checks shall be signed by the auditing officer and the chief.
 - f. The auditing officer shall provide the District Commissioners with a copy of the imprest reconciliation of the revolving imprest account monthly.
 - g. The District will furnish to Kittitas County Auditor/Kittitas County Treasurer a copy of the imprest account bank statements monthly.
 - h. The revolving imprest account shall be replenished monthly in the amount equal to the approved invoices paid.
 - i. No receipt other than approved replenishments and increases to the authorized balance may be deposited into the account.
 - j. The account may never be used for personal cash advances, loans or expenditures
 - k. Furnish the County Auditor with a copy of an executed District Resolution evidencing the adoption of these policies, procedures, and controls.
13. This Interlocal Agreement shall not create a separate legal or administrative entity, nor provide for the acquisition or disposal of property other than set forth herein.
14. The Kittitas County Auditor shall continue to serve as administrator for administering the terms, promises, and conditions of this Interlocal Agreement.

15. All parties to this interlocal Agreement agree to cooperate and make good faith efforts to assist one another in fulfilling its terms.
16. The parties to this Interlocal Agreement do not intend to assume any contractual obligations to anyone other than the parties to this Interlocal Agreement. The parties do not intend that there be any third-party beneficiaries.
17. No parties to this Interlocal Agreement shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of authorized representatives of the other parties.
18. This interlocal Agreement may be amended, altered, or changed in any manner by the mutual written consent of an authorized representatives of all parties herein.
19. Copies of this Interlocal Agreement, together with the resolutions of all parties' governing bodies' approval and ratification of this Interlocal Agreement, shall be posted on the County's website after execution of the Interlocal Agreement by all parties.
20. In the event any litigation should arise from this Interlocal Agreement, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Kittitas. The law of the State of Washington shall govern this Agreement.
21. If any term or condition of this Interlocal Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Interlocal Agreement are declared severable.

Adopted this 14th day of August 2025, at a regularly scheduled meeting of the Board of Fire Commissioners.

Attest to:

District Secretary

Board Chair

Commissioner

Commissioner

Commissioner

Commissioner



KITTITAS VALLEY FIRE & RESCUE

400 E Mountain View • Ellensburg, WA 98926 • (509) 933-7231 •

- Kittitas County (Public Works, Fairgrounds, Courthouse, Airport, ect)
- Kittitas County PUD
- Kittitas County Hospital District 1
- Kittitas County Housing Authority
- KRD

Recognizing that fire protection districts will also provide services to tax exempt properties within a district's jurisdiction, the Legislature adopted **RCW 52.30.020** that provides in part as follows:

*"Whenever a fire protection district has been organized which includes within its area or is adjacent to, buildings and equipment, except those leased to a non-tax exempt person or organization, owned by the legislative or administrative authority of a state agency or institution or a **municipal corporation**, the agency or institution or municipal corporation involved **shall contract with such district for fire protection services** necessary for the protection and safety of personnel and property pursuant to the provisions of chapter 39.34 RCW..." (emphasis added)*

The statute establishes a mandatory obligation that there be a contract between the District and the owner of the tax exempt property to pay for the services provided by the District.

Payment For Services:

RCW 52.30.020 does not direct how the charge or fee that the entity must contractually agree to pay to the fire protection district is to be established. RCW 43.09.210, however, provides in part as follows:

*"All service rendered by, or property transferred from, one department, public improvement, undertaking, institution, or public service industry to another, shall be paid for at its **true and full value** by the department, public improvement, undertaking, institution, or public service industry receiving the same, and no department, public improvement, undertaking, institution, or public service industry shall benefit in any financial manner whatever by an appropriation or fund made for the support of another." (emphasis added)*

KITTITAS VALLEY FIRE & RESCUE	
Policies and Procedures	
General Administration	Section 200
ELECTRONIC FUNDS TRANSFERS (EFT)	201.05

201.05.1 **POLICY** – Kittitas County Fire District #2 recognizes the use of various electronic payment methods as a safe and efficient method to process certain disbursements. The District is committed to establishing controls and procedures for the utilization of electronic funds transfers (EFTs). This policy provides a framework of procedures to ensure that proper protocols are followed, and that applicable oversight is in place for the use of EFTs.

201.05.2 **PURPOSE**

The primary goal of this policy is to ensure Electronic Funds Transfers (EFTs) are initiated, executed, and approved in a secure manner. This policy establishes general guidelines for using EFTs including wire transfers for payables and receivables. The procedures outline what electronic funds transactions the District may engage in and the accounting procedures to be followed in accordance with RCW 39.58.750 and Washington State Auditors requirements.

201.05.3 **GENERAL GUIDELINES**

201.05.3.1 The District utilizes EFTs for receipt of intergovernmental payments, grant payments, and other revenues where practical, and the transmittal of payroll, withholdings, tax deposits, bond payments, credit card processing fees, banking fees, and other disbursements where practical or required. All EFT transactions will utilize the same procedures.

201.05.3.2 All EFT/ACH payments will be coordinated and submitted through the Finance Department. The Financial Services Manager or his/her designee will approve all new requests and any changes to electronic funds transfer requests, ensuring that the payment is necessary, all required documentation is provided and appropriately approved, and that the request and banking account information is accurate and valid, and that the transaction is accurately recorded in the general ledger system.

201.05.3.3 Wire transfers should only be used in payment of an obligation of the District on an emergency basis when the situation requires immediate funds to settle a transaction. If a more inexpensive mechanism can be used to affect payment of the obligation (i.e., Electronic Funds Transfer or paper check), the Finance Department shall reserve the right to affect payment with the more inexpensive mechanism. Exceptions to this must be pre-approved by the Fire Chief.

201.05.3.4 This policy will be reviewed on an annual basis for accuracy and process verification. The Fire Chief is authorized to make minor administrative changes to this policy, provided such changes are consistent with state and federal requirements.

201.05.4 PROCEDURES

201.05.4.1 The Finance Department is the only department authorized to initiate EFTs. Finance shall be responsible for the review of EFT/ACH requests in order to ensure compliance, completeness, and proper general ledger recording. This method of payment will be used only when authorized by the Fire Chief or his/her designee.

201.05.4.2 To promote the safety of District funds in the EFT environment, the following procedures will be used by all District employees involved in processing payments via EFTs:

- The procedure to initiate an EFT is subject to the same financial policies, procedures and controls that govern disbursement by any other payment method.
- EFT transactions will not be made without proper authorization of affected parties in accordance with Federal and State statute and accepted business practices.
- Authentication of new EFT requests and changes to existing EFTs are required prior to the transactions being input in the computer-based banking system and includes the following steps:
 1. Validate: All new electronic payment instruction requests received, even if the request is internal.
 2. Contact: The supplier or requestor must be contacted directly by phone to confirm any requests for payment method or payment instruction changes. Do not use the contact information provided on the request to change the payment method or payment instructions. Contact information known to be genuine must be used, such as the contact information in the master file or information collected from the original contract. The contact must confirm existing payment instructions on file prior to making changes to those instructions (i.e., current bank account name, number, and routing information).
- All invoices will be entered into the financial accounting software by Accounts Payable and approved by the Fire Chief.

- Approved accounts payable are downloaded from the financial system to an excel file and uploaded to Cashmere Valley Bank by the Financial Services Manager and marked ready for approval.
- The Administrative Services Manager will approve and initiate the ACH file at the Bank. The Fire Chief and Deputy Chief are designated signers on the bank account and may approve and initiate ACH payments in the absence of the Administrative Services Manager.
- Reconciliation of banking activity will be accomplished in a timely manner with investigation and resolution of reconciling items.

201.05.5 EFT AND ACH PAYMENTS TO VENDORS

- 201.05.5.1** The procedure to initiate an ACH payment is subject to the same procedures and controls that govern disbursement by any other payment mechanism including a check payment. ACH transactions will not be made without proper authorization of affected parties. This same process will be followed should the District pay vendors in the future through an ACH process. Currently, with limited exceptions, vendors are paid through a check process.
- 201.05.5.2** Prior to a vendor receiving ACH payments for submitted invoices, a completed Direct Deposit Authorization Form must be submitted to Accounts Payable and will be approved by the Fire Chief. The Financial Services Manager will update District accounting software with EFT information. The supporting documentation is then filed and stored in a secure office location. Any subsequent requests to change vendor banking information require a new Direct Deposit Authorization Form and will be confirmed directly via phone with the vendor by Accounts Payable.
- 201.05.5.3** The financial accounting system will generate an electronic file that will be uploaded to Cashmere Valley Bank by the Financial Services Manager and approved by the Administrative Services Manager or other designated officer.
- 201.05.5.4** EFT payments may be processed by initiating payment on a vendor website. Any EFT payment must be approved by the Administrative Services Manager and Financial Services Manager prior to processing. Currently, these payments are limited to state and federal taxes and employee benefit payments.

201.05.6 PAYROLL DIRECT DEPOSIT

For the processing disbursements for payroll, each employee is required to complete a Direct Deposit Authorization Form. This form must contain bank information documentation in order to ensure proper setup. Account documentation may include a voided check or a bank notification stating the bank’s transit and routing number in addition to the employee’s account number. The form is signed by the employee and provided to Human Resources. Account documentation is reviewed to ensure the information does not appear altered or manipulated in any way. In addition, if a void check which does not contain the employee’s name is submitted, the employee will be contacted to verify the information. The outcome of these communications will be documented on the direct deposit form. After the form has been reviewed for accuracy, the form will be entered into the District accounting software. If an employee wishes to change direct deposit information, a new form must be completed and signed. This information is limited to Human Resources and Finance. ACH files are generated from the District accounting software following payroll approval by the Fire Chief. The ACH file is uploaded to the bank by the Financial Services Manager and approved and initiated by the Administrative Services Manager or other designated signer.

201.05.7 PAYROLL WITHHOLDING

The District currently pays certain invoices relating to payroll expenses through an EFT process. Upon completion of a payroll cycle, the vendor and invoice amount are identified. The Financial Services Manager and Human Resource Manager will initiate the EFT payment on the vendor site for the amount identified for each payroll cycle and will also notify the Kittitas County Treasurer’s Office through their online submission page. The information including vendor, disbursement amount, and payroll cycle is maintained along with a confirmation that the ACH disbursement was accepted by the vendor.

Revised and adopted this 14th day of August, 2025 by the Board of Fire Commissioners.

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary

KITTITAS VALLEY FIRE & RESCUE
Policies and Procedures

General Administration	Section 200
Cash Handling Policy	200.07

Purpose/Intent

The purpose of this policy is to identify the means by which the District accounts for fees, contributions, and other forms of revenue that are received by KVFR. This policy ensures personal and organizational accountability, defines segregation of duties, and demonstrates fiscal responsibility when managing public funds entrusted to the District's care.

Responsibilities

District personnel responsible for revenue receipting are to be familiar with and adhere to this policy. The Fire Chief and Financial Services Manager (FSM) are to ensure that this policy and these rules are adhered to.

Scope

This policy describes the responsibilities for receiving payments, making deposits, and reconciling District records to the Cashmere Valley Bank statements and Kittitas County Treasurer's reports.

Assignment of Duties

Due to limited staffing, it is difficult to maintain a complete segregation of duties when handling cash. To address that issue, this policy implements internal controls recommended by the budgeting, accounting, and reporting (BARS) manual published by the State Auditor's office. In the event of employee absences, the following table shows which employees should complete the duties for the absent staff. When no substitutes are available, the cash and checks will be secured in a locked drawer until enough staff is available to complete a deposit (see the "Deposits" section below).

Primarily Responsible	Substitute	2nd Substitute
Admin Assistant - EMS	Admin Assistant - Training	Administrative Services Manager – (ASM)

Receipt of Cash and Checks

The District receives payments through the mail as well as in person at the counter in the lobby of the office. To ensure that the proper checks and balances are in place, the following steps must be followed for each type of deposit.

Payments at the counter:

1. The payment should immediately be receipted in the accounting software system. A copy of the receipt should be given to the payee.
2. All checks should be immediately endorsed with the bank stamp.
3. The original receipt should be attached to the payment and put in a locked drawer until the next deposit batch is processed.

Payments via the postal service:

1. The Administrative Services Manager and the Financial Services Manager will sort and open the mail.
2. All checks will immediately be endorsed with the bank stamp.

3. All payments from the locked drawer will be combined with the current batch of mail and all checks will be copied.
4. A 10-key tape will be created showing total of all checks and cash received and kept with the ASM.
5. The Administrative Assistant - EMS will record the payments related to pre-2017 ambulance transport services into the ambulance billing software and generate a summary report showing the total ambulance transport revenues. They will also notify billing company of all post 2017 ambulance transport service payments received.
6. The Administrative Assistant - EMS will record all payments received into the accounting software, print receipts, and print report showing all payments being deposited.
7. The Administrative Assistant - EMS will give the summary report of deposits and all payments back to the ASM who will compare accounting software report to the original 10-key tape created and confirm that they match. The ASM will then create the bank deposit slip and give back to the Administrative Assistant- EMS to deposit at the bank.
8. When the Administrative Assistant - EMS returns, the deposit slip from the bank will be given to the ASM to compare to the accounting software report and 10-key tape to verify they all balance.

Deposits

The Kittitas County Treasurer’s office acts as the District’s “bank”. Pursuant to RCW 43.09.240, all deposits will be made at the Treasurer’s office on a weekly basis, deposited daily in the Cashmere Valley Bank account. No payments shall be held at the KFVR office for more than 24 hours. Should there be a day when it is not feasible to create a deposit and payments must be held for extra time at the KVFR office (usually due to staff absences), the deposit will be made on the next day when there are no staffing issues.

Electronic Fund Transfers (EFT)

EFT deposits occur directly from the payer to the bank account via Cashmere Valley Bank and are recorded daily by the Administrative Assistant – EMS.

Reconciliations

The County Treasurer’s office will generate a Treasurer’s Cash Receipt (TCR) for each deposit. The TCR shall be attached to the weekly sweep check documentation.

At month end, the County Treasurer’s cash reports will be reconciled against the accounting software reports. This reconciliation ensures that all deposits provided to the Treasurer have been properly recorded in the District’s financial system and that all fund balances are reported correctly.

Revised and Adopted this 14th day of August, 2025 by the Board of Fire Commissioners.

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary